

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**JANUARY 15, 2013
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, January 15, 2013 at 7 p.m. at the Springettsbury Township Offices, 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Austin Hunt, Vice Chairman
Don Bishop
Richard Guyer
John Fullmer

MEMBERS NOT

IN ATTENDANCE: Bill Schenck, Chairman
Cara Beth Zortman
George Dvoryak

ALSO IN

ATTENDANCE: John Holman, Springettsbury Township Manager
Greg Maust, Spring Garden Township Manager
Steve Hovis, Solicitor
Robert McCoy, YAUFRR Chief
John Woods, YAUFRR
Dan Hoff, YAUFRR
Sandra Ratcliffe, YAUFRR
Jean Abrecht, Stenographer

1. CALL TO ORDER

- A.** Opening Ceremony
1. Pledge of Allegiance
 2. Reorganization of Officers
 - a. 2012 Officers
Chairman – William Schenck
Vice Chairman – Austin Hunt
Secretary/Treasurer – John Fullmer
Assistant Secretary – Fire Chief Robert McCoy

HUNT Vice Chairman Hunt called the meeting to order at 7 p.m. He led the Pledge of Allegiance. Mr. Hunt announced that Chairman Schenck was traveling and would be unable to chair the meeting.

Vice Chairman Hunt opened the slate of officers for reorganization. The recommended slate was Chairman, Bill Schenck; Vice Chairman, Austin Hunt;

Secretary/Treasurer John Fullmer; and Assistant Secretary, Fire Chief Robert McCoy. Mr. Hunt called for any other nominations. Hearing none, he called for the vote.

**MR. BISHOP MOVED TO ACCEPT THE SLATE OF OFFICERS AS NOMINATED.
MR. GUYER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

HUNT Mr. Hunt announced that there had been no Executive Sessions following the last meeting and none were planned for this date.

3. COMMUNICATION FROM CITIZENS

There were no citizen communications.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy stated he had nothing to report unless the board had questions.

5. ACCOUNTS PAYABLE

A. Payable Listing as of December 31, 2012

MR. FULLMER MOVED TO PROCESS THE PAYABLE LISTING AS OF DECEMBER 31, 2012. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

HUNT Mr. Hunt commented that he was glad to see Mr. Guyer present.

GUYER Mr. Guyer responded that he was glad to be able to attend.

8. COMMITTEE REPORTS

A. Volunteer Committee

MCCOY Chief McCoy provided the report in the absence of Don Eckert. He stated that they have had several meetings in the last several weeks with regard to the building design in order to go out to bid. They continue to meet with providers for items that are separate of the building component and some quotes had been received from the Plymovent people. In addition, they brought Carol Ann Denning of Buchart Horn up to date on the planning in order to provide updated costs with Manager Holman.

HUNT Mr. Hunt asked when there might be a convenient point where the board could see some of the progress.

MCCOY Chief McCoy responded that he did not believe the plans were in place at this time for presentation. They are still making adjustments. He hoped to be able to provide an update during February. They are meeting with the firefighters at 891 and gaining an inventory of items at that station, some of which can be stored for a year and some that will be needed daily. They are making sure it coincides with the Relief's equipment list as well.

HUNT Mr. Hunt asked whether that involved career or volunteer personnel's time.

MCCOY Chief McCoy responded that the volunteers assist where they can, but much of the work will fall on YAUFRR to facilitate that. He had met with Manager Holman and some of the Directors who provided some storage space at the Wastewater Treatment Plant and possibly Public Works. In addition, there are management responsibilities for Springettsbury EMS to assist their moving as well.

HUNT Mr. Hunt asked whether there were any suggested tangible dates for an exit and possible entrance to the new facility.

MCCOY Chief McCoy responded that they hoped construction would begin in May or June with a year construction process. As far as the prospective buyer, it appears that they will take possession of the East Market Street property at settlement in April.

HUNT Mr. Hunt commented that only gives about three or four months to develop an interim housing plan.

MCCOY Chief McCoy responded that he was correct. He had mentioned in his monthly report that Manager Holman made a presentation to the Springettsbury Business Association, and several business owners have properties for lease in the area. The intent is to keep the fire truck and firefighters doing inspections, presentations, pre-plans, etc. in the area during the day. Overnight may be an issue as they may have to stay at Victory or Commonwealth unless they are able to find something else that is cost effective. They will do their best to keep the fire truck in the area as much as possible.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: December 18, 2012 – Fire Commission Meeting.

HUNT Mr. Hunt requested an amendment to the minutes regarding his comment on page 5 concerning the roster of membership. The wording was changed to: “Mr. Hunt *suggested* that there *should* be a clear roster of who is covered by this policy.”

MR. BISHOP MOVED TO APPROVE THE MINUTES OF DECEMBER 18, 2012 AS AMENDED. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

HOVIS Solicitor Hovis stated that, along with the volunteer aspect of getting a roster, not only for Workman’s Compensation purposes, but also for the list of activities annually that are covered, he questioned when that would come forward for approval.

MCCOY Chief McCoy responded that the volunteer meeting would be held on December 19th and he hoped to have that list from them at that time.

11. OLD BUSINESS

A. Significa Claims Management Agreement

MCCOY Chief McCoy had placed item A on the agenda for updated information. The Agreement previously had been approved. However, Solicitor Hovis had been working on the agreement with the new dental provider, and some of the language had been approved based on the Solicitor's comments. The matter was resolved and the signed agreement had been received.

HOVIS Solicitor Hovis stated that the majority of his comments had been incorporated, but there were a few that they refused to initially incorporate, which allowed them to unilaterally increase fees if, in fact, their administrative services change throughout the contract. He noted that he had been satisfied with the concept of their doing more work due to some type of change, but as it was written it allowed them to unilaterally increase the fee and obligate YAUFRR to pay. Additional language regarding any fee increases would be at the mutual agreement of both parties in writing.

12. NEW BUSINESS

MCCOY Chief McCoy reminded the board that prior to the February meeting, there would be a Pension Board meeting at 6:30 p.m. Information will be included in the packet, and notices will be sent to the board and the fire fighter representatives.

13. ADJOURNMENT

HUNT Vice Chairman Hunt adjourned the meeting at 7:14 p.m.

Respectfully submitted,

(Signature on file at YAUFRR Headquarters)

John Fullmer
Secretary

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