

**REGIONAL EMERGENCY MANAGEMENT
AGENCY COOPERATIVE AGENCY**

**JANUARY 16, 2018
APPROVED**

A Regional Emergency Management Agency Cooperative Meeting was held on Tuesday, January 16, 2018, 2017 at 7:56 p.m. at YAUFR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN

ATTENDANCE: Austin Hunt, Chairman
Kathleen Phan, Vice President
George Dvoryak, Treasurer, Springettsbury Township
Dan Rooney, Secretary, Spring Garden Township
Dave Brosend, Manchester Township

MEMBERS NOT

IN ATTENDANCE: Lisa Wingert, Chairman, Manchester Township
Cara Beth Zortman, Member, YAUFR Commission

ALSO IN

ATTENDANCE: Dan Hoff, YAUFR Chief
Steve Hovis, Solicitor
Matt Arnold, YAUFR
John Woods, YAUFR
Jay VanPelt, YAUFR
Jean Abreght, Stenographer

1. CALL TO ORDER

HUNT Chairman Hunt called the Regional Emergency Management Agency Cooperative meeting to order at 7:55 p.m.

HOVIS Solicitor Hovis stated that the Regional EMA Cooperative consists of Springettsbury, Spring Garden and Manchester members of YAUFR. He noted that it is a distinct and different board; however, it is made up of the identical members. The intent was to create a joint EMA that would professionally be overseen by the YAUFR staff, headquartered at YAUFR headquarters and run by the YAUFR administrative staff.

2. ACTION ON MINUTES

A. Approval of Minutes: June 21, 2016 – EMA Meeting

MR. DVORYAK MOVED TO APPROVE THE MINUTES OF JUNE 21, 2016 – EMA MEETING. MS. PHAN WAS SECOND. MOTION CARRIED. MR. BROSEND ABSTAINED.

3. PUBLIC COMMENT

There was no public comment.

4. CORRESPONDENCE AND OTHER COMMUNICATIONS

There were none for discussion.

5. OLD BUSINESS

There was no Old Business

6. NEW BUSINESS

A. Approval - Updated version of EOP

HOFF Chief Hoff explained that the updated version of the EOP included the new board members of each of the three townships. Two facilities were added as far as those who had requested copies of the EOP.

HOVIS Solicitor Hovis explained that, in addition to approval of the minutes, since the plan had been updated it is this board's responsibility to approve the plan including the updates.

HUNT Chairman Hunt asked whether this board should reappoint Joe Madzellan.

HOVIS Solicitor Hovis responded that he continues in that position until replaced. He is approved by the Governor.

HUNT Chairman Hunt indicated that this board will act as the Regional Emergency Management Agency Cooperative and be the first board to approve the document. Following approval, it is sent to the three municipalities.

ROONEY Mr. Rooney had reviewed the documentation and noted that Harley-Davidson had been added to the Appendix. He asked whether there was some significance.

HOFF Chief Hoff responded that it is a SARA facility for reporting. There could be a half a dozen reasons why Harley's in there based on different processes and areas within the plant. That would be a special concern to us as Emergency Management.

ROONEY Mr. Rooney noted that it would not have to be an exhaustive list of all employees.

HOFF Chief Hoff indicated it would not.

MS. PHAN MOVED TO APPROVE THE UPDATED EMERGENCY OPERATIONS PLAN. MR. MOONEY WAS SECOND. MOTION CARRIED. MR. BROSEND ABSTAINED.

HUNT Chairman Hunt asked whether he was on the list inasmuch as he is not an elected official.

PHAN Ms. Phan noted that he had been elected at Springettsbury Township; approved and voted upon.

HOVIS Solicitor Hovis noted that technically he is appointed.

PHAN Ms. Phan noted that all the members are appointed.

HOVIS Solicitor Hovis indicated the elected officials from each municipality appointed this board. He had no problem with having him duly authorized for this board.

7. COMMITTEE MOTIONS

There were no committee motions.

8. ADJOURNMENT

HUNT Chairman Hunt adjourned the meeting at 8:05 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

Dan Rooney, Secretary

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