

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**JANUARY 17, 2017  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, January 17, 2017 at 7 p.m. at YAUFR Headquarters, 50 Commons Drive, York, PA 17402.

**MEMBERS IN**

**ATTENDANCE:** Bill Schenck, Chairman  
Austin Hunt, Vice Chairman  
Kathleen Phan  
Eric Lehmayer  
Cara Beth Zortman  
Dave Brosend, Manchester Township

**MEMBERS NOT**

**IN ATTENDANCE:** Blanda Nace  
Lisa Wingert, Manchester Township

**ALSO IN**

**ATTENDANCE:** Dan Hoff, YAUFR Chief  
Steve Hovis, Solicitor  
Greg Maust, Spring Garden Township Manager  
John Woods, YAUFR  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

1. Pledge of Allegiance

**SCHENCK** Chairman Schenck called the meeting to order and led the Pledge of Allegiance.

2. Reorganization of Officers

a. 2016 Officers

Chairman – William Schenck

Vice Chairman – Austin Hunt

Secretary/Treasurer – Eric Lehmayer

Assistant Secretary – Fire Chief Daniel Hoff

**MS. ZORTMAN MOVED TO NOMINATE THE SLATE OF OFFICERS TO SERVE DURING 2017, SPECIFICALLY WILLIAM SCHENCK AS CHAIRMAN, AUSTIN HUNT AS VICE CHAIRMAN, ERIC LEHMAYER FOR SECRETARY/TREASURER AND FIRE CHIEF HOFF AS ASSISTANT SECRETARY. MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

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**SCHENCK** Chairman Schenck announced that no Executive Sessions had been held since the last meeting and none were scheduled for this date.

**3. COMMUNICATION FROM CITIZENS**

There were no citizen comments.

**4. MANAGEMENT/ATTORNEY REPORTS**

**A. Steve Hovis, Solicitor**

**HOVIS** Solicitor Hovis provided an update on the Alarm Ordinance. A number of comments had been received from all the municipalities. The biggest issue to deal with is the inter-play between EMS, police and fire and who administers it. He and Chief Hoff continue to work on it, but in the end it will be better functioning coordinates for everyone.

**B. Daniel Hoff, Fire Chief**

**HOFF** Chief Hoff provided several updates to his monthly report. He announced that he had been elected to a two-year term on the Board of Trustees of the York County Fire Chiefs Association. He requested assistance with obtaining correct email addresses and street addresses for the two new Alternate Commissioners, Blanda Nace and Mike Thomas.

**LEHMAYER** Mr. Lehmayr indicated he would provide Mike Thomas' contact.

**SCHENCK** Chairman Schenck indicated Blanda Nace could be contacted through his Springettsbury email address.

**HOFF** Chief Hoff reported that there is a new clock in the Conference Room that does not need to be reset.

**ZORTMAN** Ms. Zortman congratulated Chief Hoff on his appointment as Deputy Emergency Management Coordinator.

**HOFF** Chief Hoff responded that he and Chief Mazland were appointed. Chief Mazland needed to be approved by the Governor, but Chief Hoff did not since he functions as Deputy and just needed approval at the county level. They are ready to go to work.

**PHAN** Ms. Phan commented on an item in his report concerning the storage building and waiting for Springettsbury Township. She stated that she thought the Springettsbury board had acted on it.

**SCHENCK** Chairman Schenck responded that the board had a discussion concerning the storage building and there had been no strong opposition to re-writing an agreement to codify it. There had been some discussion surrounding a reverse subdivision and attaching the storm water basin to the YAUFR parcel to provide a better position to build the storage shed. He indicated it might be a good idea to bring up at a Springettsbury meeting.

**PHAN** Ms. Phan indicated she was looking forward to the new website and the newsletter looking great.

**HOFF** Chief Hoff stated that the newsletter was sent out county-wide using the email addresses off the Planning Commission website so if they listed an email address, it was received and that will be sent out automatically off the new website.

**SCHENCK** Chairman Schenck commented that he had not received it by email.

**HOFF** Chief Hoff noted that it should have been mailed to all the Commissioners and he will make sure that correction is made.

**PHAN** Ms. Phan noted that she had seen it on the website.

**LEHMAYER** Mr. Lehmayr noted he had received it and it looked good.

## **5. ACCOUNTS PAYABLE**

A. Payable Listing as of December 31, 2016

**MR. LEHMAYER MOVED TO APPROVE THE PAYABLE LISTING AS OF DECEMBER 31, 2016. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

## **6. BIDS, PROPOSALS & CONTRACTS**

There were none for discussion.

## **7. COMMUNICATION FROM COMMISSIONERS**

**PHAN** Ms. Phan noted that the Firefighters had been out on a lot of calls.

## **8. COMMITTEE REPORTS**

**SCHENCK** Chairman Schenck noted that Don Eckert was not present; however, he is working on the storage building.

## **9. RESOLUTIONS AND AGREEMENTS**

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A. 2017-01 Pension Fund Board Appointments

**SCHENCK** Chairman Schenck called for appointments to the Fire Pension Board. The draft Resolution listed the five voting Commission members to that board and two Firemen.

**HOFF** Chief Hoff indicated he would check with them. He was sure there would be no change, but he will request something official.

**SCHENCK** Chairman Schenck questioned Solicitor Hovis whether that would be consistent as the Resolution simply says two paid Firemen.

**HOVIS** Solicitor Hovis responded that it would be their obligation to appoint the two members. He indicated he would check the Bylaws to be sure of the action.

**MR. HUNT MOVED TO ADOPT RESOLUTION 2017-01 AS PRESENTED. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**10. ACTION ON MINUTES**

A. Approval of Minutes: December 20, 2016 – Fire Commission Meeting

**MR. HUNT MOVED TO APPROVE MINUTES OF THE DECEMBER 20, 2016 FIRE COMMISSION MEETING AS PRESENTED. MR. LEHMAYER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**11. OLD BUSINESS**

There was no Old Business.

**12. NEW BUSINESS**

There was no New Business.

**13. ADJOURNMENT**

**SCHENCK** Chairman Schenck adjourned the meeting at 7:15 p.m.

Respectfully submitted,

*Signature on file at YAUFRR Headquarters*

Eric Lehmayr  
Secretary

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