

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**FEBRUARY 19, 2019
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, February 19, 2019 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York, PA 17402

MEMBERS IN

ATTENDANCE: Austin Hunt, Chairman
Justin Tomevi, Springettsbury Township
George Dvoryak, Springettsbury Township
Cara Beth Zortman, Spring Garden Township
Dan Rooney, Spring Garden Township
Dave Brosend, Manchester Township
Lisa Wingert, Manchester Township (via Skype)

ALSO IN

ATTENDANCE: Dan Hoff, YAUFR Chief
Steve Hovis, Solicitor
John Woods, Battalion Chief
Jay VanPelt, Battalion Chief
Les Rhoads, Volunteer Committee
Paul Grubb, YAUFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance
2. Swearing in Ceremony
3. Award Ceremony

HUNT Chairman Hunt called the meeting to order and led the Pledge of Allegiance. Chairman Hunt asked Chief Hoff to proceed with the Swearing in and Award Ceremonies.

HOFF Chief Hoff provided background information on Firefighter John Findley.

HUNT Chairman Hunt provided the Oath to Firefighter Findley, and he was pinned by his wife, Erin.

HOFF Chief Hoff provided background information on Probationary Firefighter Vincent Lacognata

HUNT Chairman Hunt provided the Oath to Vincent Lacognata, who was pinned by his Father, Vinnie Lacognata.

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HOFF Chief Hoff provided background information on Battalion Chief, Brett Graham.

HUNT Chairman Hunt provided the Oath to BC Graham, and his wife, Laura and oldest son, Liam, pinned him.

HOFF Chief Hoff introduced the Training Excellence Award for 2018, which was presented to Chuck Yingling.

HUNT Chairman Hunt presented him with the Certificate.

HOFF Chief Hoff introduced the Battalion Chief's Award, which was presented to Firefighter Chris Mowry.

VANPELT BC VanPelt presented him with the Certificate.

HOFF Chief Hoff introduced the Fire Chief's Award, which was presented to Captain Pat Mooney.

HOFF Chief Hoff concluded the Awards Ceremony. He noted that Captain Heilman and his crew had a fire demonstration set up outside immediately following the meeting. In addition, the public was invited to see the four brand new pumpers in the bay.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

HUNT Chairman Hunt announced that an Executive Session was held following the meeting in January. None were scheduled for this date.

Chairman Hunt announced that a brief Emergency Management Meeting will be held following adjournment.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff stated he would provide a report on the fire safety house later on the agenda.

ROONEY Mr. Rooney noted a typo in the apparatus advertisement from 2109 to 2019.

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HUNT Chairman Hunt noted that YAUFR had interacted with North York on a structure fire. He asked whether that was under a management contract or mutual aid.

HOFF Chief Hoff responded that YAUFR is strictly on a mutual aid business at this time.

HUNT Chairman Hunt asked if the Grantley representatives would bring YAUFR up to date on the Grantley, York Regional and West York merger.

GRUBB Mr. Grubb responded that they are in the merger process and have incorporated the organization. He stated that a public announcement will be made on March 4th. The plan is that it won't affect any jurisdictions as far as the 9-1-1 service goes. They will run transport primarily for York Hospital, and that is expected to expand over time.

HUNT Chairman Hunt stated that a letter had been received from Joe and from John Dommel explaining phase one and phase two. Chairman Hunt asked whether it is a working merger or visualize business entities morphing together.

GRUBB Mr. Grubb responded that phase one is to get the transport business up and the three companies as a group will be part of First Capital Transport Partners. They will be able to do group purchases, share personnel and have a better ability to staff and manage supplies. The goal is to provide a source of funding that keeps the 9-1-1 service stable and active. They will be a help to York Hospital when they can't move people out. That has worked well. The fire companies will still exist; however, most of the resources will end up being merged into one organization. They will maintain all the background station history. An additional goal is to maintain a relationship with YAUFR.

HUNT Chairman Hunt questioned whether First Capital will make a coordinated management structure over running the day-to-day regional operation.

GRUBB Mr. Grubb responded that the individual who is managing Grantley currently will be working with the management of the three entities. Each will have a part that they handle. One will be covering the 9-1-1 management side; another a Transport Manager; another training and safety.

HUNT Chairman Hunt asked whether they see any station changes to be made.

GRUBB Mr. Grubb responded that they do not. There will be a building at some point in the near future to house the transport side of the house; however, where and how is still a work in progress. He stated that the initial thrust will be to provide transports for York Hospital

HUNT Chairman Hunt asked whether there was anything that YAUFR could do to help them.

GRUBB Mr. Grubb stated that there are a lot of wheels in motion.

HOFF Chief Hoff stated that John and Paul both do a real good job at communicating with YAUFR on a regular basis to advise what is going on.

HUNT Chairman Hunt stated that YAUFR knows a lot about regionalizing.

GRUBB Mr. Grubb stated that they intend to leverage that as they go forward

HUNT Chairman Hunt indicated that YAUFR will be eager to help in any way possible.

GRUBB Mr. Grubb responded that they appreciate it and they are hoping to maintain a close relationship with the fire side.

HUNT Chairman Hunt thanked them for the report. He asked Chief Hoff about his monthly stats as they looked different. He asked how to read the statistics from a management perspective.

HOFF Chief Hoff noted that two things come to mind; property lost and property saved. He thought that was a measurable quantity to capture. Also important are response times. He mentioned some issues with the 9-1-1 Center where the times they are providing on the radio are not the times that YAUFR is getting. They need to figure out the discrepancies. In the future YAUFR will measure where there are gaps in the coverage area, i.e., areas they can't get to earlier than eight or nine minutes.

HUNT Chairman Hunt indicated that would be a great benchmark because then the board can come back to him and ask what is being done to improve that.

ROONEY Mr. Rooney noted that they also look at the instances where the resident was alerted by working smoke alarms, which means a quicker reaction time for them, which means a quicker reaction time for YAUFR. That does equate to property saved.

HUNT Chairman Hunt stated that was something that can be controlled by public education. He re-stated his question as to what is something that can be measured that he can control 100%. He commented that was a way to benchmark a business. He asked Chief Hoff to think about it, and if he could do an Executive Summary that it looks like this attribute is up or Battalion Chief is looking at this to control it, it would help the board to zero in on what he thinks is important.

ROONEY Mr. Rooney agreed. He stated that he liked the detail, but he liked to see quantitative and qualitative data; specifically the calls for service; how have they changed and have they changed throughout the year. As the data is built it will show a summary and perhaps tie in with some simple bar charts for the average person who doesn't care about the data.

HOFF Chief Hoff responded that they can take care of that.

5. ACCOUNTS PAYABLE

A. Payable Listing as of January 31, 2019

MR. TOMEVI MOVED TO APPROVE PAYABLE LISTING DATED JANUARY 31, 2019.
MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

There were no Commissioner communications.

8. COMMITTEE REPORTS

A. Volunteer Committee

HOFF Chief Hoff stated that all the volunteers are doing an excellent job. The Fire Police are getting the job done in all three townships. There are some new people that are coming on and getting trained with the fire police. They are really happy with how things are right now. Our next joint volunteer meeting is in April. He added that the cooperation between all the entities really had taken a positive turn.

HUNT Chairman Hunt thanked them for everything that they do. He asked if they are patched as the Regional service or whether they still have individual patches.

HOFF Chief Hoff responded that it still is a mix.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: January 15, 2019 – Fire Commission Meeting

MR. DVORYAK MOVED TO APPROVE THE MINUTES FOR THE JANUARY 15, 2019 FIRE COMMISSION MEETING. MR. BROSEND WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Discussion – Fire Safety House

HOFF Chief Hoff brought forward the matter of the old Fire Safety House used in the schools for education. He discussed the safety house with the original contributors back in the 90's as they were partners in it and owned a share or an interest. Only two stations not a part of YAUFR were in the original group. Chief Hoff met with the Chiefs from Hellam and Dover Township. Both Chiefs responded to just sell it and split the assets three ways.

HUNT Chairman Hunt questioned what kind of value would be involved.

HOFF Chief Hoff responded that he had seen values from \$5,000 to \$16,000 depending on the age. He noted that they haven't been using it for four or five years. Their public education programs haven't missed a beat. Chief Arnold is in the process of rewriting the public education program. At some point they will look for another prop to help with the fire prevention. He requested permission to put the fire house on Municibid to see what they could get for it. There is still a maintenance account that was transferred to YAUFR from Alert Fire Company that has about \$6,000 in it. He would like to take the assets from the trailer and that maintenance account and divide it three ways. There was never a signed agreement; just a handshake years ago.

HUNT Chairman Hunt asked if he was confident that the money had been accounted for equally and going back no one is going to be upset.

HOFF Chief Hoff responded that everyone had responded back to him following discussion with their own departments. Everyone was satisfied with the three-way split.

HUNT Chairman Hunt noted it is an excess asset.

HOVIS Solicitor Hovis stated that given the fact that one of the options is putting it on Municibid, he suggested a motion authorizing the sale and dividing up the sale proceeds.

MR. TOMEVI MOVED TO PLACE THE FIRE SAFETY HOUSE ON MUNICIBID WEBSITE WITH THE IDEA OF ANY PROCEEDS RECEIVED FROM THE SALE, ALONG WITH THE MAINTENANCE FUND, TO BE SPLIT AMONG THE THREE PARTIES. MR. BROSEND WAS SECOND. MOTION UNANIMOUSLY CARRIED.

12. NEW BUSINESS

A. Approval – Non-Emergency Events for 2019 – Grantley Fire & EMS

MS. ZORTMAN MOVED TO APPROVE THE NON-EMERGENCY VOLUNTEER EVENTS FOR 2019 AS LISTED BY GRANTLEY. MR. ROONEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. ADJOURNMENT

HUNT Chairman Hunt adjourned the meeting at 7:48 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

Dan Rooney, Secretary

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