

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**FEBRUARY 21, 2012
APPROVED**

The York Area United Fire and Rescue Commission held a Regular meeting on Tuesday, February 21, 2012 at 7:00 p.m. at the Springettsbury Township Offices, 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
John Fullmer
Richard Guyer
Don Bishop
Cara Beth Zortman

ALSO IN

ATTENDANCE: John Holman, Springettsbury Township Manager
Greg Maust, Spring Garden Township Manager
Steve Hovis, Solicitor
Robert McCoy, YAUFRC Chief
Sandra Ratcliffe, YAUFRC
John Woods, YAUFRC
Dan Hoff, YAUFRC
Jay VanPelt, YAUFRC
Don Eckert, YAUFVFC
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order at 7 p.m. He led the Pledge of Allegiance. He announced that a Quorum was present.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced that there had been no Executive Sessions held since the previous meeting and none were scheduled for this date.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis indicated he had nothing to report.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy indicated he had nothing to add unless there were questions.

HUNT Mr. Hunt asked Chief McCoy for an update on his plan for an Administrative Officer/CFO. He recalled that a position package was to be presented during the March meeting.

MCCOY Chief McCoy responded that the package would include his suggestion for the job description, official titles, and the salary range. Ultimately, the Commission will make the final decision, and it will go back to the municipal bodies as neither the position nor the salary are in the 2012 budget.

BISHOP Mr. Bishop questioned whether the board had determined the position was to be full time.

SCHENCK Chairman Schenck responded that Chief McCoy had been requested to come back with what he envisioned as a starting point for the board's consideration.

MCCOY Chief McCoy added that there will be several recommendations.

FULLMER Mr. Fullmer added that the board also asked for a recap of items currently being performed by Springettsbury personnel along with the time spent for each function.

MCCOY Chief McCoy responded that all of that information is being gathered.

5. ACCOUNTS PAYABLE

A. Payable Listing as of January 31, 2012

MR. FULLMER MOVED TO APPROVE ACCOUNTS PAYABLE LISTING AS OF JANUARY 31, 2012. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

SCHENCK Chairman Schenck brought forward an item concerning the Springettsbury Township Fire Pension Board meeting, which had been briefly discussed during previous meetings. The Pension Fund had been taken over by YAUFR; however, he questioned who the actual Administrator of the Fire Pension should be. Several points were brought out in the discussion:

- The Pension Fund is for ex-Springettsbury Township Firefighters.
- The public pension board is made up of Springettsbury Township Board of Supervisors plus two members of the bargaining unit, George Mount and Rob Carpenter.
- Pension Board makes decisions on how and when to invest the money, updates the Investment Policy Statement, hires the investment advisor.
- Caretaker of the fund should appoint the individuals.
- Current function and operation of the fund could be satisfactory; potential for simple ratification.
- Decisions made by the Pension Fund board cover the Springettsbury Township unfunded liability. Makeup of the board should come from each municipality as it comes to YAUFRR.

HOVIS Solicitor Hovis stated that he would look into the matter, go back to the plan and provide recommendations and clarification at the March meeting.

8. COMMITTEE REPORTS

A. Volunteer Committee

ECKERT Mr. Eckert stated that there was nothing new to report as far as volunteers are concerned. Everything is running along smoothly.

B. Building Committee

ECKERT Mr. Eckert reported that the acquisition of the land is closer every day. The agreement had been reviewed with final language and two downtown York attorneys are involved. Terms on the extension of natural gas into the site had been agreed upon, and as soon as the seller has signed the agreement, Mr. Eckert will sign it. As soon as that agreement is signed, the due diligence period starts for the new property which is only 30 days.

The purchaser for the 3013 East Market Street property requested a two-month extension on the due diligence period, which had been granted as it would be of benefit.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: January 17, 2012 Fire Commission Meeting

MR. HUNT MOVED TO APPROVE THE MINUTES AS SUBMITTED. MR. FULLMER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Administrative Position Update

This item had been discussed earlier during the agenda.

12. NEW BUSINESS

A. Volunteer Services Agreement with Eagle Fire Company

MCCOY Chief McCoy introduced Ryan Brenneman, Chief of Eagle Fire Company. He noted that Union Fire Company had signed a one-year agreement to become the first volunteer company of YAUFRR. Between Manchester, YAUFRR and Union all the companies run together on calls. It was fitting that Eagle Fire Company join as well and come together to operate under one set of policies and train together. Eagle Fire Company has decided to enter into the same arrangement as Union Fire Company with a similar agreement to be signed this date for a year of inter-governmental cooperation.

BRENNEMAN Ryan Brenneman, Chief of Eagle Fire Company commented that they certainly appreciated the opportunity to have the expanded training opportunities that have been afforded to them and look forward to future opportunities as well as working together on common standard operating policies and procedures. He stated that it made them more efficient as a 100% volunteer department and that they certainly appreciate YAUFRR's efforts along with Chief McCoy's and the Battalion Chiefs for assisting them along the way.

SCHENCK Chairman Schenck thanked them and noted it was good to be able to assist in this way, but the volunteers still are doing all the work.

MR. BISHOP MOVED TO APPROVE THE VOLUNTEER SERVICES AGREEMENT WITH EAGLE FIRE COMPANY. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Labor Agreement Amendment

MCCOY Chief McCoy reported that Scott Little, President of the labor union, was present. He reported that there had been a Step 3 hearing for two cases that were going to arbitration. Numerous meetings had been held and the grievances were resolved and the arbitration was cancelled. Changes were made in Article 8 of the labor agreement wording that resolved the issues for both parties. However, he

requested approval of the board to include those amendments to the contract as an addendum.

BISHOP Mr. Bishop asked whether the changes had been reviewed by the labor attorney.

MCCOY Chief McCoy responded that it had been reviewed by both of the labor attorneys, by himself and by the Labor Union President. Everyone approved the new language and it actually cleared up some vague or conflicting language between one section and another under work hours.

MS. ZORTMAN MOVED TO APPROVE THE ARBITRATION RESOLUTION AS PRESENTED. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

SCHENCK Chairman Schenck expressed his thanks to Mr. Little and the Chief for their work on the matter.

BISHOP Mr. Bishop asked whether there would be any press releases or announcements of the volunteer agreements.

MCCOY Chief McCoy responded that press releases will be issued, and it will be placed on the website. He added that there had been comments from other stations and as more volunteer stations join more people will understand that it's not a threat but that YAUFRR is here to help them survive.

13. ADJOURNMENT

SCHENCK Chairman Schenck adjourned the meeting at 7:20 p.m.

Respectfully submitted,

(Signature on file at YAUFRR Headquarters)

John Fullmer
Secretary

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