

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**FEBRUARY 21, 2017
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, February 21, 2017 at 7 p.m. at YAUFRR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
Eric Lehmayr, Secretary/Treasurer
Kathleen Phan
Cara Beth Zortman
Dave Brosend, Manchester Township
Lisa Wingert, Manchester Township

MEMBERS NOT

IN ATTENDANCE: Blanda Nace, Springettsbury Township

ALSO IN

ATTENDANCE: Dan Hoff, YAUFRR Chief
Steve Hovis, Solicitor
Jay VanPelt, YAUFRR
John Woods, YAUFRR
Matt Arnold, YAUFRR
Jean Abrecht, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order and led the Pledge of Allegiance.

2. Swearing in Ceremony

HOFF Fire Chief Dan Hoff introduced Kurt Holloway, a 20-year veteran of the fire service. He provided an extensive history of his service and indicated YAUFRR had been pleased to have him join as part of the management team as Battalion Chief. Chief Hoff introduced his wife Erin and their three daughters.

SCHENCK Chairman Schenck presented him with the Oath of Office of Battalion Chief.

3. Awards Ceremony

HOFF Chief Hoff presented the Chief's Commendation Award and the Chief's Commendation Coin to Firefighter Chris Mowry from Station 895 and to Captain Brett Graham. Chris had proposed an idea to Chief Hoff where the department could

give back to the community at Christmas. Firefighter Mowry got together with Captain Brett Graham and the idea became Operation Give Back 2016. Over \$2,300 was raised to make Christmas special for some families going through hard times. Chief Hoff recognized the efforts of the firefighter's wives, Kasey Mowry and Laura Graham, and thanked them for their help shopping, wrapping and delivering gifts.

Chief Hoff continued in following Chief McCoy's practice of recognizing one individual from the department to receive the Fire Chief's Award for 2016 for exceptional service each year. He recognized Captain Curvin Wolfgang from Station 895. He provided a long list of exceptional service that Captain Wolfgang had provided, for which he was being recognized. He presented him with the Fire Chief's Award for 2016. He thanked his wife Angela and their family for their support. In addition, Captain Wolfgang received a service bar to wear on his Class A uniform, and a Certificate of Recognition.

SCHENCK Chairman Schenck thanked Chief Hoff for his presentation and extended his congratulations to the recipients. He added that they should feel free to throw a Fire Commissioner's Challenge out next Christmas when they do the Give Back Campaign.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced that no Executive Sessions had been held since the last meeting. He announced that a brief Executive Session for a personnel matter will be held immediately following adjournment.

3 COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis reminded the Commissioners to fill out their financial statements for 2016 and give them to Ms. Einsig as she is the depository for them.

It was noted by several Commissioners that they had not received the documentation.

HOFF Chief Hoff indicated he would take care of distributing the documents.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff reported two additions to his written report. First, with regard to the York Daily Record on line, there was a video. A videographer rode along with Battalion Chief Arnold to observe the traffic conditions and response needs along Market Street. In addition, there was another one where two Firefighters from Manchester Township were injured over the weekend. One was a Volunteer and the other was Firefighter Mowry. The incident continues to be investigated for safety of the Firefighters during mutual aid calls.

BROSEND Mr. Brosend asked whether YAUFR does the investigation or whether others are brought in from Harrisburg or elsewhere.

HOFF Chief Hoff responded that at this point they are doing an internal investigation. As part of that investigation, the mutual aid department requested the State Police Fire Marshall to investigate origin and cause, and with that the circumstances of any injuries. Chief Hoff mentioned that during the reporting of the fire investigation a video camera was on, and the Fire Chief in the video named YAUFR's Firefighter. He was not paying attention to the location of the camera. Chief Hoff was unhappy with that and had several conversations about it in the last two days.

HOFF Chief Hoff noted that he had scheduled a meeting with Chief Stump and Lt. King because of the dual authority to discuss the future of the Fire Police and how to pursue it.

5. ACCOUNTS PAYABLE

A. Payable Listing as of January 31, 2017

MR. HUNT MOVED TO APPROVE THE PAYABLE LISTING AS SUBMITTED. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for discussion.

7. COMMUNICATION FROM COMMISSIONERS

There were no Commissioner communications.

8. COMMITTEE REPORTS

A. Volunteer Committee

SCHENCK Chairman Schenck noted that Don Eckert was not present. He stated that he remains President of the York Area United Volunteer Fire and Rescue, as well as President of the Springettsbury Fire Volunteers.

HOFF Chief Hoff mentioned that Joe Myers is Vice President of the York Area United Volunteers, and he was present this date.

SCHENCK Chairman Schenck suggested to offer an opportunity to Grantley or anyone else who might be interested.

HOFF Chief Hoff responded that when they are meeting there are representatives from Springettsbury, Victory, Grantley and Alert. The only affiliate company that's not involved at this point would be Mt. Wolf, but all of the other volunteer companies take an active role in the York Area United Volunteer umbrella.

SCHENCK Chairman Schenck indicated he just wanted to make sure that all of the organizations should feel comfortable to come here if they have anything of note as a volunteer company that they'd like to share with us.

HOFF Chief Hoff asked Vice President, Joe Myers, if he understood.

MYERS Mr. Myers responded that he understood.

HOFF Chief Hoff asked what office Bob Gundlach holds in the organization.

GUNDLACH Mr. Gundlach responded that he is Secretary.

9. RESOLUTIONS AND AGREEMENTS

There were none for discussion.

10. ACTION ON MINUTES

A. Approval of Minutes: January 17, 2017 – Fire Commission Meeting

MS. PHAN MOVED TO APPROVE MINUTES OF JANUARY 17, 2017. MR. LEHMAYER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Discussion – Manchester Township

HOFF Chief Hoff stated that some discussion had taken place during the agenda meeting the previous week that it was time to set up a Work Session to discuss the Manchester Township Merger. He was in the process of getting everything updated

and hoped to be hearing something from labor counsel very soon on the Manchester Arbitration.

SCHENCK Chairman Schenck noted that, during previous discussions, a Subcommittee had been formed to include Lisa Wingert, Kathleen Phan, Austin Hunt and Dave Brosend.

Consensus was for the Subcommittee to meet on Monday, March 6, 2017 at 3:45 p.m. at YAUFR Headquarters

12. NEW BUSINESS

A. Approval – Non-Emergency Events for 2017 Grantley Fire & EMS

MS. PHAN MOVED TO APPROVE THE NON-EMERGENCY EVENTS FOR 2017 FOR GRANTLEY FIRE AND EMS. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Emergency Operations Plan

HOFF Chief Hoff had distributed copies of the Emergency Operations Plan to the board. It needed the board’s approval, which will be followed by Spring Garden, Springettsbury and Manchester Townships. Upon their approval, it will be enacted by Resolution.

MR. LEHMAYER MOVED TO APPROVE THE EMERGENCY OPERATIONS PLAN FOR YORK AREA REGIONAL EMERGENCY MANAGEMENT. MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. ADJOURNMENT

SCHENCK Chairman Schenck reminded the board of the Executive Session to be held immediately following adjournment. He adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

*Eric Lehmayr
Secretary*

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