

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**MARCH 15, 2011
APPROVED**

The York Area United Fire and Rescue Commission held a Regular meeting on Tuesday, March 15, 2011 at 7 p.m. at the Springettsbury Township Offices, 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
Don Bishop
Richard Guyer
Tom Warman
John Fullmer, Secretary

ALSO IN

ATTENDANCE: Steve Hovis, Solicitor
John Holman, Springettsbury Township Manager
Bob McCoy, Chief, YAUFR
Dan Hoff, Battalion Chief, YAUFR
John White, Battalion Chief, YAUFR
Sandy Ratcliffe, Finance Officer, Assistant Treasurer, YAUFR
Tom Stees, YAUFR
Bob Gundlach, Grantley
Don Eckert, YAUFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order at 7 p.m. He led the Pledge of Allegiance. Chairman Schenck stated that Tom Stees, who has been a long time fire fighter with Spring Garden Township and most recently with York Area United Fire and Rescue had elected to retire. He asked Chief McCoy to make the presentation.

2. Fire Fighter Tom Stees Retirement Recognition

MCCOY Chief McCoy stated that Mr. Stees had officially retired on March 6, 2011. He joined Victory in 1972, 39 years ago and was employed in 1984. He is technically the first retirement of YAUFR with 27 years of service. He continues as the volunteer President of Victory Fire Company and serves on the board of directors for the YAUFR volunteers. He has been a devoted member of the fire service. Chief McCoy asked Brenda Arnold of Senator Mike Waugh's office to make a presentation.

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ARNOLD Ms. Arnold stated that Senator Waugh had a prior commitment and could not attend; however, he had sent a Citation from the Senate of Pennsylvania for Mr. Stees. She read several portions of the Citation.

HALE Mr. Jack Hale indicated he had an additional presentation for Senator Waugh. He presented a check for \$5,000 from Victory for Senator Waugh to present to the American Red Cross Fire Hurts Campaign. The check resulted from last year's Victory Bingo to help the firemen or people who had a fire in their home.

ARNOLD Ms. Arnold thanked him and added that the Senator is a big supporter of the fire fighters.

SCHENCK Chairman Schenck noted that, from the Commission, to thank Senator Waugh as he was an early supporter of this endeavor and did a lot of background work to assist the merger.

ARNOLD Ms. Arnold thanked the Commission in behalf of Senator Waugh.

MCCOY Chief McCoy presented a certificate and letter expressing sincere gratitude and best wishes to Mr. Stees on his retirement from Todd Platts, Member of Congress, 19th District. Chief McCoy presented a certificate from the Commonwealth of Pennsylvania to Mr. Stees on his 27 years of service signed by Eugene DePasquale and Keith Gillespie. Chief McCoy presented him with a retirement badge and ID with a local retiree rocker on it. The last item presented was a clock inscribed with Thomas V. Stees, 1984 to 2011, Happy Retirement from York Area United Fire and Rescue.

STEEES Mr. Stees thanked everyone for their good wishes.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced that there had not been any Executive Sessions since the last meeting and none were anticipated for this date.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis indicated he had nothing to add to the agenda this date.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy indicated he had nothing to add to his report.

5. ACCOUNTS PAYABLE

A. Payable Listing as of February 28, 2011

MR. WARMAN MOVED TO APPROVE THE PAYABLE LISTING AS OF FEBRUARY 28, 2011. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

SCHENCK Chairman Schenck brought forward the subject of an Emergency Management Coordinator position. He recently met with the Spring Garden Coordinator, Rob Bissey who voluntarily serves. There is the potential to create a Joint Emergency Management scenario with one Coordinator operating under the YAUFR umbrella. This would assume that both townships would support the matter. Some additional items discussed were:

- Would the state recognize such a plan.
- It would have to be approved by both municipalities and each municipality would have to list all their assets of equipment in case of emergency.
- Opportunity exists for YAUFR to expand the model beyond
- Cost savings associated with regionalization for equipment needed and having one coordinator.
- Municipalities must discuss with their elected boards to determine interest.
- Manchester Township had been included in the discussion.

MCCOY Chief McCoy mentioned that he and Lieutenant Trott could serve as the Coordinator's backup.

SCHENCK Chairman Schenck noted that a recommendation would be made to Springettsbury during the next board meeting.

8. COMMITTEE REPORTS

A. Volunteer Committee

ECKERT Mr. Eckert reported that there was nothing new on the volunteer committee. The next board meeting is scheduled for March 16, 2011.

B. Building Committee

ECKERT Mr. Eckert reported that the Building Committee had provided a draft for a news media announcement relative to the fire station. One pass-through revision had been reviewed by himself, Chief McCoy, Mr. Holman and Teri had created the draft. In addition, they had an engineer go through the station to outline the deficiencies with the facility, which information also may be included in the news release. The release will be placed on the township website. Upper management of the potential buyer had visited the site and were very pleased.

SCHENCK Chairman Schenck indicated he thought it would be appropriate that the Commission have the last look at the release.

ECKERT Mr. Eckert responded that he would be sure to provide a draft before it is released.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: February 15, 2011 – Fire Commission Meeting

MR. WARMAN MOVED TO APPROVE MINUTES OF THE FEBRUARY 15, 2011 FIRE COMMISSION AS AMENDED. MR. BISHOP WAS SECOND. MOTION CARRIED. MR. FULLMER ABSTAINED AS HE WAS NOT PRESENT.

11. OLD BUSINESS

A. Discussion – YAUFR Role in New Facilities

SCHENCK Chairman Schenck brought forward the subject for discussion as to YAUFR'S role with new facilities, and who pays for what, who owns what, the long term relationship discussion.

- FULLMER** Mr. Fullmer provided information regarding different leasing possibilities. The Triple Net Lease – Lessee pays taxes, insurance, etc. An Absolute Lease – Lessee pays for roof repair, HVAC system, paving the parking lot, etc.
- A lengthy discussion ensued, which is summarized:
 - Decision had been reached that the municipalities would finance and build the facility and would provide the facility for YAUFR to use for a mutually agreed upon cost.
 - Plan for cost of construction is needed.
 - YAUFR pays for use of facility, heat, electric, etc.
 - YAUFR (Chief McCoy) determines the fire related issues, specifications, equipment, functional requirements, etc.
 - Additional review to be done for further clarification with John Holman and the Springettsbury board.
 - Any new policy should be applied to the negotiations with Manchester Township.
 - Debt service issue needs to be resolved; YAUFR to not carry debt service.
 - Suggest a list be created of what the model looks like.

Consensus was agreement on a Triple Net Lease; Chief McCoy makes recommendations and programming, and YAUFR carries no debt service.

12. NEW BUSINESS

There was no new business for discussion.

13. ADJOURNMENT

SCHENCK Chairman Schenck adjourned the meeting at 8:10 p.m.

Respectfully submitted,

John Fullmer
Secretary

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