

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**MARCH 17, 2015
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Board Meeting on Tuesday, March 17, 2015 at 7:00 p.m. at the YAUFR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN

ATTENDANCE: Austin Hunt, Vice Chairman
John Fullmer
Cara Beth Zortman
Kathleen Phan
Eric Lehmayer

MEMBERS NOT Bill Schenck, Chairman
IN ATTENDANCE: Mark Swomley

ALSO IN

ATTENDANCE: Steve Hovis, Solicitor
Robert McCoy, YAUFR Chief
Sandy Ratcliffe, YAUFR
Dan Hoff, YAUFR
John Woods, YAUFR
Jay Van Pelt, YAUFR
Don Eckert, YAUFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

HUNT Vice Chairman Austin Hunt called the meeting to order. He led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

HUNT Mr. Hunt announced that there had been no Executive Sessions and none were planned for this date.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy had several reports: EMC position, a fire call to Subway, YAUFR internal workload, Spring Garden Municipal Complex/Grantley and Victory and York College building/fire service curriculum, NARCAN with Medical Director approval, new healthcare insurance and Cadillac tax. A summary of subjects follows:

Emergency Management Coordinator Position

- Majority of work is administrative in nature, which Chief McCoy and the Battalion Chiefs could handle.
- YAUFR currently in place for three townships with Rob Bissy as Coordinator; Chief McCoy operating as alternate.
- Three townships could form an inter-governmental cooperation agreement/a regional agency and appoint two members to that agency; agency would appoint the coordinator.
- Training and drills required. There are three different levels; Battalion Chief Hoff has completed all of the training. Upcoming TMI drill April 12, 2015.
- Emergency Management Handbook, Chapter 7 brought forward for review; indicates it is not advisable to select Police Chief or Fire Chief for Coordinator position.
- Elected officials' responsibility to protect its citizens and form EMC operations.
- Funding formula considerations; major costs would be training; legislative body policy decisions to be made.

Consensus of the Commission was to table any decision in order to review the Emergency Management Handbook and allow input from Commissioner Schenck. Commission agreed that by not making a decision it would not create an unsafe situation for the residents.

Fire Call to Subway

MCCOY Chief McCoy reported that a fire call came in for Subway on Eastern Boulevard. As the truck passed through the intersection, they received a call that it was just smoke from cooking. A citizen, a township supervisor, had followed the fire truck and questioned why they turned the lights off after going through the intersection. Chief McCoy wanted to reiterate, if ever asked as a Commissioner, that when the Fire Department receives word from 911 the caller requested to cancel, they will always proceed non-emergency, resulting in the lights being turned off. The crews will usually continue in to verify.

YAUFR Internal Workload

- No issues reported with the transition of payroll, health insurance, Workers Comp.
- Important to be watchful for the threshold which will require another person in the office. Review of functions versus number of firefighters; continued needs for Ms. Ratcliffe in Finance, HR, IT, MIS Service.
- Consideration for absorbing Manchester's personnel at finance level; labor contract.
- Using MUNIS has increased efficiencies through handling issues electronically.

Spring Garden Municipal Complex/Grantley and Victory and York College building/fire service curriculum

- Spring Garden Township currently is working on a municipal complex not including a firehouse in the initial stage.
- York College consideration for new curriculum, land on which to build a firehouse, could house students taking curriculum.
- President Dr. Gunter-Smith has halted new construction of campus development; however, there is interest in a Fire Safety curriculum as well as a firehouse.
- Consideration for future homes for Grantley and Victory Fire Companies.
- Chief McCoy to reach out to Manager Greg Maust for Spring Garden discussion.

NARCAN

- NARCAN is a heroin antidote; an opium inhibitor which saves the life of an overdose victim.
- Police working with District Attorney's Office; need for approval through a Medical Director.
- Consideration for its shelf life.
- Police Departments will need its own Medical Director Agreement.

Healthcare/Cadillac Tax

- Cadillac tax evaluations/seminars ongoing.
- CPI is 1.9%; medical inflation no less than 5%.
- Will become a contractual obligation to be negotiated.
- Based on total cost of the plan including majority of employees.
- Large budget costs to be expected based on current health plans.

5. ACCOUNTS PAYABLE

- A. Payable Listing as of February 28, 2015

MS. PHAN MOVED FOR APPROVAL OF THE PAYABLE LISTING OF FEBRUARY 28, 2015. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

HUNT Mr. Hunt thanked Mr. Fullmer for his research on the EMC matter, which had brought up some good points.

8. COMMITTEE REPORTS

- A. Volunteer Committee

ECKERT Don Eckert reported that the contractor for the exhaust system at Station 89-3 began the installation of the Plymovent system. Secondly, the due diligence timeline expired for the 3013 East Market Street station. Mr. Eckert had provided a 30-day extension which was in the contract. He met with the township, and approving their proposed building plan does not appear to be problematic.

9. RESOLUTIONS AND AGREEMENTS

- A. Resolution No. 2015-03 - Fire Protection Services to York College.

HUNT Mr. Hunt stated that the board had received a draft resolution for Fire Protection Services to York College.

MR. FULLMER MOVED TO APPROVE THE CONCEPT OF RESOLUTION WITH YORK CITY TO BE CLARIFIED AS TO THE SIMPLE CONTRACT OF INTER-GOVERNMENTAL COOPERATION. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

10. APPROVAL ON MINUTES

- A. Approval of Minutes – February 17, 2015 – Fire Commission Meeting

MS. ZORTMAN MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 17, 2015 FIRE COMMISSION MEETING AS SUBMITTED. MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

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11. OLD BUSINESS:

There was no additional Old Business for discussion.

12. NEW BUSINESS

A. Approval of Non-Emergency Events for 2015 – Grantley Fire & EMS

HUNT Mr. Hunt stated that the board had received a list of events for which Grantley Fire Company would like to participate. The board's approval provides Workers' Comp coverage for the events.

MR. FULLMER MOVED TO APPROVE THE LIST OF NON-EMERGENCY EVENTS FOR 2015 FOR GRANTLEY FIRE & EMS AS SUBMITTED. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. ADJOURNMENT

HUNT Vice Chairman Hunt adjourned the meeting at 8:15 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

John Fullmer
Secretary

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