

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**APRIL 18, 2017  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, April 18, 2017 at 7 p.m. at YAUFRR Headquarters, 50 Commons Drive, York, PA 17402.

**MEMBERS IN**

**ATTENDANCE:** Austin Hunt, Vice Chairman  
Eric Lehmayr, Secretary/Treasurer  
Cara Beth Zortman  
Dave Brosend, Manchester Township  
Lisa Wingert, Manchester Township

**MEMBERS NOT**

**IN ATTENDANCE:** Bill Schenck, Chairman  
Kathleen Phan  
Blanda Nace, Springettsbury Township

**ALSO IN**

**ATTENDANCE:** Dan Hoff, YAUFRR Chief  
Greg Maust, Spring Garden Township Manager  
Steve Hovis, Solicitor  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

1. Pledge of Allegiance

**HUNT** Vice Chairman Austin Hunt called the meeting to order. He led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**HUNT** Mr. Hunt announced that there had been no Executive Sessions since the last meeting, and none had been planned for this date.

**3. COMMUNICATION FROM CITIZENS**

There were no citizen comments.

**4. MANAGEMENT/ATTORNEY REPORTS**

A. Steve Hovis, Solicitor

**HOVIS** Solicitor Hovis reported one update. He issued the final Alarm Ordinance to Solicitors Charles Rausch and Larry Young with a suggested road map as to how it is intended to be administered. He expected they would review the ordinance

with their governing bodies sometime in the future as to what that looks like and how it would be undertaken by each municipality. Feedback should come back to YAUFRC Commission.

**HUNT** Mr. Hunt questioned the current best practice for fire alarms. He asked what piece of hardware is in house and who it connects with.

**HOFF** Chief Hoff indicated it goes to a monitoring company such as ADT or a similar service. It is actually addressed in the version mentioned in Solicitor Hovis' report. By Ordinance it would not go to the fire department.

**HUNT** Mr. Hunt commented that it would involve a third-party buffer.

B. Daniel Hoff, Fire Chief

**HOFF** Chief Hoff reported that YAUFRC's proposal was submitted to the Fire Chief's Board of Governors. They have an opportunity for the next month to review the proposal. After the meeting, he had received positive feedback from members of the board.

**HUNT** Mr. Hunt asked what the anticipated timeline would be for action if they accept the proposal.

**HOFF** Chief Hoff indicated that probably they will go through with their advertising and consider YAUFRC's proposal with the other applications. He noted the timeline likely would be late summer.

**HUNT** Mr. Hunt questioned whether it would be necessary to add staffing.

**HOFF** Chief Hoff responded there would be a promotion from within and one addition as a Firefighter.

**HUNT** Mr. Hunt asked whether there had been any change in attitude with having union representation at the Safety Committee meeting recently.

**HOFF** Chief Hoff responded that it was a welcomed change as of about two weeks ago. He looked forward to that involvement.

**5. ACCOUNTS PAYABLE**

A. Payable Listing as of March 31, 2017

**MS. ZORTMAN MOVED TO APPROVE ACCOUNTS PAYABLE LISTING AS OF MARCH 31, 2017. MR. LEHMAYER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

There were none for review.

**7. COMMUNICATION FROM COMMISSIONERS**

There were no Commissioner comments.

**8. COMMITTEE REPORTS**

**A. Volunteer Committee**

**HOFF** Chief Hoff noted that Don Eckert was not present. He was not aware of anything to report. He stated that Mr. Schenck indicated he intended to get involved with Solicitor Rausch and Mr. Eckert to finalize the property issue.

**HUNT** Mr. Hunt questioned Solicitor Hovis whether he had reviewed the minimum Manning brief that was in the packet with the decision by the Supreme Court.

**HOVIS** Solicitor Hovis responded that he was aware of it. However, he had not reviewed it given the fact that there is no bargaining at this point in time. He offered to review it at some point.

**HUNT** Mr. Hunt indicated that the tone of Pat Harvey's Executive Summary suggested to just be prepared.

**9. RESOLUTIONS AND AGREEMENTS**

There were none for action.

**10. ACTION ON MINUTES**

**A. Approval of Minutes: March 21, 2017 – Fire Commission Meeting**

**MS. ZORTMAN MOVED TO APPROVE MINUTES OF THE REGULAR COMMISSION MEETING OF MARCH 21, 2017. MR. HUNT WAS SECOND. MOTION CARRIED. MR. LEHMAYER ABSTAINED AS HE WAS NOT PRESENT.**

**11. OLD BUSINESS**

**HOFF** Chief Hoff confirmed that at the last Pension Board meeting it was expressed that YAUFRR wanted to have a quarterly meeting, and the next meeting would be in May. He reminded the board that the Pension Board meeting will be held at 6:30 p.m. on May 16, 2017.

**HUNT** Mr. Hunt reported that he will be traveling on May 16<sup>th</sup> and will not be present.

**HOFF** Chief Hoff added that during the Agenda meeting they had discussed having Fulton prepare a statement regarding costs and expenses related to the administration of the pension fund. Chief Hoff asked if anyone had anything specific that they wanted them to prepare prior to the meeting. Nothing was suggested.

**12. NEW BUSINESS**

**HOFF** Chief Hoff noted that the 2017 Act 205 form had been signed this date. A valuation report had been received from Conrad Siegel several days ago and is being reviewed. That will be discussed during the May meeting.

**13. ADJOURNMENT**

**HUNT** Chairman Hunt adjourned the meeting at 7:15 p.m.

Respectfully submitted,

*Signature on file at YAUFRR Headquarters*

Eric Lehmayr  
Secretary

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