

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**APRIL 19, 2016
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, April 19, 2016 at 7 p.m. at YAUFRR Headquarters, 50 Commons Drive, York, PA 17402

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
John Fullmer
Kathleen Phan
Cara Beth Zortman
Eric Lehmayr
Austin Hunt (arrived 7:20 p.m.)

MEMBERS NOT

IN ATTENDANCE: Mark Swomley

ALSO IN

ATTENDANCE: Robert McCoy, YAUFRR Chief
Steve Hovis, Solicitor
Greg Maust, Spring Garden Township Manager
Sandy Ratcliffe, YAUFRR
Dan Hoff, YAUFRR
Jay Van Pelt, YAUFRR
Don Eckert, YAUFVFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Bill Schenck called the York Area United Fire and Rescue Commission meeting to order. He announced that Commissioner Hunt had another obligation to attend this date but hoped to be in attendance later. He led the Pledge of Allegiance.

MCCOY Chief McCoy spoke to the Commission and attendees concerning the recent death of a Firefighter and a Volunteer from Prince Georges County. He stated that he, Richie and John had come from that department. The Firefighter had responded to a welfare check, went to the house, got no answer and forced entry. Doing so, he was shot and killed. The volunteer received four shots as well. Events like these bring out what Firefighters do, and on behalf of all the staff, he thanked everyone for their appreciation and support.

2. Swearing in Ceremony

MCCOY Chief McCoy introduced Cody Stiffler, a new Firefighter who had started with YAUFRR in March. He had been a volunteer in York County and joined YAUFRR as a part time Firefighter in 2013. Chief McCoy stated Cody is a great addition.

SCHENCK Chairman Schenck administered the Oath of Office.

3. Retirement Ceremony

MCCOY Chief McCoy noted that Dave Eckman had retired March 1, 2016 from York Area United Fire and Rescue and Springettsbury Township where he started his professional career after 29 years of service. Dave had served as the Union President throughout a good portion of Chief McCoy's tenure and had greatly assisted with the merger. Chief McCoy stated that Dave was always cordial and professional with their many dealings over the years. He congratulated him on an outstanding career. He was presented with the Department Challenge Coin, his retiree badge, his retired ID, a Certificate of Retirement effective March 1, 2016, a Shadow Box with his helmet shield and his badges.

SCHENCK Chairman Schenck added his congratulations to Mr. Eckman for his years of service to both Springettsbury Township and to YAUFRR. He expressed his thanks and appreciation for his contributions in the merger.

ECKMAN Dave Eckman stated it had been his privilege to be able to serve the citizens and his neighbors for 29 years in what is the greatest job on the planet. He thanked everyone and noted it had been a pleasure.

4. Fire Chief's Award – 2015

MCCOY Chief McCoy stated that two years ago the Fire Chief's Award had been instituted. He introduced Firefighter Kris Shearer who began as a part timer for York Area United Fire and Rescue in 2012 and had been hired a month later. Since he was hired Kris had taken the initiative to improve himself and establish goals. Chief McCoy had mentored Kris over the last two years and he had established a life plan as far as career goals, education and professional goals. In the last two years Kris had completed courses in Fire Instructor I, Rescue Technician, Fire Officer II, Fire Officer III, 1006 Combined Space Rescue, and Fire Instructor II. None of these certifications are required. In honor of his hard work, Chief McCoy presented Kristopher L. Shearer with the Fire Chief's Award for 2015. He was presented with the certificate and a ribbon bar for his uniform. In addition, Chief McCoy presented him with a certificate of promotion to the rank of Fire Captain and his Fire Captain ID.

SCHENCK Chairman Schenck thanked Chief McCoy and noted it was one of the best meetings he had attended. He added that, although it is not said enough, the Commission really appreciated all their efforts.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

A. Step III Grievance Hearing

SCHENCK Chairman Schenck announced that an Executive Session would be held immediately following adjournment this date to discuss a Step III Grievance Hearing, which is personnel related.

3. COMMUNICATION FROM CITIZENS

There were none.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report.

B. Robert McCoy, Fire Chief

SCHENCK Chairman Schenck noted that Chief McCoy's written report had been received. He asked for questions or comments. There were none.

5. ACCOUNTS PAYABLE

A. Payable Listing as of March 31, 2016

MR. FULLMER MOVED FOR APPROVAL OF THE PAYABLE LISTING OF MARCH 31, 2016. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

PHAN Ms. Phan questioned whether a burn ban is in effect.

MCCOY Chief McCoy responded no burn ban is in effect at this time.

SCHENCK Chairman Schenck asked if that notification would come from his office.

MCCOY Chief McCoy responded that there had been a warning as far as fire conditions. He added comments concerning the chimineas and fire pits. As a reminder the townships have allowed the pits and UL approved devices under the International

Fire Code in the approved containers and 25 feet from the house. There will be complaints, and if smoke is a nuisance then the fire service can come out and extinguish the fire.

8. COMMITTEE REPORTS

A. Volunteer Committee

There was no report.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes – March 15, 2016 – Fire Commission Meeting

MS. ZORTMAN MOVED TO APPROVE MINUTES OF MARCH 15, 2016 FIRE COMMISSION MEETING. MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Discussion – Emergency Management

MCCOY Chief McCoy indicated that all three townships have approved an ordinance. The next step is for YAUFRR to recommend/appoint a name to go to the Governor's Office. He questioned whether the YAUFRR Commission can appoint that individual during this meeting.

SCHENCK Chairman Schenck commented that the draft indicated that Manchester essentially gave all authority to the YAUFRR board. He questioned Solicitor Hovis whether that could be acted upon during this meeting.

HOVIS Solicitor Hovis responded that it cannot as a meeting of the Emergency Management Agency must be convened, and at that time the Coordinators will be appointed. It must be done as a separately constituted meeting.

MCCOY Chief McCoy asked whether that would be an action that could be taken following the YAUFRR Commission meeting, perhaps in May.

HOVIS Solicitor Hovis indicated it could be advertised for the May meeting and have the individual be duly authorized and appointed to that position during that meeting.

MCCOY Chief McCoy questioned whether the meeting frequency could be established in advance.

HOVIS Solicitor Hovis responded that it could be done now but it is especially important to advertise the first one.

MCCOY Chief McCoy indicated he thought it may only require two meetings a year as far as the EMC. However, in the beginning for the establishment of the board it could be advertised quarterly. As progress is made if there is a need to cancel any of the meetings they could be cancelled.

SCHENCK Chairman Schenck agreed and noted that as an agency there will be a need to organize, take minutes and appoint a Chair. That can be done at the first meeting.

MCCOY Chief McCoy added they will develop the agenda beforehand.

HOVIS Solicitor Hovis suggested the meetings be advertised for 7:30 p.m. following the regular YAUFRC Commission meetings.

B. Update – Stambaugh Ness

MCCOY Chief McCoy stated that a goal was established with Stambaugh Ness of July 1st for the transfer.

A. Approval – Bank Change – Payroll and General Accounts

MCCOY Chief McCoy reported that they met with BB&T Bank due to the Metro change to FNB. In addition, discussions were held with Sandy Ratcliffe and Lisa Einsig concerning the transition of finance duties. Several items were discussed:

- Electronic transfers will not happen out of the Susquehanna/BB&T investments to FNB. Certain fees would be charged to move the funds.
- Sandy physically goes every two weeks and gets a check and then takes it to the bank for payroll and payables.
- Recommendation made and approved by Treasurer, Mr. Fullmer, to leave all funds as is for now.
- All signatures remain on the checks.

12. NEW BUSINESS

B. Springfield Township Fire Police Request

MR. FULLMER MOVED FOR APPROVAL AUTHORIZING SPRING GARDEN TOWNSHIP FIRE POLICE TO PROVIDE SERVICES TO SPRINGFIELD TOWNSHIP FOR THEIR FOURTH OF JULY FESTIVITIES. MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. ADJOURNMENT

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SCHENCK Chairman Schenck reminded the board of the Executive Session to follow. He adjourned the meeting at 7:37 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

John Fullmer
Secretary

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