

**YORK AREA UNITED FIRE & RESCUE COMMISSION
REGULAR MEETING**

**APRIL 21, 2009
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, April 21, 2009 at 7 p.m. at the Springettsbury Township Offices located at 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Austin Hunt, Vice Chairman
John Fullmer, Secretary/Treasurer, Spring Garden Member
Thomas Warman, Spring Garden Commission Member
George Dvoryak, Springettsbury Commission Alternate
Don Bishop, Springettsbury Commission Member
Richard Guyer, Spring Garden Commission Alternate

MEMBERS NOT

IN ATTENDANCE: Bill Schenck, Chairman

ALSO IN

ATTENDANCE: John Holman, Springettsbury Township Manager
Steve Hovis, Solicitor
Bob McCoy, Chief YAUFRR
Don Eckert, STVFC
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

HUNT Vice Chairman Austin Hunt called the April meeting of YAUFRR to order at 7:04 p.m. He led the Pledge of Allegiance. He reported that Chairman Schenck was out of the country and would not be in attendance. He stated that a Quorum was present with Messrs. Warman, Fullmer, Bishop and Hunt.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

HUNT Mr. Hunt announced that Executive Sessions had been held with regard to contract negotiations. He indicated that an Executive Session was scheduled for immediately following the meeting this date to discuss on-going labor negotiations and other labor issues.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report further than Agenda items.

B. Robert McCoy, Fire Chief – YAUFRR

MCCOY Chief McCoy reported that Les Adams' updates were received after packets were sealed so he had provided the report this date. He added that he had a few additional items to discuss during New Business

HUNT Mr. Hunt questioned the item on GIS software in Mr. Adams' report. He asked whether the software was required.

MCCOY Chief McCoy responded that it related to Mr. Adams' software.

Sale of Apparatus

HUNT Mr. Hunt asked about the plan to sell off the excess apparatus, the air unit and ladder truck.

MCCOY Chief McCoy stated that he needed to consult with the Solicitor. He indicated that it would be necessary to re-advertise; however, he had been contacted by a volunteer company with interest in purchasing the air truck, which would not require any bidding or advertisement.

HUNT Mr. Hunt asked what might be different with a minimum or maximum bid.

MCCOY Chief McCoy responded that no bids had been received for either piece. There were several inquiries by phone, but no bids.

HOVIS Solicitor Hovis stated that public property can be sold, but it must be advertised. One exception to that rule is that it could be sold to a volunteer fire company. Once bids are put out for the air truck, the volunteer fire company can indicate they'd like to purchase it, and negotiations can be held. There would be no need to re-bid. In addition, if two advertisements are placed with no reasonable bids submitted, at that point, the property can be sold without the bidding process.

MCCOY Chief McCoy stated that if someone wanted to purchase the air truck, it would be for the box; for the aerial it would be for the actual aerial as both are old apparatus.

WARMAN Mr. Warman asked whether the board should authorize the re-advertisement. He added that there would be no use sitting on the apparatus.

HOVIS Solicitor Hovis responded that would be correct if that was the direction of the board, in the absence of expenditure of funds.

HUNT Mr. Hunt indicated that it would be his inclination to move forward with the volunteer company's interest outside of the required bidding process. He asked Chief McCoy if he would need authorization for a second advertisement on the ladder truck.

MCCOY Chief McCoy responded that if approval is necessary for the second time, he recommended that it would apply for both units, in the event the volunteer company decided it would not fit their needs.

MR. WARMAN MOVED TO ADVERTISE TO SELL THE AIR TRUCK AND THE AERIAL APPARATUS. MR. FULLMER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

HOVIS Solicitor Hovis commented that the need to advertise would be removed if a sufficient price is negotiated with the volunteer fire company to purchase the air truck.

MCCOY Chief McCoy indicated that if an offer is received on one of the pieces of apparatus, they would advise the board by email.

HOVIS Solicitor Hovis stated that ultimately it would come back to the board next month to approve the sale at a negotiated price.

MCCOY Chief McCoy indicated that the process would have to wait until the next meeting to approve the sale.

Part-Time EMS Agreement

HUNT Mr. Hunt asked about the agreement with Memorial Hospital for part-time EMS personnel.

MCCOY Chief McCoy responded that is one of his duties with the Springettsbury EMS. They had to renegotiate a contract with Memorial Hospital for part-time EMT's to fill vacancies. He indicated it was simply a renewal.

WARMAN Mr. Warman asked about a grievance issue and whether President Eckman had been able to meet with Chief McCoy.

MCCOY Chief McCoy responded that they had met on one issue and plan to meet again to discuss the middle ground.

5. ACCOUNTS PAYABLE

A. Payable Listing as of March 31, 2009

HUNT Mr. Hunt indicated that the board had received the payable listing as of March 31st. He called for a motion to approve.

FULLMER Mr. Fullmer stated that he receives additional detail, as does Chairman Schenck. He reviews them and has no problem with them. Ms. Ratcliffe is excellent at reviewing and explaining any extra ordinary items. He is comfortable with the payable listing.

**MR. FULLMER MOVED TO APPROVE PAYABLE LISTING OF MARCH 31, 2009.
MR. WARMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

HUNT Mr. Hunt noted that the year-to-date budget percentages were nowhere near 25%. He asked whether there was a shift between the fiscal and the calendar year figures.

FULLMER Mr. Fullmer responded that there were no shifts.

HUNT Mr. Hunt indicated that it was a fantastic trend if the figures can stay this far under budget.

MCCOY Chief McCoy responded that there are several things within the budget that they had not moved forward with yet as far as the operational lines.

HUNT Mr. Hunt asked whether he wanted to comment on the items under review in the budget.

MCCOY Chief McCoy indicated that Vehicle Maintenance was an issue where they had noticed some spikes in spending. Ms. Bayman had created a comparison, which is why he included it in the information to the board. They had been able to show a \$28,000 difference between the first quarter of 2008 and the first quarter of 2009. They believe they have the repair process under control. They are closely monitoring two units that seem to cause the most spikes financially. Moving forward in the process of designing new pumpers will be included in the recommendations he will present.

HUNT Mr. Hunt asked whether those were included due to their age or usage.

MCCOY Chief McCoy responded that the unit in question was based on age and usage. The process is one area where the best strides were made. All four stations are working together as far as who is allowed to call a mechanic, for what reason and who is being used and at what cost. Chief McCoy stated that he thought the process was responsible for the savings. They believe it is under control and if they have no major expenditures as far as motors or transmissions, they hope to come within budget.

HUNT Mr. Hunt indicated that he would like to know what the text description for 8901 would be.

- MCCOY** Chief McCoy indicated he would provide additional information and added that 8901 is the front line pumper at Commonwealth.
- HUNT** Mr. Hunt extended credit to Chief McCoy for implementing the process and savings.
- WARMAN** Mr. Warman indicated that he guessed that people are being paid, but he wondered why it was not reflected on the listing.
- HUNT** Mr. Hunt responded that wages were shown as wages; however, they are then offset by contract services that don't seem to have any outflow.
- WARMAN** Mr. Warman questioned if that were the case why would the budget include wages rather than contract services.
- MCCOY** Chief McCoy indicated he would discuss the matter with Ms. Ratcliffe and provide an answer with regard to the wages that are displayed on the report.
- HUNT** Mr. Hunt indicated that the report showed they had spent only \$215,000 out of \$4.3 million.
- MCCOY** Chief McCoy stated that the only wages shown are the actual YAUFRR non-union employees.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

- WARMAN** Mr. Warman asked whether everyone knew how to check their YAUFRR email.
- HUNT** Mr. Hunt noted that his was coming automatically.
- HOVIS** Solicitor Hovis indicated that Chief McCoy was going to review that with Springettsbury.
- MCCOY** Chief McCoy stated that several of the commissioners had auto forward and they intended to have a discussion about it.
- HOVIS** Solicitor Hovis questioned whether, when email is auto forwarded, the township server would catch it.
- HOLMAN** Mr. Holman stated that it had not been catching the emails up to two weeks ago; however, it is capturing them now.

HOVIS Solicitor Hovis stated that the issue is that the Office of Open Records received an appeal under a document request based on the fact that it was actually York Township in which a citizen requested copies of all the emails under the Commissioner's job. That was an email that came into the township server but bounced off to a designated email site at his employer access without having a copy of an email captured within the York Township server. The township took the position to provide everything that's in their server. The private employer's computer system could not be accessed to respond to this document request. Their opinion is that they are not public documents. They are not in the possession or in control of York Township. The Office of Open Records, although they said it was a public record, which Solicitor Hovis disagreed with because there's a definition of a record and a public record, it met the definition of a record, which is every document that shows agency action, but public record basically needs to be in control of the agency. They said although it's a public record they would not require York Township to obtain it. He did not know how they could make that determination, but they did. A cautionary statement was provided indicating that York Township should change how it dealt with emails coming into the server or they would be intentionally violating the right to know. York Township had taken action to reconfigure the server so copies of those emails are captured in case anyone makes a document request for those commissioner emails. The Chief was requested to review that with Springettsbury Township.

HOLMAN Mr. Holman stated, after he had read the opinion, Springettsbury had adjusted procedures. The emails will go into a separate section, and after a certain period of time will be removed. A policy is being prepared for the township for the board to approve identifying when the emails are removed.

HOVIS Solicitor Hovis stated that, in addition, the right to know laws indicate that public records could not be destroyed by policy.

HUNT Mr. Hunt commented that there could be no prescribed length of time. He asked why the policy couldn't be zero.

HOVIS Solicitor Hovis responded that it was a great question and he thought it was according to policy. He would argue with the Office of Public Records that it is a sufficient policy that is being implemented and followed and therefore it is okay. He thought they might take the position that it was frustrating the open records law and therefore it violates the spirit because in their opinion everything is public record. Everything should be accessible to the public by a window within 24 hours. He would expect that. It's something to work out over time. A policy could be put in place to recognize that the law is being followed.

HUNT Mr. Hunt commented that Chief McCoy sends his email to a YAUFRR address, which gets forwarded to his company.

WARMAN Mr. Warman asked whether it was done automatically.

MCCOY Chief McCoy indicated that he was under the impression that Mr. Warman's was doing the same.

WARMAN Mr. Warman responded that it probably does, but he hadn't paid that much attention to it. He just wanted to make sure he didn't have a huge stack of emails because he never looked at it.

MCCOY Chief McCoy responded that he could email the instructions to the YAUFRR accounts that were provided to him by the IT person at Springettsbury. He stated that if the messages were stored in the YAUFRR account, there would be a space issue.

HOLMAN Mr. Holman noted that a policy needed to be in place.

8. SUB COMMITTEE REPORTS

A. Budget Subcommittee

FULLMER Mr. Fullmer had no other action to report.

B. Negotiation Subcommittee

BISHOP Mr. Bishop reported that there had been a significant number of meetings. The committee met immediately prior to this meeting to formulate plans. There are no meetings scheduled with the union at this point, but that is the next step.

C. Volunteer Subcommittee

ECKERT Mr. Eckert indicated he did not have too much to report. Scott Curtis was unable to be present this date, but the Volunteer Company was up and getting ready to receive members. They will put on a campaign to make everyone aware of that. There was a notice sent out to the fire service making everybody aware that the company is up and running. The SOP's have been approved by the police departments of both townships for fire police for the York Area United Fire Police Organization, and they are ready to have a final meeting with the police and the fire chief with every fire policeman so they can sign the papers and prove that they have read and understand the SOP's.

HUNT Mr. Hunt indicated that the end result of that is that all of the fire police will be able to respond.

ECKERT Mr. Eckert stated that any fire police sworn in either Spring Garden or Springettsbury may function together. They work in platoons for command purposes and have been working together very well.

HUNT Mr. Hunt asked how the police chief fits into the mix.

ECKERT Mr. Eckert responded that state law for fire police indicates that the fire police work for the police departments; on Interstate 83, it's the state police. Anything administrative or on the fire scene, they are under the Fire Chief's direction.

HUNT Mr. Hunt asked whether they had received the YAUFR patches.

MCCOY Chief McCoy responded that they had been ordered and are awaiting their receipt.

ECKERT Mr. Eckert added that was one thing they had been waiting for as well as to make up membership cards with that to sign up new members in the new company. They are ready to go.

9. RESOLUTIONS AND AGREEMENTS

There were no Resolutions and Agreements for action.

10. ACTION ON MINUTES

A. Approval of Minutes: March 17, 2009 Commission Meeting

HUNT Mr. Hunt stated to let the record show there was an administrative error and only half of the minutes were distributed.

HOVIS Solicitor Hovis suggested to table action on the minutes.

MR. WARMAN MOVED TO TABLE THE MINUTES OF THE MARCH 17, 2009 MEETING UNTIL THE NEXT MEETING OF THE FIRE COMMISSION. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

There was no Old Business for discussion.

12. NEW BUSINESS

A. Approval to Sell the 2000 Ford Expedition to United Hook and Ladder Company in Adams County, Pennsylvania for \$4,000.00

MCCOY Chief McCoy reported that the 2000 Ford Expedition, which was the Chief's car, is one of the oldest as far as support vehicles in the fleet. In speaking with one of the vendors United Hook and Ladder, which is the merger of two volunteer companies, had expressed an interest in purchasing the Expedition, which was approved through his organization. This vehicle had been parked and Chief

McCoy had moved into the Deputy Chief's vehicle upon his retirement. The Blue Book value of the Expedition is \$4,000 with a few command functions that will be left in the vehicle.

HUNT Mr. Hunt referred to the previous point that Solicitor Hovis made. This is a sale to a volunteer fire company, and as a result, there is no need for a formal bidding process.

MR. FULLMER MOVED TO AUTHORIZE THE SALE OF THE 2000 FORD EXPEDITION TO UNITED HOOK AND LADDER COMPANY IN ADAMS COUNTY, PENNSYLVANIA FOR \$4,000.00. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval of Purchase of New Command Vehicle, as Approved in the 2009 Budget, from Manderbach Ford, for a Price Not to Exceed \$26,000.

MCCOY Chief McCoy stated that a quote was received from Manderbach Ford for the purchase of the command vehicle that had been approved in the 2009 budget. The quote was good until April 19, which necessitated emails to the Commission for approval to order. He had received consensus and approval through Chairman Schenck and requested official approval for the order of a new command vehicle, which was priced at \$25,375.

MR. BISHOP MOVED TO AUTHORIZE THE PURCHASE OF A NEW COMMAND VEHICLE FROM MANDERBACH FORD FOR A PRICE NOT TO EXCEED \$26,000. MR. WARMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Met Ed – Pre-Pay Option

MCCOY Metropolitan Edison had offered a pre-payment program to YAUFRR which is a volunteer program in anticipation of the 2011 price hikes. Ms. Ratcliffe had reviewed the program in which 9% would be pre-paid on a monthly basis. The money is held by Met Ed and earns 7.5%. The pre-payment is based on usage, and based upon the actual cost, the prepayment for 2009 would be approximately \$2,040 for the year. In 2010 the prepayment goes to 19.2% of the actual usage, so that number would double for 2010. The balance of the monthly prepayments and the interest will help offset costs in 2011 when the higher price goes into effect. Chief McCoy requested approval to join the program.

WARMAN Mr. Warman asked what buildings it would cover.

MCCOY Chief McCoy responded it would cover all four fire stations and the office building.

FULLMER Mr. Fullmer asked whether the interest income that is generated would be held by Met Ed to offset future increases or whether it is refundable.

- MCCOY** Chief McCoy responded that it is held in the fund that can be drawn on when the increases take effect.
- FULLMER** Mr. Fullmer asked whether there was an opt out clause in the program.
- MCCOY** Chief McCoy responded that one can opt out with the refund, but could not rejoin again. That was basically the only penalty.
- WARMAN** Mr. Warman asked Solicitor Hovis whether he was familiar with the program.
- HOVIS** Solicitor Hovis indicated his observation which was whether there is an ability to opt out of it with a full refund and no adverse consequences or penalties for early termination or inability to get public funds back.
- MCCOY** Chief McCoy responded that the funds would be refunded with no penalty for opting out. He added that he would ask the Solicitor to review the program as well.
- WARMAN** Mr. Warman commented that, as the rate caps come off, an increase is to be expected. Last year at this time a gallon of gasoline was \$4.00 a gallon and people were happy to lock in \$4.00 a gallon in heating oil.
- HUNT** Mr. Hunt noted that the radio campaign indicated there would be a 40% to 50% rate increase in residential. They are rating this as a rate hike softening program. He was shocked that they are offering 7.5% return. He guessed that Met Ed was expecting a lot of delinquency problems when they get this 50% rate increase and they are trying to get their money now.
- MCCOY** Chief McCoy commented that his provider in Maryland increased 72% within a year.
- HUNT** Mr. Hunt asked Mr. Fullmer whether he thought there was any real advantage to tying up cash at this time.
- FULLMER** Mr. Fullmer responded that the cash would be earning 7.5%, which is much higher than money is currently earning.
- HUNT** Mr. Hunt noted that YAUFRR should have very little cash reserves sitting around anyway.
- FULLMER** Mr. Fullmer indicated that his concern was whether or not interest rates would go up to 10% and our funds would be locked in at 7.5%. He would prefer that the Solicitor review the program.
- HUNT** Mr. Hunt suggested a decision be deferred until more information is available.

BISHOP Mr. Bishop asked whether the commission members could have copies of the documentation.

MCCOY Chief McCoy responded that he would send it to everyone.

HUNT Mr. Hunt asked Mr. Holman if he had reviewed it from the township's perspective.

HOLMAN Mr. Holman responded that he was familiar with it, but he had not reviewed it to determine if it's worth doing for 7.5% interest. It's additional money out of this year's budget which is already tight. He would want to review it with both the YAUFRR's and Springettsbury's Solicitor as to whether or not it can be done for the Med York building, since the township still owns it and leases it. There is a life span on that building.

HUNT Mr. Hunt noted that YAUFRR still will be a Met Ed customer so it's the total account, not the individual building.

WARMAN Mr. Warman indicated that should be confirmed.

MCCOY Chief McCoy reiterated that he would email the information to all the board and will have it for the Solicitor to review.

D. Commerce Bank

MCCOY Chief McCoy reported that there had been an issue with some of the software on the Commerce account. When they called the Commerce help line, they would not speak with him or Ms. Bayman. They indicated at that time that an approval would be necessary. Chief McCoy asked for approval to have Mr. Fullmer as Treasurer provide permission to talk to the Commerce help desk.

WARMAN Mr. Warman asked who they talk to at this time.

MCCOY Chief McCoy responded that the difficulty related to getting information regarding the EFT's. Mr. Fullmer, Mr. Schenck and Ms. Ratcliffe are the designated individuals. On this particular occasion Ms. Ratcliffe was out of town.

FULLMER Mr. Fullmer indicated his only concern was when authorization is given, it authorizes transfers and other items. He added that he would like to have approval to provide Chief McCoy, Linda and Sandy access if he determines that security is in place.

WARMAN Mr. Warman asked whether bonding was in place.

MCCOY Chief McCoy indicated that Mr. Fullmer and Ms. Ratcliffe are bonded for \$1 million and he and Ms. Bayman are bonded for \$500,000.

MR. BISHOP MOVED TO AUTHORIZE JOHN FULLMER TO USE DISCRETION TO DO WHATEVER IS REASONABLE TO PROVIDE ADMINISTRATIVE EASE OF GETTING FINANCIAL ITEMS DONE.

HOVIS Solicitor Hovis indicated that at some point a Commissioner must authorize approval. The bank is asking the commission to provide them with authorization, and the commission is providing that to the bank.

HOLMAN Mr. Holman indicated that the bank would require a current authorized user to authorize what level of security that the commission desires to be released to another individual. He noted that it is a very tightly controlled program and there may be a “view only” function that can be provided. An individual can’t just request it; it must be granted. Mr. Fullmer is a signatory, and he is the one to decide whether or not it is necessary to be granted.

FULLMER Mr. Fullmer noted that, as a rule of protection, this will provide that authority for this specific case. He added that there had been instances when Ms. Ratcliffe was unavailable and he was called. He has the authority to approve certain transactions.

WARMAN Mr. Warman noted that he would prefer that it be reviewed and discussed at the next meeting with recommendations.

MCCOY Chief McCoy added that it would be useful for Mr. Fullmer to discuss it with Ms. Bayman so she could fully explain the situation.

FULLMER Mr. Fullmer stated he would meet with Ms. Ratcliffe and Ms. Bayman.

E. Open Position

MCCOY Chief McCoy requested permission to advertise for an open position. He thought the discussion of the parameters of the position, wages and benefits should be held during Executive Session.

HOVIS Solicitor Hovis indicated that he had the ability to discuss what the salary and benefits package would be during Executive Session. During the Regular Meeting, the commission could provide Chief McCoy with direction to advertise.

MR. FULLMER MOVED TO AUTHORIZE THE ADVERTISEMENT FOR THE YAUFU POSITION. MR. BISHOP WAS SECOND.

WARMAN Mr. Warman questioned whether it would be just a YAUFRR position, which he thought was fairly broad. He asked Chief McCoy whether that would address the need.

MCCOY Chief McCoy responded that it would do so.

MOTION CARRIED 3/1. MESSRS. HUNT, BISHOP AND FULLMER VOTED IN FAVOR; MR. WARMAN WAS OPPOSED.

EMT'S

BISHOP Mr. Bishop brought forward the subject of EMT's. He noted that during the initial stages of YAUFRR, it was determined that there would not be a focus on the EMT's until the firefighter's organization was settled. He thought dialogue should begin, but he did not have any suggestions for a first step. Mr. Bishop commented that there may or may not be benefits in combining the EMT service.

MCCOY Chief McCoy reported that there had been on-going dialogue among EMT's and firefighters regarding that, and he had provided some EMS procedures for the commission.

HUNT Mr. Hunt noted that the documentation related to firefighters and EMT's with EMS issues.

BISHOP Mr. Bishop stated that the commission had stated that it would be looking forward toward the potential for combining the service and initiating a strategy. He recommended that the commission begin some discussion.

HUNT Mr. Hunt noted that the Charter Agreement clearly contemplated those activities.

HOLMAN Mr. Holman suggested that if the commission wanted to, it could recommend to each of the governing bodies that exist, the municipalities and to the volunteer EMT organization to do a resolution requesting that the potential be studied. The fire organization began with initial resolutions back in 2002. The resolutions went to the state to request funding for a study to see if it made sense. It took some time, but the state moved forward with the study. It would be somewhat different than was done at that time, but that would be a first move with the municipalities, etc. A supporting resolution from the volunteer EMS in Spring Garden Township because they operate under a different program would begin the process.

HUNT Mr. Hunt noted that a first step should be to formally embrace the Springettsbury EMT's into YAUFRR. They are more traditional municipal employees.

HOLMAN Mr. Holman stated that he would need to discuss that with the Springettsbury Township Board of Supervisors to determine whether or not they are interested in having that done.

HUNT Mr. Hunt responded that he was correct. He recalled reviewing the aspect and the reason the commission had backed away from it in the Charter Agreement was that, when looking at EMT services, there was a huge list of apples and oranges and pineapples in each township.

HOLMAN Mr. Holman responded that was the reason for his suggestion to make the application through the state for funding. That would address all three different issues without any guarantee that it would occur. He stated that it would be a very open and public process and not difficult.

BISHOP Mr. Bishop stated that he thought the commission should assign one individual to bring the concept forward. Chief McCoy might have some ideas of how to do that, or perhaps a subcommittee could be formed to determine what the options might be.

HUNT Mr. Hunt thought it was a great suggestion and could see no reason not to begin discussions.

WARMAN Mr. Warman asked Solicitor Hovis whether he wanted to add anything.

HOVIS Solicitor Hovis responded that the original process had considered the EMS, not then, but now might be the time to begin a preliminary analysis.

HUNT Mr. Hunt requested Chief McCoy to put an item on the Agenda for May to have a formal conversation to set some formal process in motion.

Building Project

HUNT Mr. Hunt indicated that Chief McCoy has done some groundwork with regard to a building. There are a number of considerations going forward, such as how to pay for it, the ownership and structure, etc. Mr. Hunt recommended that a building committee be formed to begin the process.

MCCOY Chief McCoy responded that he would put it on the Agenda.

BISHOP Mr. Bishop reiterated that he had brought up the idea of forming a subcommittee. He thought the commission should provide some of the strategic thinking, but that would be the process for next month.

Anniversary Celebration

BISHOP Mr. Bishop commented that the one-year operational anniversary will be very soon. He asked whether there were any ideas to celebrate. He felt very strongly that there should be a public success celebration.

HUNT Mr. Hunt thought it was a great idea. He asked which date would be considered – the operational date or the signing date.

BISHOP Mr. Bishop responded that he thought it should be the operational date.

MCCOY Chief McCoy noted that that would be May 4, 2008. He thought a press release could go out with something planned for May.

HUNT Mr. Hunt suggested that Chief McCoy charge Ms. Bayman with providing refreshments for the next meeting and invite the firefighters.

MCCOY Chief McCoy responded that they would put something together.

BISHOP Mr. Bishop added that it should be something visual for TV.

13. ADJOURNMENT

**MR. WARMAN MOVED TO ADJOURN. VICE CHAIRMAN HUNT WAS SECOND.
MOTION UNANIMOUSLY CARRIED.**

HUNT Vice Chairman Hunt adjourned the meeting at 8:10 p.m.

Respectfully submitted,

John Fullmer
Secretary