

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**MAY 17, 2016
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Board Meeting on Tuesday, May 17, 2016 at 7:00 p.m. at the YAUFRR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
Cara Beth Zortman
Eric Lehmayr

MEMBERS NOT

IN ATTENDANCE: John Fullmer
Kathleen Phan
Mark Swomley
Robert McCoy, YAUFRR Chief

ALSO IN

ATTENDANCE: Greg Maust, Spring Garden Township Manager
Steve Hovis, Solicitor
Sandy Ratcliffe, YAUFRR
Dan Hoff, YAUFRR
John Woods, YAUFRR
Don Eckert, YAUFVFR
Jean Abreght, Stenographer

1. CALL TO ORDER

- A. Opening Ceremony
- 1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order and led the Pledge of Allegiance. He announced that in Commissioner Fullmer's absence, Commissioner Lehmayr would be a voting member.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced that an Executive Session was held just prior to the meeting this date to discuss personnel.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

- A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report.

- B. Robert McCoy, Fire Chief

SCHENCK Chairman Schenck reported that Chief McCoy was out of town. He asked Battalion Chief Dan Hoff if he had anything to report for Chief McCoy.

HOFF Battalion Chief Hoff responded that he had nothing to report.

SCHENCK Chairman Schenck noted that Chief McCoy's report included a number of items the same as last meeting.

HOFF Battalion Chief Hoff stated that a lot of it had been updated. There were a number of things where no action had been taken.

5. ACCOUNTS PAYABLE

A. Payable Listing as of April 30, 2016

MS. ZORTMAN MOVED FOR APPROVAL OF THE PAYABLES. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

There were no Commissioner comments.

8. COMMITTEE REPORTS

A. Volunteer Committee

ECKERT Don Eckert stated he had nothing to report.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: April 19, 2016 – Fire Commission Meeting

MS. ZORTMAN MOVED FOR APPROVAL OF APRIL 19, 2016 MINUTES AS AMENDED. MR. LEHMAYER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

There was no Old Business for discussion.

12. NEW BUSINESS

A. 2015 Audit Report – Mike Reiner – Sager, Swisher & Co., LLP

REINER Mike Reiner, Sager, Swisher & Co. LLP presented the 2015 Audit Report. He had met with management and reviewed the report. Each member of the Commission

had been provided a bound copy. His report was fairly lengthy, but he noted that changes are taking place in the accounting of pension funds. They are receiving an unmodified or a clean opinion on the statements included. New schedules are required and will build over a 10-year trend. Mr. Reiner had met and discussed the funds with the Actuary. Details of the audit can be found in the bound report.

MR. HUNT MOVED TO ACCEPT THE 2015 AUDIT REPORT. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Designation of Agent Resolution – Winter Storm Jonas Reimbursement

HOFF Battalion Chief Hoff indicated that the amount was approximately \$4,300, which covered reimbursement of wages paid during the weekend storm.

MR. LEHMAYER MOVED TO APPROVE THE DESIGNATION OF AGENT RESOLUTION. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

HUNT Mr. Hunt commented, for the record, that he is against naming winter storms.

SCHENCK Chairman Schenck noted that it had been started by the Weather Channel.

C. Announcement

SCHENCK Chairman Schenck commented on the impending retirement of Chief Robert McCoy for which the Commission was excited for him personally, but professionally disappointed to see him go. He noted that Chief McCoy had done a wonderful job getting the merged department up and running. As part of that process the Commission decided how to decide on how to would replace that position and had interviewed all of the internal candidates, the Battalion Chiefs and debated the concept of going outside the agency to fill that position. Chairman Schenck was pleased to announce that a unanimous decision was made and he announced that this date the Commission had asked and Dan Hoff had accepted the position of the next Chief of York Area United Fire and Rescue. He congratulated Dan.

Chairman Schenck continued that the timeline is intended that effective June 1, 2016 Dan will assume the position of Chief. On June 1st Bob McCoy will be named Executive Officer and his job then will be to assist Dan and the Firefighters in the transition. The exact date of Chief McCoy's retirement date is not yet finalized; however, it could be the third week of June. It is the Commission's intent to hold a formal swearing in ceremony at the June Commission meeting for Chief Hoff; however, in advance of that they will have a soft swearing in for him personally to enable him to do the job.

MR. HUNT MOVED TO APPROVE THE EMPLOYMENT AGREEMENT NAMING DANIEL HOFF AS THE NEW CHIEF FOR YAUFR. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

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SCHENCK Chairman Schenck commented for those interested that immediately following adjournment, the first meeting of the Regional Emergency Management Agency Cooperative will be convened.

13. ADJOURNMENT

SCHENCK Chairman Schenck adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

John Fullmer
Secretary

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