REGIONAL EMERGENCY MANAGEMENT AGENCY COOPERATIVE MAY 17, 2016
INITIAL MEETING APPROVED

The Regional Emergency Management Agency Cooperative held its initial meeting on Tuesday, May 17, 2016 at 7:45 p.m. at the YAUFR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
Cara Beth Zortman
Eric Lehmayer

MEMBERS NOT IN ATTENDANCE: John Fullmer
Kathleen Phan
Mark Swomley
Robert McCoy, YAUFR Chief

ALSO IN ATTENDANCE: Greg Maust, Spring Garden Township Manager
Steve Hovis, Solicitor
Sandy Ratcliffe, YAUFR
Dan Hoff, YAUFR
John Woods, YAUFR
Don Eckert, YAUVFR
Jean Abreght, Stenographer

1. CALL TO ORDER

SCHENCK Chairman Schenck called the first meeting of the Regional Emergency Management Agency Cooperative to order at 7:45 p.m.

2. ACTION ON MINUTES

A. Approval of Minutes: None due to first meeting.

There were none for approval.

3. PUBLIC COMMENT

There were no public comments.

4. CORRESPONDENCE AND OTHER COMMUNICATIONS

There were none for discussion.

5. OLD BUSINESS

There was no Old Business.

6. NEW BUSINESS

A. Appointment of Emergency Management Coordinator – Daniel Hoff

SCHENCK Chairman Schenck noted that it was anticipated that the Emergency Management Coordinator would be appointed during this initial meeting this date. It was contemplated that Dan Hoff would be appointed to that role. However, because of the announcement making Dan Hoff Fire Chief during the YAUFR Commission meeting this date, and in discussion with Solicitor Hovis, the suggestion was made that this meeting be continued to the June meeting in order to be in a better position to name the Coordinator.

HUNT Mr. Hunt added that the logic discussed several months ago was that the EMC, Emergency Management Coordinator, should not be the Fire Chief. In a true emergency the Fire Chief needs to be focused on the fire department and the EMC would be focused on other things and may not be directly fire related. As Dan Hoff moves into the Fire Chief position, there may be another fire department employee named as the formal EMC.

ZORTMAN Ms. Zortman questioned whether there is a Quorum present as she thought there should be others present from other departments, in particular, Manchester.

SCHENCK Chairman Schenck responded that the agreement sent to all the townships indicated that, unless those chose otherwise, they would grant the Commission full authority for the agency and if they want representation they should so advise.

HOVIS Solicitor Hovis added that the reason this meeting was held was to open and continue it to the June meeting. It had been advertised as quarterly meetings, and there was no June meeting advertised. It provides the ability to have a separate meeting.

ZORTMAN Ms. Zortman questioned whether there will be an election of officers.

HOVIS Solicitor Hovis responded that the Agency will have to do so at some point.

LEHMAYER Mr. Lehmayer questioned whether it would be a full agency with bylaws and officers.

HOVIS Solicitor Hovis responded that it depended upon how technical it will become. There will be an Emergency Management Plan that the board will need to vote upon. He was not aware of any Emergency Management Agency that has bylaws.

SCHENCK Chairman Schenck stated that there would be no adjournment and that the meeting will be continued until June 21st following the regularly scheduled YAUFR Commission meeting.

Respectfully submitted,

Signature on file at YAUFR Headquarters

John Fullmer
Secretary

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