

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**MAY 19, 2015
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Board Meeting on Tuesday, May 19, 2015 at 7:00 p.m. at the YAUFRR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
Kathleen Phan
Cara Beth Zortman

MEMBERS NOT

IN ATTENDANCE: John Fullmer
Mark Swomley

ALSO IN

ATTENDANCE: Brooke Say, Solicitor
Robert McCoy, YAUFRR Chief
Sandy Ratcliffe, YAUFRR
Dan Hoff, YAUFRR
John Woods, YAUFRR
Jay Van Pelt, YAUFRR
Joe Myers, Grantley EMS
Paul Grubbs, Grantley EMS
Jean Abregh, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Bill Schenck called the meeting to order. He led the Pledge of Allegiance.

Emergency Services Award

MCCOY Chief McCoy introduced Lauren Lum, a Volunteer at Grantley EMS. On March 13, 2015 Lauren encountered a hearing-impaired patient. She was able to communicate with her knowledge of sign language. Lauren stayed at the hospital in order to assist the patient's ability to communicate with hospital staff. She had been recommended for the award by Joe Myers, who manages Grantley EMS. Chief McCoy presented the Emergency Services Award to Lauren and congratulated her.

MYERS Joe Myers commented that it was great that the award was given this date as it is EMS Week, and Grantley wanted to exemplify it is EMS strong.

2. Step III Grievance Hearing

MCCOY Chief McCoy introduced the Step III Grievance Hearing.

SOWERS Lee Sowers, President of Greater York Professional Firefighters presented information concerning the Step III Grievance Hearing before the board. The Hearing concluded at 8:10.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck requested an Executive Session be held following adjournment with regard to union negotiations and a personnel matter.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

SAY Solicitor Brooke Say, had nothing formal from Solicitor Hovis to report. However, he had provided for the board's review a policy revision regarding helmet cameras.

MCCOY Chief McCoy reported he met with Mr. Hunt, who had presented some comments which were more legal in nature and did not change the structure of the policy.

PHAN Ms. Phan questioned whether the new copy was in addition to the previous edition. She noted changes in red.

MCCOY Chief McCoy verbalized some of the potential changes:

Recruitment – deleted; second reference on the release page needed to be removed for consistency.

Rescission – Sentence was added.

Video which contained vision of a civilian; portion to be deleted or delete entire video.

Patient care - deleted

MCCOY Chief McCoy noted he would be meeting with Solicitor Hovis with regard to choosing four personnel outfitted with the cameras and will assure that some type of an agreement would be signed acknowledging that they are familiar with the policy. In addition, he noted that anything that is recorded at 911 can be requested by YAUFRR. Personal conversations are not of interest; the footage is more important.

PHAN Ms. Phan asked whether the individual can use cell phones to take pictures.

MCCOY Chief McCoy responded that the helmet cam does have the capability to take pictures; however, it must be done manually. The use of cell phones is addressed in a separate policy. Solicitor Hovis had commented that the users must keep in

mind they are providing proof whether it related to driving, policy, compliance, etc., all of which will be vital in accident investigations.

SAYE Solicitor Saye stated that, in addition, she had an Inner-Governmental Cooperation Agreement available for the board's review.

PHAN Ms. Phan asked about the damage to the bay door at Victory.

MCCOY Chief McCoy responded that the deductible for that was \$500 and the repair was \$430 so they just sent a check.

5. ACCOUNTS PAYABLE

A. Payable Listing as of April 30, 2015.

MS. PHAN MOVED FOR APPROVAL OF PAYABLE LISTING OF APRIL 30, 2015. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

PHAN Ms. Phan thanked Sandy Ratcliffe for the very detailed emails that she had sent her. She appreciated having the Purchase Orders for everything.

MCCOY Chief McCoy reminded the board of Eric Lehmayr's question with regard to using local banks.

RATCLIFFE Ms. Ratcliffe reported that York Traditions Bank had contacted her and advised they now have Act 72 in place. Ms. Ratcliffe met with them and discussed YAUFR's finances to determine what they can offer in terms of better interest rates and full access to the funds.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

There were no Commissioner comments.

8. COMMITTEE REPORTS

A. Volunteer Committee

SCHENCK Chairman Schenck noted that Don Eckert was not able to be present.

MCCOY Chief McCoy reported that the contractor who purchased the East Market Street building had been doing some interior work. Demolition was scheduled to begin Monday, May 25, 2015.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: April 21, 2015 – Fire Commission Meeting

The Minutes were held for the next meeting.

MCCOY Chief McCoy noted that he will be meeting with Manager Denne to discuss the Services Agreement as it relates to the electronic transmittals. He will report on that during the May meeting.

11. OLD BUSINESS

A. Discussion – Emergency Management Coordinator

MCCOY Chief McCoy commented that he spoke with Solicitor Hovis earlier this date. This board approved him tailoring the agreement to the three municipalities instead of being generic. He had incorporated some of the questions he had, and each township will need to be in favor of the agreement. He noted that Spring Garden Township had indicated agreement. Chief McCoy will present the agreement to Manchester, and Mr. Schenck will discuss it with Springettsbury. The agreement was proposed by York County EMC.

SCHENCK Chairman Schenck stated that he had hoped the three municipalities would appoint YAUFRR as EMC and everything would fall under the YAUFRR budget and structure. A portion of the YAUFRR budget would be for a regional EMC and paid proportionately.

HUNT Mr. Hunt noted that both his and Mr. Schenck’s intention was to have a similar document to which all of the municipalities agree stating that YAUFRR is the EMC and that each municipality will commit resources to it.

Some additional comments are summarized:

- Depending on the agreement the potential for another board may or may not be required simply to make financial decisions.
- The municipality in which an incident takes place would be financially responsible for costs.
- Overall administration costs will be equally shared and be a general budget item shared based on funding.
- When the EOC is activated, it is activated at YAUFRR headquarters with team members from the municipality in which the incident takes place.

12. NEW BUSINESS

A. Approval – Fire Police Springfield Township July 4th Festivities.

MS. PHAN MOVED TO APPROVE FIRE POLICE FOR SPRINGFIELD TOWNSHIP JULY 4TH FESTIVITIES. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

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13. ADJOURNMENT

SCHENCK Chairman Schenck reminded the board of an Executive Session to commence immediately following adjournment. He adjourned the meeting at 8:45 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

John Fullmer
Secretary

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