

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**MAY 31, 2011  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular meeting on Tuesday, May 31, 2011 at 7 p.m. at the Springettsbury Township Offices, 1501 Mt. Zion Road, York, PA.

**MEMBERS IN**

**ATTENDANCE:** Bill Schenck, Chairman  
John Fullmer, Secretary  
Don Bishop  
Austin Hunt  
Tom Warman

**ALSO IN**

**ATTENDANCE:** Bob McCoy, YAUFR Chief  
Dan Hoff, Battalion Chief  
John Woods, Battalion Chief  
Jay VanPelt, Battalion Chief  
John Holman, Springettsbury Township Manager  
Sandy Ratcliff, YAUFR  
Betty Speicher, Director of Human Resources  
Steve Hovis, Solicitor  
Don Eckert, YAUVFC  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

**A. Opening Ceremony**

1. Pledge of Allegiance

**SCHENCK** Chairman Schenck called the meeting to order at 7:45 p.m. He led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**SCHENCK** Chairman Schenck announced that there had been no Executive Sessions since the last meeting and none were scheduled for this date. He noted the possibility to hold a session following adjournment of this meeting to discuss the grievance.

**3. COMMUNICATION FROM CITIZENS**

There were no citizen comments.

**4. MANAGEMENT/ATTORNEY REPORTS**

**A. Steve Hovis, Solicitor**

**HOVIS** Solicitor Hovis stated that he had nothing to report.

**B. Robert McCoy, Fire Chief**

**MCCOY** Chief McCoy stated he had nothing to add.

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**BISHOP** Mr. Bishop stated he was unclear of the process for discussing the financial aspects and the process for bringing Manchester and/or any other fire service into YAUFR.

A lengthy discussion among the board members took place, which is summarized:

- Merger of any new fire service is crucial to the entity moving forward; board needs to provide fundamental direction.
- Work step identified as apportionment formula.
- Call volume may be appropriate.
- Currently no negotiations are taking place with Manchester; independently being reviewed.
- Any potential merging fire service would be subject to board and municipal approval; Charter Agreement would be amended.
- Initial YAUFR negotiations agreed upon was the 55/45 split for five-year term followed by call volume adjustment with a maximum not to exceed X%. Fire station ownership costs paid by municipality; operating costs shared by the group.
- Chief McCoy to continue his independent review.
- Ad Hoc Committee and/or additional resources to be established; board member participation.
- Establish an agenda item each month for a standing committee report: Expansion of YAUFR.

**5. ACCOUNTS PAYABLE**

A. Payable Listing as of April 30, 2011

**MR. WARMAN MOVED TO APPROVE THE PAYABLE LISTING. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

A. Approval to Purchase Dell Server

**MR. WARMAN MOVED TO APPROVE THE PURCHASE OF A DELL SERVER AT THE COST OF \$2194.56. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**7. COMMUNICATION FROM COMMISSIONERS**

**SCHENCK** Chairman Schenck indicated that as he campaigned he was surprised at the number of residents who did not know about YAUFR. He recalled an earlier discussion about branding. He noted it was just a comment.

**MCCOY** Chief McCoy commented that he thought YAUFR was moving appropriately with branding the department between the website, press releases and the PRIDE program and, in addition, he knew that the firefighters had represented themselves properly during presentations.

**HUNT** Mr. Hunt commented that Yorkshire had issued information that they had toured the Springettsbury Fire Department.

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**HOVIS** Solicitor Hovis added that a newspaper article mentioned that a recent emergency at York College was documented as a quote from the Spring Garden Township Fire Department Chief.

**8. COMMITTEE REPORTS**

**A. Volunteer Committee**

**ECKERT** Mr. Eckert reported that, as far as the discussion on branding, they are changing the language on the van and getting York Area United put on them, and that will continue the branding. He reported that the volunteers are very busy between fire calls and accidents.

**B. Building Committee**

**ECKERT** Mr. Eckert reported on the East Market Street purchase, the attorney for the fire company and the attorney for the prospective buyer had exchanged all the necessary documentation. The delay had involved environmental conditions on the site, the expense of which falls back on the volunteers. Mr. Eckert had been researching the matter and could find nothing that would indicate the land was anything but farmland. He anticipated that the papers will be signed June 1<sup>st</sup> at which time the buyer has three months for due diligence. As far as the proposed site to be purchased, it is still in negotiations and they are continuing to try to come to agreement.

**9. RESOLUTIONS AND AGREEMENTS**

There were none for action.

**10. ACTION ON MINUTES**

**A. Approval of Minutes: April 19, 2011 – Fire Commission Meeting**

**BISHOP** Mr. Bishop made an amendment with regard to Google Apps on page 3.

**MR. BISHOP MOVED TO APPROVE THE MINUTES AS AMENDED. MR. FULLMER WAS SECOND. MOTION CARRIED. MR. WARMAN ABSTAINED AS HE WAS NOT PRESENT.**

**11. OLD BUSINESS**

There was no Old Business for discussion.

**12. NEW BUSINESS**

**A. Discussion – Revenue Rescue**

**MCCOY** Chief McCoy provided information with regard to Revenue Rescue. With his involvement with Manchester Township, he had become aware of the firm, which pursues accident billing. Chief McCoy had provided the Commissioners with documentation. Revenue Rescue will operate with as much aggression as the board wishes. They get paid only on what they collect. He noted that Manchester is only going to pursue accidents.

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**SCHENCK** Chairman Schenck suggested that the board members study the material and keep the item on the agenda for further review.

**MCCOY** Chief McCoy noted that he will gather data for one or two months and bring it back to the board.

**HUNT** Mr. Hunt commented that it was a two-part discussion since YAUFR does not bill for accidents at this time. He questioned whether YAUFR wanted to bill and for what.

**SCHENCK** Chairman Schenck noted that it had occurred to him as well; that the board needed to decide if it is to be pursued.

**B. Approval – 2012 YAUFR Budget Workshops and Joint Presentation**

**SCHENCK** Chairman Schenck stated that Chief McCoy had presented a proposed schedule for the Budget Workshops.

- In-house budget meetings with Chief McCoy, John Fullmer, Sandy Ratcliffe and Linda Bayman are scheduled: July 14, 2011 – 8 to 10 a.m.; July 19, 2011 – 8 to 10 a.m.; July 21, 2011 – 8 to 10 a.m. and July 26, 2011 – 8 to 10 a.m.
- Budget Workshops at YAUFR Headquarters: Friday, August 12, 2011 @ 7 a.m.; Tuesday, August 16, 2011 @ 7 a.m.; Friday, August 19, 2011 @ 7 a.m.
- Special Budget Meeting for Fire Commission approval is scheduled for: Tuesday, September 6, 2011 at 7 p.m. – Springettsbury Township Administration Building.
- The Joint Township Meeting Presentation is scheduled as follows:
- Tuesday, September 20, 2011 – 6 p.m. (one hour prior to Regular YAUFR Commission Meeting)

**Consensus of the Commission was agreement with the proposed meetings.**

**HOVIS** Solicitor Hovis stated that he will go ahead and advertise the meetings.

**MCCOY** Chief McCoy questioned whether the proposed budget should be submitted to the non-commission members prior to that meeting. He noted that the subject had been brought up last year.

**HOVIS** Solicitor Hovis responded that his interpretation of the suggestion was more of a courtesy versus an obligation and that the participants wanted to have time to review the material prior to attending the meeting.

**SCHENCK** Chairman Schenck stated that, if it is a possibility to get the documentation out on the Friday prior to the Tuesday meeting it would be helpful.

**MCCOY** Chief McCoy stated that he would forward the proposed budget to the township managers to send out to the non-commission members.

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**MCCOY** Chief McCoy stated he will forward the Audit Report to the township managers if it was okay with the board. He will place it on the next agenda.

**SCHENCK** Chairman Schenck indicated that it was okay to do so.

**13. ADJOURNMENT**

**SCHENCK** Chairman Schenck adjourned the meeting at 8:20 p.m.

Respectfully submitted,

John Fullmer  
Secretary

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