

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**JUNE 18, 2019
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, June 18, 2019 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN

ATTENDANCE: Austin Hunt, Chairman
Justin Tomevi, Vice Chairman
George Dvoryak, Treasurer
Dan Rooney, Secretary
Lisa Wingert, Manchester Township
Dave Brosend, Manchester Township

MEMBERS NOT

IN ATTENDANCE: Cara Beth Zortman

ALSO IN

ATTENDANCE: Dan Hoff, Chief
Steve Hovis, Solicitor
Paul Grubbs, YAUFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

HUNT Chairman Austin Hunt called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

HUNT Chairman Hunt announced that an Executive Session had been held following the May Commission meeting. A brief Executive Session was scheduled for immediately following adjournment this date for an update on labor negotiations.

3. COMMUNICATION FROM CITIZENS

There were no communications.

HUNT Chairman Hunt adjusted the Agenda for an earlier audit update.

12. NEW BUSINESS

A. 2018 Audit Report – Krista Gardner – Stambaugh Ness PC

GARDNER Krista Gardner, Stambaugh Ness presented the 2018 Audit Report. She provided the draft document of the financial statements and supplement proposal information for year-end assets and stated it was an unmodified opinion. She reviewed each page of the document for the board's understanding. It was agreed that at the end of 2018 YAUFR performed better than budget projections and created excess cash. It is hoped that the same thing occurs by budgeting the cash flow and returning between 3-5% to each township. Discussion was held regarding the method by which the credits for each municipality are to be calculated.

MR. TOMEVI MOVED TO ACCEPT THE CHIEF'S RECOMMENDATION TO NOT REQUIRE MUNICIPALITIES TO PAY CREDITS THAT HAVE BEEN PROVIDED AND MAINTAIN A CASH BALANCE BELOW THE TARGETED POLICY NUMBER OF 3% TO 5%. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff stated he had nothing to add at this time. He had several items for discussion under Old Business.

5. ACCOUNTS PAYABLE

A. Payable Listing as of May 31, 2019

MR. DVORYAK MOVED TO APPROVE ACCOUNTS PAYABLE LISTING OF MAY 31, 2019. MS. WINGERT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

HUNT Mr. Hunt brought forward the subject of Commission membership. He posed the idea of opening up the selection of Commission membership to citizens, not necessarily an elected official, in order to gain some long-term engaged members. This would require an amendment to the Charter Agreement to allow the municipalities to open it up to one elected official and one citizen resident that would not be bound by an election cycle.

- HOVIS** Solicitor Hovis stated that with appointments of the elected officials being two-year seats, it may alternate the municipality.
- HUNT** Chairman Hunt indicated it would be two-year terms but they are all staggered.
- BROSEND** Mr. Brosend stated that accountability of having a board member ranks very high in his opinion. A board member and their fiduciary responsibility to the taxpayers sitting on their board at home and then coming to YAUFR representing that same board, weighs more heavily than a citizen-at-large.
- HUNT** Chairman Hunt stated that he believed strongly that at least one of the two members should be an elected official.
- BROSEND** Mr. Brosend recommended using the elected officials.
- DVORYAK** Mr. Dvoryak noted his initial reaction was that there are enough challenges getting board members let alone going out for citizens.
- HUNT** Chairman Hunt indicated that if there were an engaged citizen like himself, that individual would more likely to stay on and not be driven through an election cycle.
- BROSEND** Mr. Brosend commented that Mr. Hunt is an exception in his role inasmuch as he had been in it since inception. There is a sense of pride in this having to do what it turns out to do versus others might have actual agendas.
- HUNT** Chairman Hunt stated that his goal is to have long-term engaged board members which are serving now; however Mr. Tomevi is cycling off and Ms. Zortman is cycling off.
- BROSEND** Mr. Brosend indicated his term will be over as well.
- HOVIS** Solicitor Hovis provided information on the timing. If this is to be done by the end of the year when appointments are being made and the townships are considering who is going to be appointed at the January meeting, we need to work now to be sure everything is in place. That would be an amendment to the Charter, which would require an Ordinance to be adopted by each of the governing bodies. Backing up that timeframe, it should be presented to the municipality for consideration, presented it at their October meetings for consideration and then no later than November for a vote.
- HUNT** Chairman Hunt noted that this would create an option for the townships. He requested Chief Hoff to add the item to Old Business for the July agenda.

8. COMMITTEE REPORTS

- GRUBBS** Paul Grubbs reported that the Volunteer Committee met June 19th and discussed a number of things. One item of interest is a goal of the Relief Associations merging. They are not amenable at this point. Alternatively they are attempting

to establish a regular meeting of all three Relief Associations to better cooperate on projects that reflect the wider scope of the townships. Another item to be discussed is a re-evaluation of the Bylaws with the inclusion of Manchester Township. There are a few things that need to be adjusted. Additionally they are attempting to standardize the induction of volunteers in YAUFR-wide group that screens all the applicants based on the Fire Police.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: May 21, 2019 – Fire Commission Meeting

MR. TOMEVI MOVED TO APPROVE THE MAY 21, 2019 FIRE COMMISSION MEETING MINUTES. MS. WINGERT WAS SECOND. MOTION CARRIED. MR. ROONEY ABSTAINED AS HE WAS NOT PRESENT.

11. OLD BUSINESS

HOFF Chief Hoff reported that the Freightliner sold for \$11,600. The Fire Safety House was sold to York VoTech for \$7,500, and the Seagrave engine sold for \$15,000. There is an offer for the Sutphen engine of \$101,000, which is \$9,000 less than our advertised price. Chief Hoff requested Commission approval to complete the sale at the offered price.

MR. TOMEVI MOVED TO APPROVE THE SALE OF THAT ENGINE FOR \$101,000. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

12. NEW BUSINESS

A. 2018 Audit Report – Krista Gardner – Stambaugh Ness PC

This report was given earlier during the Agenda.

B. Approval – 2020 YAUFR Budget Workshops and Joint Presentations

HOFF Chief Hoff stated that the Budget Workshops had been scheduled as follows:

Internal workshop for Ms. Einsig and Chief Hoff – 7/22 and 7/29.

Public 8/6 at 7 p.m. and 8/9 at 7 a.m.

Public Meeting on 8/20 – Special Budget Meeting

Joint Municipalities Budget Presentation – 9/17/19

HOFF Chief Hoff stated that the Commissioners are welcomed, but not required, to attend the internal workshops. The final presentations are the August dates. If

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any of the Commissioners could attend one of the public budget meetings, it would be good.

HOVIS Solicitor Hovis indicated he will provide standard advertising for the public meetings.

13. ADJOURNMENT

HUNT Chairman Hunt reminded the Commission of an Executive Session to be held immediately following adjournment. He adjourned the meeting at 8:25 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

Dan Rooney
Secretary

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