

**YORK AREA UNITED FIRE AND RESCUE  
SPECIAL COMMISSION MEETING**

**SEPTEMBER 2, 2008  
APPROVED**

The York Area United Fire and Rescue Commission held a Special Budget Meeting on Tuesday, September 2, 2008 at 7:00 p.m. at the Springettsbury Township Offices located at 1501 Mt. Zion Road, York, PA.

**MEMBERS**

**IN ATTENDANCE:** Don Bishop, Springettsbury Township  
John Fullmer, Spring Garden Township Member  
Tom Warman, Spring Garden Township Member

**MEMBERS NOT**

**IN ATTENDANCE:** Bill Schenck, Chairman  
Richard Guyer, Spring Garden Alternate  
Nick Gurreri, Springettsbury Township Alternate  
Austin Hunt, Spring Garden Township Member

**ALSO IN**

**ATTENDANCE:** Steve Hovis, Solicitor  
Bob McCoy, Chief, YAUFR  
Barry Emig, Deputy Chief, YAUFR  
Sandy Ratcliffe, Finance Officer/Assistant Treasurer, YAUFR  
Greg Maust, Spring Garden Township Manager  
Tom Stees, Victory Merger Committee  
Jean Abrecht, Stenographer

**1. Call to Order**

**BISHOP** Vice Chairman Bishop called the meeting to order at 7:10 p.m.

**A. Pledge of Allegiance**

**BISHOP** Vice Chairman Bishop led the Pledge of Allegiance. He stated that the sole purpose of the meeting was to review the budget and materials that will be forwarded to the joint municipal meeting on September 16, 2008.

**2. 2009 Budget Discussion**

**FULLMER** Mr. Fullmer stated that most of the Commissioners had attended at least one, if not more than one, budget workshops. There had been some recommended changes made during the last budget workshop. He asked Sandy Ratcliffe to review those changes.

**RATCLIFFE** Ms. Ratcliffe stated that the last workshop dealt with the Capital Plan. They had broken out contributions from depreciation from being one line item to a line for each municipality. Planning for buildings was designated in the block at the bottom of the page. No decision had been made as to plans or who is going to own or pay for a new building or repairs to an existing building for the future. As

a result the buildings were removed from the budget, but planning was broken out into the 55/45 split. No grant will be received for the fire truck and that was removed. She stated that at the present time there is enough money to cover all capital purchase up through 2011.

**BISHOP** Mr. Bishop noted that he liked the way the planning for buildings was broken out. He asked whether the 55/45 split made sense.

**RATCLIFFE** Ms. Ratcliffe responded it would if the buildings were United Fire.

**BISHOP** Mr. Bishop asked whether any discussion had been held about the buildings being United Fire.

**FULLMER** Mr. Fullmer responded that building planning was an area that needed to be addressed at a future meeting.

**BISHOP** Mr. Bishop commented that the budget was information that would be presented to the governing bodies and the public. He asked whether there was any value in having the split there and breaking that out.

**MCCOY** Chief McCoy responded that the cost was included, but not the percentages for each township; however, it was part of the capital.

**FULLMER** Mr. Fullmer stated that he would not have a problem removing the 55/45 split in the last two lines.

**RATCLIFFE** Ms. Ratcliffe continued with her report and stated that they had added some 5-inch hose, SCBA's and Thermal Imaging all of which were not on the original Capital Plan.

**MCCOY** Chief McCoy noted that they had reviewed the service life of the equipment. It is a fixed asset and the purchase will be spread out.

**BISHOP** Mr. Bishop asked whether there were any dealings with the Relief at this time.

**RATCLIFFE** Ms. Ratcliffe indicated that there is no control over where they spend their money. The assets are still there.

**BISHOP** Mr. Bishop clarified that this was just indicating that the items will be needed.

**MCCOY** Chief McCoy stated that it is what the department's needs are. They are looking at Relief in the future for some funding for the needs of the volunteer merged entity and still make use of the money from the budget.

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**RATCLIFFE** Ms. Ratcliffe stated that at the present time the contributions for depreciation item is not on the operating budget. The depreciation expense will be blank until approval on September 16<sup>th</sup> and then it will be combined. Ms. Ratcliffe noted that on the Capital Budget they had moved all salary accounts into one line item and there were a few minor items that were removed. Cleaning was cut in half; all differences were rolled up into equipment repair maintenance and vehicle repair maintenance. The total on the operating stays the same.

**FULLMER** Mr. Fullmer noted that the total revenues are \$4,182,599.90. The MMO was removed to bring the total down to \$4,035,316.00

**RATCLIFFE** Ms. Ratcliffe responded that was correct. She stated that in the past the MMO contribution from the state offset the pension expenses. By pension expenses showing true cost it is only a 5% increase over last year. She added that she had kept Springettsbury and Spring Garden's share of total costs where the expenses are. On the revenue side it is actually less because of the grant that Springettsbury Township has received this year; United Fire will receive it next year. Contributions have reduced the amount that each township will pay.

**FULLMER** Mr. Fullmer noted that for each individual township consideration, they will have to add the contributions and depreciation to their share, which will make it greater than the 5%.

**WARMAN** Mr. Warman asked about the contract services item, which went from \$1,000 to \$103,000.

**RATCLIFFE** Ms. Ratcliffe responded that the \$1,000 contribution had been documented for contract services when each township had their own fire departments and they really didn't have any contracts. There is a \$103,000 contract with United Fire and Springettsbury Township to provide financial services for payroll and human resources.

**FULLMER** Mr. Fullmer stated that everyone had worked very hard and did an excellent job putting the budget together.

**MR. WARMAN MOVED THAT THIS BUDGET FOR THE 2009 FISCAL YEAR BE PRESENTED TO THE JOINT MUNICIPAL MEETING ON SEPTEMBER 16, 2008. MR. FULLMER WAS SECOND.**

**BISHOP** Mr. Bishop stated that the budget must be presented in September as required by the Charter Agreement.

**3. Public Comment**

There were no public comments.

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**MOTION UNANIMOUSLY CARRIED.**

**4. Adjournment**

**BISHOP** Vice Chairman Bishop adjourned the meeting at 7:30 p.m.

Respectfully submitted,

John Fullmer  
Secretary

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