

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**SEPTEMBER 16, 2014
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, September 16, 2014 at 8 p.m. at the YAUFR Headquarters, 50 Commons Drive, York, PA.

MEMBERS IN Austin Hunt, Vice Chairman
ATTENDANCE: George Dvoryak
Kathleen Phan
Cara Beth Zortman
John Fullmer
Eric Lehmayer

MEMBERS NOT
IN ATTENDANCE: Bill Schenck, Chairman
Greg Maust, Spring Garden Township Manager

ALSO IN
ATTENDANCE: George Swartz, Spring Garden Township Police Chief
Steve Hovis, Solicitor
Robert McCoy, YAUFR Chief
Sandy Ratcliffe, YAUFR
Dan Hoff, YAUFR
John Woods, YAUFR
Don Eckert, YAUFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

HUNT Vice Chairman Austin Hunt called the Regular September Meeting of the YAUFR Commission to order at 8 p.m. He waived the Pledge as it had been recited earlier this date.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

HUNT Mr. Hunt announced that an Executive Session had been held prior to the regular meeting August 19, 2014.

HUNT Mr. Hunt announced the voting roll call to include Ms. Phan, Mr. Fullmer, Ms. Zortman, Mr. Hunt. Mr. Lehmayer will serve as a non-voting alternate.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy reported that he met with two representatives from North York Borough Council this date. They have requested a proposal for fire services as they had received in 2011. Chief McCoy noted he will meet with their full board and their Volunteer Fire Department. In addition, he had been approached by representatives from Eagle Fire Company to further pursue options for cooperation.

HUNT Mr. Hunt asked about the current status of North York Fire Department.

MCCOY Chief McCoy responded that it is an all-volunteer fire company as of 2012. They are currently paying York City \$75,000 for 48 to 50 calls within the borough. This is \$25,000 more than YAUFR offered North York in 2011. Unfortunately, the board never saw our proposal. In 2011, YAUFR offered them a tiered plan with incentives for the volunteers to perform. YAUFR would run with them as a municipal department and be proactive in the Borough with non-emergency functions. Following Chief McCoy's meeting with their board, they will decide what direction they will go. He added that even if it is all volunteer, there is a good chance that YAUFR will be working with that group. He stated that North York is in a unique situation in that they are without a fire house in less than 10 years and will require some long-term planning for fire service.

HUNT Mr. Hunt asked who would accompany him for these meetings.

MCCOY Chief McCoy responded that they actually had come to the headquarters building to meet with him initially. He added that he will meet with them again tomorrow. One of the Battalion Chiefs will go with him. It will be more of an operational component.

5. ACCOUNTS PAYABLE

A. Payable Listing as of August 31, 2014

MR. FULLMER MOVED TO APPROVE ACCOUNTS PAYABLE. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

PHAN Ms. Phan thanked the Chief, Don Eckert and the staff for their hard work in preparation for Open House on Saturday, September 20th at 10 a.m. She encouraged everyone to spread the word to attend.

MCCOY Chief McCoy stated that 3 hours and 45 minutes are allocated for citizens to tour the building, and the actual dedication of the building will take 15 minutes.

8. COMMITTEE REPORTS

A. Volunteer Committee

ECKERT Mr. Eckert reported that the volunteers are in the process of getting ready for the Open House and finishing up odds and ends.

HUNT Mr. Hunt asked about the auction at station 891.

ECKERT Mr. Eckert responded that it was very successful. The proceeds were approximately \$9,305. Many things were sold; however, he still has a lot to clean up before he can have settlement. He thanked the auctioneer who had donated his time and noted that without his professional ability, it would not have been such a good auction. He spent a lot of time with the volunteers getting ready for it and conducting the auction.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: August 19, 2014 – Fire Commission Meeting.

MS. ZORTMAN MOVED TO APPROVE MINUTES OF THE AUGUST 19, 2014 FIRE COMMISSION MEETING AS SUBMITTED. MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Discussion – Investment Opportunities.

RATCLIFFE Ms. Ratcliffe had presented an option for investing funds into Susquehanna Bank's Money Market during the August meeting. The Commission asked for a listing of revenues and expenses on a monthly basis in order to see how much

cash was needed at different times. There was a question on the fund balance and what will be returned as well. She had provided a report showing the inflows and outflows to enable the Commission to see the way the fund process worked. Since the previous meeting, she had been in contact with Susquehanna Bank. They have a Money Market for the next four months that will give .8 percent interest, following which it will go to .35 percent interest. She will have the ability to pull money from it up to six times in any given month and transfer it to the checking account. She recommended moving the funds to same Money Market account.

There were a number of questions, summarized:

- How long will the rate of interest remain and will it fluctuate on a monthly or daily basis? Steady for some time; no time lane for change; notice to be given beforehand.
- What is the basis for setting the interest rate in the Money Market fund and is it insured? Must have a minimum of \$25,000 in new funds. It is insured.
- The recommendation to invest \$900,000 is considered a very conservative amount. Money Market does not tie up funds for three or six months or longer. It can be moved at any time.
- Checking account rates to date were 1 percent or ½ of a percent.

FULLMER Mr. Fullmer noted he was satisfied with the documentation and information provided to move the money to Susquehanna's Money Market. For future reference, he would like to learn what drives their interest rates, obtain a copy of their prospectus and continue the due diligence. He noted he thought the \$900,000 was very conservative and suggested to be more aggressive.

LEHMAYER Mr. Lehmayer questioned doing business with local banks. He wondered whether there had been any consideration given to York Traditions or Peoples if they even offer such a program, and what their rates might be.

RATCLIFFE Ms. Ratcliffe responded that York Traditions does not guarantee Federal Funds for a Municipality. YAUFR would have to go through their investment house in a convoluted process. They do not want to pay the fees. Peoples Bank's rates were not as competitive. Susquehanna Bank has two branches in Springettsbury and a Corporate Office. They've come to her and they'll do the work for her.

LEHMAYER Mr. Lehmayer thanked her and indicated it all made sense.

FULLMER Mr. Fullmer commented that he would review the cash balance. Historically the lowest it had ever been was a little over \$800,000. As far as the investment, he

would invest as much as would leave \$300,000 in cash in the checking account, and invest the rest.

**MR. FULLMER MOVED TO AUTHORIZE THE INVESTMENT WITH
SUSQUEHANNA BANK'S MONEY MARKET FUND AT A LEVEL WHERE THE
MINIMUM CASH BALANCE COULD BE \$300,000 IN THE CHECKING ACCOUNT.
MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

MCCOY Chief McCoy added one update under Old Business. He had received an email from the President of the Union. A Labor/Management Meeting will be held on Thursday, September 18th. There are no issues. Chief McCoy will meet with the Vice President, Jerry Stroble, on Thursday for the purpose of incorporating all the changes in language in the actual contract. Following that review the document will be ready to be signed. He noted that the MOU enables everything to go into place.

12. NEW BUSINESS

There was no New Business.

13. ADJOURNMENT

HUNT Vice Chairman Hunt adjourned the meeting at 8:30 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

John Fullmer

Secretary

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