

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
SPECIAL BUDGET MEETING**

**SEPTEMBER 21, 2010
APPROVED**

The York Area United Fire and Rescue Commission held a Special Budget Meeting on Tuesday, September 21, 2010 at 7 p.m. at the Springettsbury Township Offices, 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman, Springettsbury
Austin Hunt, Vice Chairman, Spring Garden Township
Tom Warman, Spring Garden Commission Member
John Fullmer, Spring Garden Commission Member
Don Bishop, Springettsbury Commission Member
George Dvoryak, Springettsbury Township, Alternate

ALSO IN

ATTENDANCE: Steve Hovis, Solicitor
John Holman, Springettsbury Township Manager
Greg Maust, Spring Garden Township Manager
Julie Landis, Springettsbury Township Supervisor
Richard Guyer, Spring Garden, Alternate
Scott Eshelman, Spring Garden Township Commissioner
Matthew Shorb, Spring Garden Township Commissioner
Bob McCoy, Chief, YAUFR
Sandy Ratcliffe, Finance Officer, Assistant Treasurer, YAUFR
Linda Bayman, Administrative Assistant
Dan Hoff, Battalion Chief, YAUFR
Don Eckert, YAUFR
Tom Stees, YAUFR
George Mount, YAUFR
Jean Abreght, Stenographer

I. CALL TO ORDER

A. Opening Ceremony

SCHENCK Chairman Schenck called the meeting to order at 6 p.m.

1. Pledge of Allegiance

SCHENCK Chairman Schenck led the Pledge of Allegiance.

2. INTRODUCTION AND PURPOSE BY CHAIRMAN SCHENCK

SCHENCK Chairman Schenck thanked everyone for attending. He stated the purpose of the Special Meeting of York Area United Fire and Rescue and also Spring Garden Township and Springettsbury Township as defined by the Charter Agreement was to present the 2011 YAUFR Budget. The townships will take the budget back independently for approval. If both townships approve the budget as presented,

then YAUFRR has a budget for 2011. If not, the Charter Agreement states that without an approved budget by both townships then the budget reverts to the previous year's budget. There is an additional YAUFRR board meeting at 7 p.m. this date. Chief McCoy and Sandy Ratcliffe have prepared a presentation of the budget. For the township board's education, the YAUFRR board has met numerous times, and this is the opportunity for both townships to hear the presentation.

3. 2011 BUDGET PRESENTATION

MCCOY Chief McCoy thanked everyone for coming. He stated that he would go through the budget presentation proposed for 2011.

Chief McCoy provided a PowerPoint presentation which included:

- 2010 Accomplishments including the completion of the First Labor Agreement for YAUFRR,
- Placing two 2010 Pierce Pumpers in service
- Elimination of Redundant Apparatus
- Assistance to Firefighters Grant for Fire Prevention (PRIDE Program)
- Establishment of YAUFRR within the SMT and IIC
- Successful Merger of all Human Resource/Payroll Functions
- Manchester Contract for Management Services for 2010
- Photographs of two new 2010 Pierce Pumpers
- Sale of Engine 89.3 (\$46,226) and 89.5 (\$4,000)
- 2011 Goals including planning for a new fire station and headquarters
- Establishment of Battalion Chief Shift program
- Sale of Third Redundant Pumper and 1988 Tower Ladder
- Five Year Strategic Plan
- Merger of Fire Reliefs
- Increase Volunteer Participation and Manchester Township
- 2010 Responses as of September 17, 2010 and Since Inception
- YAUFRR Proposed 2011 Revenue and Township Funding
- Proposed 2011 Revenue
- Comparison of Township Funding
- Budget Comparisons/Expenses
- 2011 Proposed Expenses
- 2011 Salaries and Benefits
- 2011-2015 Capital Improvement Plan
- Capital Improvements for Buildings and Equipment.

Documentation of the presentation is available for review. He asked Ms. Ratcliffe for her review of the expenses.

RATCLIFFE Ms. Ratcliffe continued with the PowerPoint presentation by discussing the YAUFRR Proposed 2011 Revenue and Township Funding. She noted the total

expenses proposed for 2011 at \$4,564,700 with discussions to take place as to how to fund that. She reported the Township Unfunded Liability/Reimbursement of \$138,000, the Pension MMO Contribution of \$135,783, Interest Income, Contributions/Donations and Miscellaneous funds which come from outside sources. The pension contribution comes from the state. It previously had gone to the townships, but 2011 will be the first year it goes directly to YAUF. With regard to the Township Unfunded Liability Reimbursement, due to the Charter YAUF cannot take on any unfunded liability. The Remaining Balance of \$4,289,167 minus the 55/45 split between Springettsbury (\$2,359,042) and Spring Garden (\$1,930,125) is shared liability. She reviewed the Proposed 2011 Revenue, a Comparison of Township Funding, Budget Comparisons/Expenses, 2011 Proposed Expenses, 2011 Salaries and Benefits, and the 2010-2015 Capital Improvement Plan.

MCCOY Chief McCoy stated that there had been a lot of work done by the two townships' staff and he wanted to express his thanks to them.

Additional discussion took place which is summarized:

- Five Year Plan – Apparatus expense is down; 1,000 feet of hose at \$7,000 will be purchased out of the \$46,000 in Capital Reserve.
- Headquarters station facility is being reviewed at a \$ 4 million price for engineering, construction and furnishings; also debt service over 20 years. Charter Agreement calls for a detailed line item allocation for revenues and expenses along with a Five Year Capital Expenditure and Financing Plan.
- Budget approval by the townships would be strictly for revenue and expense and the capital plan. Any additional capital requirements would have to go back to both boards for separate approval.
- A decision will have to be made as to which entity would actually borrow the money, YAUF or one of the townships.

DVORYAK Mr. Dvoryak posed a number of comments concerning the budget. He had participated in the budget process on the YAUF board, and what was presented with a nominal 1 to 2% increase was reasonable. At that point he had raised a concern about taking a look at the last four-year results IN 2009 and what the spending was in that year versus what was proposed in 2011. His concern is that it seemed that there is a 10 to 21% increase from 2009 versus what is in this budget. As a Springettsbury board member, either one of those figures is unacceptable without some level of explanation.

Additional discussion took place to determine the reason for the figures, and it was determined that it is not an apples to apples comparison. There were a number of scenarios posed such as the contract services, the township's contributions, grants, insurance, pensions; however, as a starting point Mr. Dvoryak requested a review of what the townships reimbursed for 2009 to make sure it matches.

4. ACTION ON PROPOSED BUDGET

No action was taken based on the provision of additional information.

5. ADJOURNMENT

SCHENCK Chairman Schenck adjourned the meeting at 7 p.m.

Respectfully submitted,

John Fullmer,
Secretary

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