

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, October 15, 2013 at 7 p.m. at the Springettsbury Township Offices, 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
Don Bishop
Cara Beth Zortman
John Fullmer
Richard Guyer

MEMBERS NOT

IN ATTENDANCE: George Dvoryak

ALSO IN

ATTENDANCE: John Holman, Springettsbury Township Manager
Greg Maust, Spring Garden Township Manager
Steve Hovis, Solicitor
Robert McCoy, YAUFRR Chief
Dan Hoff, YAUFRR Battalion Chief
Don Eckert, YAUFVFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order at 7 p.m.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced there had been no Executive Sessions held, and none were scheduled for this date.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis noted that in September, 2013 Governor Corbett signed new legislation to amend the Corporation Code to recognize and provide specific

corporate structures for unincorporated associations, which is what YAUFRR is. This has been a question for some time as to how YAUFRR is recognized by the Commonwealth. This does not answer all the questions with regard to a municipal code for YAUFRR; however, it deals with one of the corporate issues. The subject will need further direction for merged entities, such as political subdivisions.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy stated he had nothing further to add to his report unless there were questions.

SCHENCK Chairman Schenck questioned an item in his report regarding Alert titling a vehicle to Manchester Township. He asked for a status as to how that would take effect.

MCCOY Chief McCoy responded that they would first review combining all the apparatus under one insurance policy, which would reduce costs and enable the apparatus to be used by YAUFRR. Chief McCoy mentioned that he had been discussing a combined policy for several years. Once the insurance would take effect, their apparatus would become part of the combined fleet.

SCHENCK Chairman Schenck noted that in the beginning of the YAUFRR merger, each municipality took its assets and turned them over to YAUFRR. He asked if it would be handled in a similar fashion.

MCCOY Chief McCoy responded that they would be a township asset until negotiated as to whether it would be signed over to YAUFRR. The particular vehicle in question, an SUV and reserve pumper, has no debt on it. Alert is a volunteer company, but there are no volunteers that use that pumper as it serves as a backup for township fires. It also has a separate fuel account. Having reviewed the fuel charges for the last three years, there never has been a charge indicated for volunteer fuel. This would be an effort to further consolidate the assets.

HUNT Mr. Hunt asked whether Chief McCoy envisioned having vehicles titled to various entities under one insurance policy.

MCCOY Chief McCoy responded that they intended to explore that option to possibly save some money. As far as the prospect of loaning each other pumpers, the townships currently are running each other's ambulances. The insurance aspect of that is under review. YAUFRR's insurance carrier wants an agreement to go with their insurance.

FULLMER Mr. Fullmer questioned how much debt Manchester has on their fire equipment.

MCCOY Chief McCoy responded that he did not know the dollar amount, but it includes a pumper, rescue squad and a tower, and all are rolled into a bond until 2024. He noted Cousler Park was included in a long-term bond issue.

FULLMER Mr. Fullmer noted that the bond was a financing vehicle. He asked if the equipment was part of the bond security.

MCCOY Chief McCoy responded that he was not 100% sure.

HOVIS Solicitor Hovis noted that the equipment typically would not be pledged as security. The taxing power of the municipality would be the pledge.

FULLMER Mr. Fullmer noted that if Manchester were to join, they would have the equipment to pledge over to YAUFRR; however, they still would have the debt service to pay.

HOVIS Solicitor Hovis added that the concept under that financing law is that the asset could not be sold without paying off that tax-exempt debt. In that case there would have to be an inter-governmental agreement where they would lease it to YAUFRR for the term of the bond issue.

5. ACCOUNTS PAYABLE

A. Payable Listing as of September 30, 2013

MR. HUNT MOVED TO APPROVE THE PAYABLE LISTING OF SEPTEMBER 30, 2013 AS PRESENTED. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

SCHENCK Chairman Schenck reported on the active shooter drill that had been held at Central High School on October 11th. He understood there had been between 70 to 100 agencies involved. It was a joint effort between Central School and Springettsbury Township Police Department with the theme, "What Now?" YAUFRR had been a big participant and showed very well. He stated that there had been a lot of lessons learned, which had been a great place for things to go wrong that could be corrected. He stated that all the guys did a great job.

MCCOY Chief McCoy stated that they had critiqued themselves on a lot of the calls, but all of a sudden it didn't apply to what is done with other agencies.

HUNT Mr. Hunt questioned whether the students were in session.

SCHENCK Chairman Schenck noted that it had been a scheduled half day. Central did a great job of communicating it with the students. The students participated but they were not exposed to the actual area of the building where they had people made up, etc. However, they were in their rooms locked down, and then walked through the halls with their hands up to the safe place and literally got on buses, were driven to the Middle School where they were reunited with their parents. He commented that the students were somber and took the whole drill seriously.

8. COMMITTEE REPORTS

A. Volunteer Committee

ECKERT Don Eckert reported that there are walls standing at the construction site of the new fire building, which is a good sign. He added comments regarding the active shooter drill, that there had been a lot of preparation time with Police Chief Hyers with table top rehearsals, and a lot was learned through a very well done drill.

SCHENCK Chairman Schenck agreed. One thing that shocked him was that York County has one Trauma Center that can handle three traumas. For this drill there were 14 so they were looking at Hershey and Johns Hopkins.

MCCOY Chief McCoy added that there had been a number of barriers, such as the rain and radio problems. The helicopter could not fly in and that was supposed to happen.

ECKERT Mr. Eckert added that there were some flooded areas that prohibited the ambulances from getting to the site.

BISHOP Mr. Bishop commented that there had been nine inches of rain that day.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

- A. Approval of Minutes: August 23, 2013 – Strategic Planning Meeting
- B. Approval of Minutes: September 17, 2013 – Joint Township Budget Presentation
- C. Approval of Minutes: September 17, 2013 – Fire Commission Meeting
- D. Approval of Minutes: September 27, 2013 – Strategic Planning Meeting

MR. BISHOP MOVED TO APPROVE THE MINUTES, ITEMS A THROUGH D AS SUBMITTED. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Discussion – Funding Formula

SCHENCK Chairman Schenck had put together a spreadsheet and sent it to Mr. Fullmer for review as a courtesy. During the last Strategic Planning meeting, there was discussion surrounding some type of negotiated percentage split and to move off the call volume. Chairman Schenck expressed that his spreadsheet was simply for a discussion point.

FULLMER Mr. Fullmer stated that he had reviewed the spreadsheet; however, he wanted additional time in order to be prepared by the next Strategic Planning Session. There is additional information pertaining to the possibility of amending the budget for 2014 with the funding formula. Continued discussion took place, which is summarized:

- Manchester Township is interested in becoming part of YAUFRR at their existing budget.
- Manchester could be brought in as an operational merger.
- Funding formula is key as it would apply to all three municipalities.
- Proposed Manchester budget for 2014: \$2,594,330, including EMS; EMS cost \$40,000/year.
- Manchester would continue to maintain everything including personnel.
- Proposed 2014 Fund Balance Refunds: Spring Garden \$84,900; Springettsbury \$103,766.
- Manchester employees would remain with the municipality until an agreed merged union contract. Revenue would stay with them as long as they are paying the employees.
- Cost savings are available immediately; all municipalities share in cost savings.
- Further discussion needed surrounding municipality's costs for services as well as assessed values.

12. NEW BUSINESS

A. Discussion – Proposed Apparatus Purchase

MCCOY Chief McCoy brought forward the potential purchase for a new pumper, a subject which had been previously discussed. He indicated there is a need to replace one pumper. The question remained as to whether to go to the townships for that purchase or pursue YAUFRR handling that debt payment either through budget or fund balance. He had reached out for some lease payment information, as well as

bank information. He added that the Charter Agreement might provide direction as to debt service for an apparatus.

HOVIS Solicitor Hovis stated that the Charter Agreement indicates that the Commission does not have the authority to enter into any lease or financing transaction in a calendar year that, with other obligations, exceeded \$100,000. He added that it could be embedded in the budget with an accompanying resolution.

MCCOY Chief McCoy noted that he simply wanted to keep the subject on the table. He will continue to pursue bank numbers.

SCHENCK Chairman Schenck commented that Springettsbury's decision will depend upon what the budget can afford. He noted that Springettsbury is investing \$4+ million in a fire station that will be YAUFRR headquarters.

FULLMER Mr. Fullmer noted that finalizing the funding formula could change the financial dynamics.

SCHENCK Chairman Schenck commented that the first step would be to request each township's interest in purchasing a pumper, yes or no.

HUNT Mr. Hunt suggested a hold on the apparatus purchase until the budgets are organized and the funding formula finalized.

FULLMER Mr. Fullmer added that the subject should be kept for discussion under Old Business.

13. ADJOURNMENT

SCHENCK Chairman Schenck adjourned the meeting at 7:45 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

John Fullmer
Secretary
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