

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**OCTOBER 21, 2014
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Board Meeting on Tuesday, October 21, 2014 at 7:00 p.m. at the YAUFRR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
John Fullmer
Cara Beth Zortman
Kathleen Phan

MEMBERS NOT

IN ATTENDANCE: George Dvoryak
Eric Lehmayer

ALSO IN

ATTENDANCE: Steve Hovis, Solicitor
Robert McCoy, YAUFRR Chief
Sandy Ratcliffe, YAUFRR
Dan Hoff, YAUFRR
John Woods, YAUFRR
Don Eckert, YAUFRR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Bill Schenck called the meeting to order at 7:20 p.m. He led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced that there had been no Executive Sessions since the last meeting; however, an Executive Session was scheduled for this date following this meeting with regard to a personnel matter.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis stated he had nothing to report.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy had nothing to add to his report.

5. ACCOUNTS PAYABLE

A. Payable Listing as of September 30, 2014

**MR. HUNT MOVED TO APPROVE THE PAYABLE LISTING OF SEPTEMBER 30, 2014.
MS. PHAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

7. COMMUNICATION FROM COMMISSIONERS

PHAN Ms. Phan commented that she enjoys reviewing the YAUFRR Facebook firefighter posts. She noted that it is a great way to communicate to residents with pictures to let people know what the team is doing. Sharing with others reaches many more people including the Springettsbury and Spring Garden Facebook pages.

FULLMER Mr. Fullmer asked about YAUFRR's participation in the tribute on Interstate 83 for Mike Waugh.

MCCOY Chief McCoy responded that YAUFRR had participated on YAUFRR's portion of I-83, and the fire police were out as well directing traffic. Units were out in full force.

FULLMER Mr. Fullmer noted that Mr. Waugh will be missed.

MCCOY Chief McCoy added that he had been very helpful to YAUFRR.

PHAN Ms. Phan followed up with a notation that Supervisor Landis-Trott brought up at the last Springettsbury board meeting that there were water issues with the floor in the bay area of the firehouse. She asked for further information with regard to that matter.

MCCOY Chief McCoy responded that every fire house will have pools of water on the floor as not every drop of water will go to the drain. The crew is aware that they need to continue to squeegee everything to the drain. He stated that there had been an issue in the beginning when they first occupied the building with water coming in during a driving rain. The bay doors were then adjusted, and no water had come in since. There will be water dropping off units when they return. He had discussed this with the floor person noting that there had been a slight skid of the tires if the brakes locked coming in. The trucks are coming in right off new asphalt on to a concrete floor where there is a bit of oil mixed in with the water. Recommendations had been given to help prep the floor and over time it should decline as the asphalt dries out.

PHAN Ms. Phan asked whether any revenue could be received by offering classes in AED's or CPR to churches or schools.

MCCOY Classes are offered at churches, but there is no charge, only a suggested donation. He noted that there was more that could be done; however, there is a need for additional Instructor Certification. If a Springettsbury EMT or a Grantley EMT were used, the revenue would go to whichever entity did the teaching.

PHAN Ms. Phan was just curious because a lot of money is paid to have that teaching.

MCCOY Chief McCoy responded there are many different revenue items that he wanted to pursue in the future.

8. COMMITTEE REPORTS

A. Volunteer Committee

ECKERT Mr. Eckert noted that they have a few incidental items to be completed within the building, but they are slowly being handled by the contractors.

MCCOY Chief McCoy agreed that there are a few things left to be done; however, the actual punch list is minimal at this time. Everything that had been requested was completed with full cooperation. Any further requirements after the due date will be handled between Lobar and Springettsbury Township.

HUNT Mr. Hunt questioned whether there had been any estimates of the utility cost for the building.

MCCOY Chief McCoy responded that the system in place is not widely used in the United States and is more popular in Europe. Chief McCoy had spent a day being trained on the system, and he was astonished at the efficiency of the operation. He noted that the next electric bill will be paid by YAUFRR. They are working with Don Eckert on the East Market Street building, and they have completely vacated the Whiteford Road building. There should be good numbers within the next two months.

9. RESOLUTIONS AND AGREEMENTS

A. Resolution 2014-02 – Compliance Amendment to YAUFRR Union Defined Benefit Pension Plan

HOVIS Solicitor Hovis stated that the item resulted from a United States Supreme Court Decision, which basically overturned the Defense of Marriage Act along with some other states that had brought lawsuits before the Supreme Court.

MS. PHAN MOVED TO APPROVE RESOLUTION 2014-02 – COMPLIANCE AMENDMENT TO YAUFU UNION DEFINED BENEFIT PENSION PLAN. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MCCOY Chief McCoy asked whether the item needed to be brought before the Pension Board.

HOVIS Solicitor Hovis responded that a determination was made that it did not.

HUNT Mr. Hunt brought forward the matter of how often a Pension Board meeting should be held. A lengthy discussion took place, which is summarized:

- How often should the YAUFU Pension Board meet; currently quarterly, four times a year.
- Quarterly documentation is valuable for evaluation and review with semi-annual meetings.
- Fiduciary role requires an annual meeting; Investment Policy Statement complies with fiduciary role.
- Results are critical as to how the Investment Policy is working with the market.
- Request Fulton to rethink the meeting with focus on the Performance and the Investment Policy.
- Short presentation twice a year with quarterly updates suggested.
- Review of the Investment Policy Statement to be done annually; July would be a appropriate time.
- Cost of living increases can't wait six months; current YAUFU board comprises majority of the Pension Board and could be approved.
- Chief McCoy to reach out to other Pension Board members for their concurrence.

MR. HUNT MOVED TO REQUEST FULTON SEND THEIR PACKET QUARTERLY AND MAKE THE SEMI-ANNUAL PRESENTATION IN JULY AND JANUARY TO GO OVER THE INVESTMENT PERFORMANCE AND COMPLIANCE WITH THE POLICY.

GIVEN THAT THIS MEETING WAS NOT AN ADVERTISED MEETING OF THE PENSION BOARD, MR. HUNT'S MOTION WAS SUBSEQUENTLY WITHDRAWN.

Consensus of the board was to cancel the November, 2014 Pension Board meeting and move it forward to the regular meeting in January.

10. ACTION ON MINUTES

- A. Approval of Minutes: September 16, 2014 – Special Meeting - Budget 2015
- B. Approval of Minutes: September 16, 2014 – Strategic Planning Meeting
- C. Approval of Minutes: September 16, 2014 – Fire Commission Meeting

MR. HUNT MOVED FOR APPROVAL OF ALL THREE SETS OF MINUTES AS SUBMITTED. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

ZORTMAN Ms. Zortman stated that that the Ribbon Cutting Ceremony was well done, well organized, well attended and very nice.

SCHENCK Chairman Schenck commented that the community had responded and were very excited. He noted that he works over the township line, and his co-workers approached him and asked for a field trip of the new firehouse over a lunch break.

MCCOY Chief McCoy noted that it's not every day that a firehouse is built. He had nothing but positive comments from the citizens who toured the building.

HUNT Mr. Hunt stated that even the few people who wanted to find something wrong with it couldn't.

SCHENCK Chairman Schenck added that the ones who are saying a lot more about it were not present.

12. NEW BUSINESS

A. Approval – Capital Purchase of AED's

MCCOY Chief McCoy brought forward a request to purchase new AED's. A lengthy discussion took place, which is summarized.

- There are AED 500's on all the fire trucks and in all the vehicles.
- As of January, 2015 the AED 500's will be dropped from any maintenance or service agreements, and many parts will no longer be available.
- Springettsbury and Grantley Ambulances have AED 1000's.
- Chief McCoy requested the purchase of five at a price of \$2,595 with a discount of \$630 and trade in of \$250 for a total cost of \$1,715. Pricing is good until January, 2015.
- Goal is to replace the units on the fire trucks and stay a running first responder for \$8,575.
- Current status/service life remains good. The only maintenance being done is calibration and changing batteries. Older technology is driving the replacement.
- Warranty – Life packets include a five-year manufacturer's warranty.
- If approved the purchase will come from the General Operating fund and then adjusted in December.

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MR. HUNT MOVED TO APPROVE APPLYING FUNDS FROM THE GENERAL OPERATING FUND FOR PURCHASE OF AED'S NOT TO EXCEED \$8,600. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Job Description – Administrative Assistant

Item B was tabled.

13. ADJOURNMENT

SCHENCK Chairman Schenck reminded the board of the Executive Session to be held immediately upon adjournment. He adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

John Fullmer
Secretary

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