

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**NOVEMBER 17, 2015  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, November 17, 2015 at 7 p.m. at YAUFRR Headquarters, 50 Commons Drive, York, PA 17402

**MEMBERS IN**

**ATTENDANCE:** Bill Schenck, Chairman  
Austin Hunt  
John Fullmer  
Cara Beth Zortman

**MEMBERS NOT**

**IN ATTENDANCE:** Mark Swomley  
Eric Lehmayr  
Kathleen Phan  
Robert McCoy, YAUFRR Chief

**ALSO IN**

**ATTENDANCE:** Steve Hovis, Solicitor  
Sandy Ratcliffe, YAUFRR  
Dan Hoff, YAUFRR  
John Woods, YAUFRR  
Jay VanPelt, YAUFRR  
Greg Maust, Spring Garden Township Manager  
Don Eckert, YAUFVFR  
Jean Abrecht, Stenographer

**1. CALL TO ORDER**

- A. Opening Ceremony
  - 1. Pledge of Allegiance

**SCHENCK** Chairman Bill Schenck called the meeting to order and led the Pledge of Allegiance. He stated that Chief McCoy was unable to attend as he was ill, and Kathleen Phan was traveling on business.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**SCHENCK** Chairman Schenck announced that a brief Executive Session would be held immediately following adjournment this date to discuss personnel issues.

**3. COMMUNICATION FROM CITIZENS**

There were no citizen comments.

**4. MANAGEMENT/ATTORNEY REPORTS**

A. Steve Hovis, Solicitor

**HOVIS** Solicitor Hovis stated he had nothing to report.

B. Robert McCoy, Fire Chief

**SCHENCK** Chairman Schenck stated that he had received the Fire Chief's report. He asked whether there were any questions on his report, and there were none.

**5. ACCOUNTS PAYABLE**

A. Payable Listing as of September 30, 2015

B. Payable Listing as of October 31, 2015

**MR. HUNT MOVED TO APPROVE BOTH THE SEPTEMBER 30<sup>TH</sup> AND OCTOBER 31<sup>ST</sup> LIST OF PAYABLES. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

A. Thyssen Krupp Elevator Service Contract

**SCHENCK** Chairman Schenck brought forward the Thyssen Krupp Elevator Service Contract. There was a question as to whether YAUFRR wanted to pay the service monthly, twice a year or once a year for a slight discount. He stated the payment would be \$66.87 a month or 12 months at a 3% discount (\$24.07). The total discounted amount is \$778.37 annually. Chairman Schenck proposed two decisions: (1) move forward with this service contract or (2) pay it monthly or annually.

**HUNT** Mr. Hunt noted some of the print being x-d out.

**HOVIS** Solicitor Hovis stated that the second version of the contract shows Stock and Leader comments. He had not heard back from Chief McCoy as to whether they had accepted the comments. It is for a \$700-plus contract minimum. He recommended approval of the contract subject to the comments being addressed. He noted that it is a five-year term that automatically renews unless notice is provided which, in a municipal situation, it may be unlikely that anyone is going to remember this contract in five years.

**MR. HUNT MOVED TO APPROVE THE VENDOR'S APPROVAL OF THE MARKED UP VERSION OF THE ELEVATOR SERVICE CONTRACT FOR FIVE YEARS, SINGLE ANNUAL PAYMENTS AS LISTED. MR. FULLMER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**7. COMMUNICATIONS FROM COMMISSIONERS**

**HUNT** Mr. Hunt commented that the commission is losing ground on the PA system.

**SCHENCK** Chairman Schenck asked that the sound system be addressed. The board complained about feedback with an echo. He asked that the vendor be contacted to make some adjustments.

**ECKERT** Mr. Eckert responded that he would address the matter.

**FULLMER** Mr. Fullmer stated that typically at the Spring Garden Township Board of Directors meeting they publically acknowledge receipt of the Volunteer Relief money from the state and then turn that over in full to the volunteers. He presented the amount of \$36,599.56 to the Grantley volunteers and thanked them for their service.

**SCHENCK** Chairman Schenck reported some information he had received during the York County Convention for the Townships of the Second Class – Springettsbury being a Second Class Township. During the convention the group passed a Resolution calling upon the state legislature to review Fire Relief Funding: (a) the formula used and (b) how restricted it is on how the funds are used. The lobbying group will lobby the legislators to perhaps loosen the strings so that the volunteers have more flexibility in how to use the refunds. He noted that the YAUFRC Commission is surely aware of the good things done with the money; however, there could be more done with less restrictions.

**8. COMMITTEE REPORTS**

**A. Volunteer Committee**

**ECKERT** Mr. Eckert reported that some progress had been done in the repair and refurbishing of Commonwealth Station 89.3 with the installation of new steel door frames and steel doors at over \$5,000. There had been some major issues to be repaired, such as some underground drainage pipes that are broken, which will require replacement.

**SCHENCK** Chairman Schenck thanked Mr. Eckert and added that the professional department appreciates all that the volunteer companies provide in hosting them in their buildings.

**9. RESOLUTIONS AND AGREEMENTS**

**A. Resolution 2015-04 - ICMA Retirement Trust**

**HOVIS** Solicitor Hovis indicated that Resolution 2015-04 basically restates that ICMA Retirement Trust is the organization hosting the retirement package. He noted one change which increases the employer contribution from 9 to 10%.

**SCHENCK** Chairman Schenck indicated that the item had been discussed during the budget meeting.

**HUNT** Mr. Hunt questioned whether that was an employment policy that was not tied to a Resolution.

**SCHENCK** Chairman Schenck responded that he was correct.

**MR. FULLMER MOVED TO ADOPT RESOLUTION 2015-04. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**10. ACTION ON MINUTES**

- A. Approval of Minutes: September 15, 2015 – Special 2016 Budget Meeting
- B. Approval of Minutes: September 15, 2015 – Fire Commission Meeting

**MR. HUNT MOVED TO APPROVE BOTH SETS OF MINUTES AS SUBMITTED. MR. FULLMER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**11. OLD BUSINESS**

- A. Grantley Fire Station Update

**HUNT** Mr. Hunt reported that he had received a budgetary proposal submitted by LSC. He had collected information from the various parties to put together a presentation which he would like to bring before the YAUFRC Commission as a practice presentation soliciting input from the board. Following that he will present an overview of ideas to the Grantley volunteers, York College and Springettsbury Township.

**FULLMER** Mr. Fullmer stated that he had received a phone call from John Dommel, President of Grantley, indicating there are some concerns from Grantley's standpoint. He asked Mr. Dommel to discuss those concerns.

**DOMMEL** Mr. Dommel stated that the Grantley volunteers appreciated Mr. Hunt's forward thinking and move forward for a new station. However, as President of Grantley and the Trustees of Grantley, they had never received any input from Mr. Hunt as to their ideas. Mr. Hunt was marching ahead, speaking with LSC and putting plans together. He questioned whether it would be more beneficial for all parties to be included. To date they had no input and they were surprised by the forwardness of the presentation without any input.

**HUNT** Mr. Hunt responded that Mr. Dommel's comments were good, and he understood them as constructive criticism. He stated he had met with Joe Myers and he was not attempting to make any decisions for the Grantley volunteers. He was attempting to put something on the table for discussion.

**DOMMEL** Mr. Dommel thought it would be more beneficial for all parties concerned to get everybody at the table before he started.

**HUNT** Mr. Hunt responded that he did not think so because they had been working on this project for some time.

**DOMMEL** Mr. Dommel noted that he had met with Chief McCoy at the beginning of the year and discussed the intent to move forward, but that was the last they had heard of it.

**HUNT** Mr. Hunt stated he was sorry to have stepped on his toes.

**DOMMEL** Mr. Dommel asked if they could work together on his next presentation.

**HUNT** Mr. Hunt responded it would be absolutely fine and asked him to give him a call.

**12. NEW BUSINESS**

There was no New Business for discussion.

**13. ADJOURNMENT**

**SCHENCK** Chairman Schenck adjourned the meeting at 7:22 p.m.

Respectfully submitted,

*Signature on file at YAUFRR Headquarters*

John Fullmer  
Secretary

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