

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**DECEMBER 17, 2013
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, December 17, 2013 at 7 p.m. at the Springettsbury Township Offices, 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Don Bishop
John Fullmer
Cara Beth Zortman

MEMBERS NOT

IN ATTENDANCE: Austin Hunt, Vice Chairman
George Dvoryak
Richard Guyer

ALSO IN

ATTENDANCE: John Holman, Springettsbury Township Manager
Greg Maust, Spring Garden Township Manager
Steve Hovis, Solicitor
Robert McCoy, YAUFRR Chief
Sandy Ratcliffe, YAUFRR
Dan Hoff, YAUFRR Battalion Chief
John Woods, YAUFRR Battalion Chief
Don Eckert, YAUFVFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order at 7 p.m. He led the Pledge of Allegiance.

2. Award Ceremony

SCHENCK Chairman Schenck stated that there were some significant events to cover with presentation of awards. In addition, they were honored to swear in two new professional Firefighters this date.

SCHENCK Chairman Schenck provided the background of YAUFRR, a professional, regional fire department serving two townships in Central Pennsylvania. It was a merger between the professional departments of Springettsbury Township and Spring Garden Township, which had been in operation for six years. Discussions surrounding the potential for a merged fire service began at least 10 years ago,

and Don Bishop was involved from the beginning by serving on a citizens committee. He also served in his capacity as a Springettsbury Supervisor and served very well on the YAUFRR Commission. Mr. Bishop decided to retire from elected public life, which influences his term with YAUFRR. He thanked Mr. Bishop for his service and presented him with an award from York Area United Fire and Rescue Commission with appreciation for his commitment, particularly with recognition of his vision and dedication in establishing York Area United Fire and Rescue.

BISHOP Mr. Bishop thanked him and stated that YAUFRR is an amazing fire service. With the foresight of Austin Hunt and Bill Schenck and both boards, it happened, and it was something that no one else had ever done before. It worked, and it is something for which to be proud. He thanked them for letting him be a part of it.

3. Swearing in Ceremony – Firefighters Chad McCullough and Patrick Mooney

MCCOY Chief McCoy introduced Chad McCullough who joined YAUFRR as a volunteer from Glen Rock in August, 2013. He is currently completing EMT training and will be going out into the field next week.

SCHENCK Chairman Schenck led him in the Oath of Office.

MCCOY Chief McCoy introduced Patrick Mooney. He stated that Pat is a volunteer with Red Lion Fire Department. He joined YAUFRR in 2011 as a part time Firefighter. YAUFRR was able to hire him in June, 2013. His father was present, who is Deputy of Red Lion and also is with Baltimore County Fire Department.

SCHENCK Chairman Schenck commented that having a Fourth Generation Firefighter is very special. It is important to be able to see this as a profession and provide a career path. He led him in the Oath of Office.

SCHENCK Chairman Schenck stated that two awards would be presented for the first time. First, the YAUFRR Emergency Services Award, and secondly, the Fire Commission Citizens Award. The purpose of these awards is to recognize personnel and citizens for their actions revolving around incidents in the field. He commented that when he first brought up the idea, he had been told very quickly that in the professional world of emergency responses, they would say they were just doing their job and did not need to be recognized. Reflecting upon what had occurred and hearing more about the specific incident, what impressed him was the team effort. Everyone immediately went into the mode for which they are trained in responding to people and saving lives. The award goes to the emergency service profession. He asked Tim Barefoot to report about the incident that began on the evening of October 10th.

BAREFOOT Tim Barefoot stated that on October 10th he was at the Keystone VHF Amateur Radio Club in Springettsbury Township. They were giving a tour to the YTI students, having a good time with about 15 people. He had walked into the Repeater Room to show some of the students the equipment and he passed out. He hit the rack that was in front of him. From that point people told him what took place. Justin Hoyer started CPR on him, and the club members went into action and called 911. One of them called his wife and told her he had hit his head and he'd better go to the hospital. It was a night where nine or 10 inches of rain fell and it was foggy on the hill. The guys stood out on the road waiting for the ambulance. They used a defibrillator machine on him and transported him to Memorial Hospital. He had no heartbeat for one hour and 15 minutes. He was then transported to York Hospital where they lowered his body temperature. He was in Intensive Care for several weeks. Everything that everybody did, including the staff and people at both hospitals, saved his life. He thanked everyone.

SCHENCK Chairman Schenck indicated that some of the first responder individuals who were on scene were present, and the Emergency Services Award will be given to them:

Firefighter Julie Yanke, YAUFRR, Station 893 that day
Firefighter Keith Prowell, YAUFRR, Station 893, former Spring Garden Firefighter
EMT Robin Hoff, Springettsbury Township, Ambulance 893
EMT Colin Harner, Ambulance 893, Memorial Hospital
Paramedic Joe Warner, Medic 102-2, Memorial Hospital
Paramedic Tim Moffa, Medic 102-1, Memorial Hospital
Paramedic Randy Dolheimer, Medic 102-1, Memorial Hospital
Police Officer Jennifer Kennedy, Springettsbury Township Police Department

SCHENCK Chairman Schenck called Justin Hoyer to the front. He commented that sometimes the same people tend to be involved and get things done. He noted that Justin is one of those individuals. He is a volunteer with Lower Allen Township Fire Department; President of that fire company; Vice President of the Relief Association; Dispatcher with 911 in Dauphin County; active in the Keystone VHF Amateur Radio Club, which, if there ever were a true emergency, that would probably be the only real communication. Chairman Schenck stated that what Justin had set into motion when Tim hit the floor is why Tim is alive. Some interesting facts that he had learned about Tim's situation is that even in the best of circumstances, even in a hospital and going into cardiac arrest and having CPR performed, the odds of surviving that are maybe 15 to 20%. Take it out of that environment, even with the emergency medical providers arriving on scene, that number goes down. With a private citizen intervening those odds of

surviving go down to about 5%. Take it to an hour, 20 minutes without a heartbeat, it's pretty incredible. He had spoken to his family doctor about this, and the significant piece is what took place this date. The providers rarely get to meet the people that they save because it does not happen nearly as much as is hoped. He recognized some individuals from Justin's fire department who were present, his Deputy Chief, David Murdock and some others. He thanked them for coming. He presented Justin with the Citizens Award for his life saving actions on October 20, 2013 upon initiating CPR to an individual suffering from cardiac arrest.

MOYER Justin thanked everyone. He stated that those who are trained don't hesitate; they just move into action.

MCCOY Chief McCoy stated that they also are presenting an Emergency Services Award to Mr. Hoyer with congratulations.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced that an Executive Session had been held following the November meeting to discuss personnel matters. An Executive Session was scheduled immediately following the meeting this date to discuss personnel.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis reported he had nothing to add.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy stated he had nothing to report unless there were questions.

5. ACCOUNTS PAYABLE

A. Payable Listing as of November 30, 2013

MR. FULLMER MOVED TO APPROVE PAYABLE LISTING AS OF NOVEMBER 30, 2013. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

- A. Authorization to approve contract for Financial Audit Services conducted by Sager, Swisher and Company, LLP, for Calendar Year 2014 in an amount not to exceed \$9,500.00

MS. ZORTMAN MOVED TO APPROVE AUDIT SERVICES BY SAGER, SWISHER AND COMPANY FOR 2014. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. COMMUNICATION FROM COMMISSIOENRS

BISHOP Mr. Bishop indicated he had a few thoughts, which began with his previous comment that “we did it.” It had been an amazing journey, and they had done something good that should make everyone proud. When it comes to providing the services that YAUFRR is charged with, there are no equals with a great group of people and a great department. He wanted to wave a few caution flags to look at the big picture and going in the right direction. He indicated a great deal of confidence that an amazing team of people who know how to run a fire service had been put together, and it is important to put the appropriate focus on making sure it continues to work and that nothing is neglected.

Mr. Bishop concluded his remarks by indicating there is a huge future for YAUFRR, and he will enjoy watching it from outside. He wished everyone good luck; great job. Keep it going.

SCHENCK Chairman Schenck responded that he had made some great comments. He will miss Mr. Bishop on the township board, and he certainly will miss him on the YAUFRR Commission. He has an amazing ability to make us think.

BISHOP Mr. Bishop responded that he needed to make them act!

8. COMMITTEE REPORTS

- A. Volunteer Committee

ECKERT Don Eckert reported that there was nothing new from the volunteer group. He noted that the weather wasn’t helping the progress of the new building, which is moving along but very slow.

9. RESOLUTIONS AND AGREEMENTS

- A. Resolution 2013-03 – 2013 Year End Budget Amendments

MR. FULLMER MOVED TO ADOPT RESOLUTION 2013-03. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

10. ACTION ON MINUTES

A. Action on Minutes: November 19, 2013 – Fire Commission Meeting

MR. BISHOP MOVED TO APPROVE MINUTES OF THE NOVEMBER 19, 2013 MEETING AS SUBMITTED. MR. FULLMER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Vehicle Insurance

MCCOY Chief McCoy had nothing to report on the vehicle insurance. They are still working with the Manager and with the insurance providers. The item will be kept on the agenda at the board's request.

B. Charter Agreement Revision

HOVIS Solicitor Hovis reported that both municipalities had adopted the Ordinance amending the Charter Agreement. That was accomplished effective January 1, 2014.

C. Capital Plan - Pumper Purchase

MCCOY Chief McCoy stated that both townships voted during their December monthly meetings to approve the purchase of a pumper. Basically they approved the ordering of the pumper at the end of this year. It's a 330-day build so delivery would take place in December, 2014. The vendor offered to move payments, or offer a lease purchase program; either way no money up front; no money down, and the first payment would not be due until 2015. This was discussed with both boards. They had worked through some finalizing of the contract wording with Solicitor Hovis and Battalion Chief Woods. They were advised that one municipality may want to do a lease/purchase and one may want to pay cash, but either way the option is open if that was chosen and they would work with YAUFRR.

HOVIS Solicitor Hovis stated that he had spoken with Manager Holman and the question is whether that financing could be embedded in one of the municipalities underlying debt, which is an option; or having one to be the lead lease/purchase municipality. There are questions under the Internal Revenue Code that would qualify as a political subdivision but I think between the two managers and him, they will have that worked out well in advance when the finance committees meet. The manufacturer did get back to him with final confirmation that they

were accepting the changes that were suggested. Solicitor Hovis reported that the purchase contract will be in proper form.

MCCOY Chief McCoy stated that they were looking forward to getting that done before the end of the month to avoid a price increase. YAUFRR can enter into the contract purchase order for the unit to be built.

HOVIS Solicitor Hovis stated that there are two separate ones; one for the purchase order to build it, and the other is the financing of it.

Consensus was approval of the board to enter into the contract for the pumper to be built.

MCCOY Chief McCoy thanked both the municipal boards.

12. NEW BUSINESS

A. Approval – 2014 Holiday Schedule

MS. ZORTMAN MOVED TO APPROVE THE 2014 NON-UNION HOLIDAY SCHEDULE. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Advertisement of 2014 Fire Commission Meeting Schedule

MR. FULLMER MOVED TO APPROVE ADVERTISEMENT OF 2014 FIRE COMMISSION MEETING SCHEDULE. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Approval – Advertisement of 2014 Fire Pension Meeting Schedule

MS. ZORTMAN MOVED TO APPROVE ADVERTISEMENT OF THE 2014 FIRE PENSION MEETING SCHEDULE. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

D. Approval – 2014 Manchester Township Services Agreement

MR. BISHOP MOVED TO APPROVE THE 2014 MANCHESTER TOWNSHIP SERVICES AGREEMENT. MR. FULLMER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

13. ADJOURNMENT

SCHENCK Chairman Schenck stated that he should have mentioned this earlier during the meeting, that Austin Hunt had to be out of town for a business meeting. He very much had looked forward to this meeting.

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SCHENCK Chairman Schenck reminded the board of the Executive Session to be held immediately following adjournment.

SCHENCK Chairman Schenck adjourned the meeting at 7:50 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

John Fullmer
Secretary

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