

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**DECEMBER 20, 2011
APPROVED**

The York Area United Fire and Rescue Commission held a Regular meeting on Tuesday, December 20, 2011 at 7 p.m. at the Springettsbury Township Offices, 1501 Mt. Zion Road, York, PA.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
Don Bishop
John Fullmer
Tom Warman
Richard Guyer

ALSO IN

ATTENDANCE: Greg Maust, Spring Garden Township Manager
Patrick Fazzini, Acting Solicitor
Bob McCoy, YAUFR Chief
Sandy Ratcliffe, YAUFR
Don Eckert, YAUVFC
John Woods, YAUFR
Dan Hoff, YAUFR
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order at 7 p.m. He led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced there had been no Executive Sessions since the last meeting and none were planned for this date.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

FAZZINI Acting Solicitor Patrick Fazzini indicated he had nothing to report other than to respond to any questions throughout the agenda.

B. Robert McCoy, Fire Chief

MCCOY Chief McCoy reported that he had nothing further to add to his written report. He introduced Richard Brocius, C Shift Captain from Manchester Township, who was present.

5. ACCOUNTS PAYABLE

A. Payable Listing as of November 30, 2011

MR. FULLMER MOVED TO AUTHORIZE PAYMENT OF THE PAYABLE LISTING AS OF NOVEMBER 30, 2011. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

A. Authorization to approve contract for Financial Audit Services conducted by Sager, Swisher and Company, LLP, for Calendar Year 2011 in an amount not to exceed \$9,500.

MCCOY Chief McCoy stated that the price remained the same with no increase for 2011 and was in line with the budget.

MR. HUNT MOVED FOR AUTHORIZATION TO APPROVE CONTRACT FOR FINANCIAL AUDIT SERVICES BY SAGER, SWISHER AND COMPANY, LLP FOR CALENDAR YEAR 2011 IN AN AMOUNT NOT TO EXCEED \$9,500. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. COMMUNICATION FROM COMMISSIONERS

There were no Commissioner communications.

8. COMMITTEE REPORTS

A. Volunteer Committee

ECKERT Mr. Eckert reported that the Commissioners should have received the volunteer's fund raising letter, and he would appreciate their attention to that.

B. Building Committee

ECKERT Mr. Eckert reported that as far as the Building Committee, he had received some edited revisions to the Final Purchase Agreement for the land. They are working with the seller and his attorney to secure a commitment that all improvements will be completed.

SCHENCK Chairman Schenck commented that he had seen some Springettsbury Township documentation as to the bonding requirements for that property, which should have been part of the Land Development Plan.

ECKERT Mr. Eckert responded that there was a long list from John Luciani, First Capital Engineering, for the township itemizing all the things that are supposed to be bonded. He had not seen that specific list to date.

SCHENCK Chairman Schenck asked whether Mr. Eckert might have Plan B for another site.

ECKERT Mr. Eckert responded that he had another site in mind.

BISHOP Mr. Bishop questioned whether, if the improvements are bonded and the property is sold, there would be any leverage if the improvements aren't completed.

FAZZINI Solicitor Fazzini responded that usually the property is subject to the property improvements. The problem relates to recent legislation which indicates there is at least a five-year grace period. There is little leverage on an expiration after 2012. It has been drawn out and a lot of landowners are just sitting on those improvements with no requirements to do them other than the township can obviously require annual updates to try to keep the price in line with inflation, but after that hands are tied on those even if he does sell the lot.

ECKERT Mr. Eckert commented that the owner is trying to just lay off costs.

9. RESOLUTIONS AND AGREEMENTS

A. Resolution 2011-04 – 2011 Year End Budget Amendments.

MR. BISHOP MOVED FOR THE ADOPTION OF RESOLUTION 2011-04 AUTHORIZING BUDGET AMENDMENT. MR. FULLMER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Resolution 2011-05 – Transfer of Spring Garden Firefighters ICMA Pension Funds to YAUFR Firefighters ICMA Defined Contribution Pension Plan

MR. FULLMER MOVED TO ADOPT RESOLUTION 2011-05 TRANSFER OF SPRING GARDEN FIREFIGHTERS ICMA PENSION FUNDS TO YAUFR FIREFIGHTERS ICMA DEFINED CONTRIBUTION PENSION PLAN. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

10. ACTION ON MINUTES

A. Approval of Minutes: November 15, 2011 Fire Commission Meeting

MR. BISHOP MOVED TO APPROVE MINUTES OF THE NOVEMBER 15, 2011 COMMISSION MEETING. MR. HUNT WAS SECOND. MOTION CARRIED. MR. SCHENCK ABSTAINED AS HE WAS NOT PRESENT.

11. OLD BUSINESS

A. 2012 Budget

MCCOY Chief McCoy reported that both Spring Garden and Springettsbury Townships had approved the 2012 YAUFR budget. In previous years the Commission had simply acknowledged that the townships had issued approval.

MAUST Greg Maust, Spring Garden Township Manager stated that they had no issues and had adopted the budget.

FAZZINI Solicitor Fazzini stated that the Charter Agreement indicated, upon approval of 75% of the Charter municipalities, the budget shall become effective for the year for which it was formulated. The moment the municipalities took action at a public meeting it became official and no further action is necessary.

12. NEW BUSINESS

A. Approval - 2012 Holiday Schedule

MR. HUNT MOVED TO APPROVE THE 2012 HOLIDAY SCHEDULE. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Advertisement of 2012 Fire Commission Meeting Schedule

MCCOY Chief McCoy stated that the 2012 Fire Commission meetings will be held the third Tuesday of each month at 7 p.m.

SCHENCK Chairman Schenck commented that Vijay Kapoor, the same consultant who will be at the YAUFR meeting on January 17th at 7 p.m. is doing some work for Springettsbury Township related to union negotiations. The Springettsbury Board will be meeting in Executive Session with the consultant prior to the YAUFR meeting the same date.

MCCOY Chief McCoy added that both Vijay Kapoor and Pat Harvey will be present at the YAUFR meeting on January 17th.

MR. BISHOP MOVED TO APPROVE THE ADVERTISEMENT OF THE 2012 FIRE COMMISSION MEETING SCHEDULE. MR. GUYER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Approval – Volunteer Services Agreement with Union Fire Company

SCHENCK Chairman Schenck reported that Chief McCoy had been working with the Union Fire Company, an all-volunteer fire company, and they are asking for YAUFR's Standard Operating Procedures, as well as training and other assistance.

MCCOY Chief McCoy indicated the agreement had been patterned after the Manchester Agreement with the exception of any financial obligation from the union. In addition, a meeting had been held with the Chiefs and Eagle Fire Company of Mt. Wolf. They also have a desire to enter into the same agreement. The agreement with Union had been reviewed by counsel. He noted that Chief Stevens will be present at the January 17th meeting.

BISHOP Mr. Bishop suggested a change in the wording of the agreement itself. He asked that the reference to Chief Bob McCoy, Incident Commander, be changed to the YAUFR Chief.

SCHENCK Chairman Schenck indicated the motion should be approved subject to those references.

MR. BISHOP MOVED TO APPROVE VOLUNTEER SERVICES AGREEMENT WITH UNION FIRE COMPANY SUBJECT TO CHANGING THE NAME, CHIEF BOB MCCOY, TO YAUFR CHIEF. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

D. Discussion – York City

SCHENCK Chairman Schenck reported that he and Chief McCoy had met with some representatives from York City. He stated that it was an introductory meeting explaining basic knowledge about YAUFR. They are interested in continuing

discussions. Chief McCoy had provided some documentation in a packet for them. Commission is not uncomfortable to continue discussions with York City.

- City operates out of three stations.
- No information available to date on indebtedness of the City's pension fund.
- Unfunded liability remains with the municipality.
- City Collective Bargaining Agreement up for renewal at the end of 2012; opportunity for paradigm shift quickly approaching.

Additional discussion surrounding the needs for stronger business support for Chief McCoy as YAUFR grows.

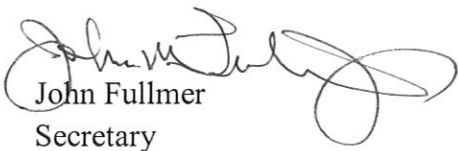
- Potential support might include: Part-Time Finance Director, 10 to 20 hours/month, Business Advisor, HR.
- Solicit input from Managers Holman and Maust, Sandy Ratcliffe to identify solution for growth.
- Evaluate HR Scope of Service and Finance Scope of Service.
- Review as full time position of CFO with responsibility for IT, Admin, Payroll, HR and Safety.
- Bring individual in under YAUFR and have municipalities share the cost.
- Evaluation should consider additional use of current YAUFR staff.
- Benefits of regionalization must include great management.
- Chief McCoy to provide list of current additional duties that can be done in-house.
- Manager Maust to include input from Spring Garden's perspective.
- Chairman Schenck to work with Mr. Holman on the finance solution.

SCHENCK Chairman Schenck stated that the Commission clearly agrees with the need to provide a solution as YAUFR moves forward. More information will come forward during the January meeting.

13. ADJOURNMENT

SCHENCK Chairman Schenck adjourned the meeting at 8 p.m.

Respectfully submitted,


John Fullmer
Secretary

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