

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**FEBRUARY 18, 2020  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, February 18, 2020 at 7:00 p.m. at YAUFRR Headquarters, 50 Commons Drive, York, PA 17402.

**MEMBERS IN**

**ATTENDANCE:** Austin Hunt, Chairman  
Dan Rooney, Spring Garden Township  
Mike Thomas, Spring Garden Township  
George Dvoryak, Springettsbury Township  
Charles Wurster, Springettsbury Township  
Debra McCune, Manchester Township  
John Inch, Manchester Township  
Lisa Wingert, Manchester Township (via Skype)

**ALSO IN**

**ATTENDANCE:** Dan Hoff, YAUFRR Chief  
Steve Hovis, Solicitor  
John Woods, YAUFRR  
Matt Arnold, YAUFRR  
Brett Graham, YAUFRR  
Paul Grubbs, YAUFVHR  
Don Bishop, Springettsbury Township  
Jean Abrecht, Stenographer

**1. CALL TO ORDER**

**A. Opening Ceremony**

**1. Pledge of Allegiance**

**HUNT** Chairman Hunt called the meeting to order and led the Pledge of Allegiance. He stated that the meeting would begin with the swearing in of some new officers.

**HOFF** Chief Hoff indicated that one of the things they love to do is to recognize great effort from YAUFRR's people.

**HUNT** Chairman Hunt provided the Oath of Office to Curvin Wolfgang for the Office of Battalion Chief and to Captain Matthew Brown for the duties of Fire Captain.

**HOFF** Chief Hoff presented additional awards as follows:

- 20 Years of Service - Clyde Beaver
- Battalion Chief's Award - Firefighter Nick Wilcox. He was presented with a Certificate and a Leadership Coin.
- Fire Chief's Award – Captain Todd Hileman. He was presented with a Chief's Awards Bar and Certificate.
- Fire Chief's Commendation – Firefighter Aaron Eckert

**HUNT** Chairman Hunt brought forward the potential for creating a Pension Investment Policy Subcommittee. This Subcommittee would include the two Firefighters that are on the Pension Board. He mentioned the Actuarial Assumption which continues to fall short of its target. He would like to have one or two board members and a Firefighter representative who is eligible for the Defined Benefit.

**WURSTER** Mr. Wurster questioned the scope of the work of the Subcommittee along with the deliverables.

**HUNT** Chairman Hunt responded that the scope would assess, in broad terms, the current Investment Policy that Fulton holds itself to; whether or not they are comparable to other similar pension funds. That would include not only the available financial vehicles and the benchmarks and how they are judged.

**HOVIS** Solicitor Hovis added that it would include the rate of return assumptions contained within the policy.

**WURSTER** Mr. Wurster added that there would be a review of the current Investment Policy Statement. He stated he would be happy to serve on the committee.

**DVORYAK** Mr. Dvoryak mentioned that, as part of his day job, they focus on their endowment for the long term to make sure the strategy and investment policy statement fits what matches up with what they are doing from the investments perspective. He indicated that whatever intelligence he could bring from that, he would be happy to lend to the committee.

**RHOADES** Mr. Rhoades indicated he would be willing to serve on the Subcommittee.

**WURSTER** Mr. Wurster indicated that the three of them would meet following this meeting and determine who would be the Chairman.

**HUNT** Chairman Hunt asked Chief Hoff to work with the Subcommittee members and have his office coordinate the dates and provide a room for meetings.

**ROONEY** Mr. Rooney questioned what the timeframe might be for a response.

**HUNT** Chairman Hunt responded that there should be some sort of presentation to the board before the next quarterly meeting with Fulton.

**HUNT** Chairman Hunt added that he had introduced the idea to the Fulton ladies. He was sure they would be willing to share any documentation or insight that they might have.

2. Reorganization of 2019 Officers
  - Chairman – Austin Hunt
  - Vice Chairman – Justin Tomevi

- Treasurer – George Dvoryak
- Secretary – Daniel Rooney

**HUNT** Chairman Hunt nominated himself as Chairman; Dan Rooney as Vice Chairman; George Dvoryak as Treasurer and Charles Wurster as Secretary.

**MR. DVORYAK MOVED FOR THE NOMINATIONS TO BE CLOSED. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**MR. WURSTER MOVED TO APPROVE THE SLATE OF OFFICERS FOR THE YORK AREA UNITED FIRE AND RESCUE COMMISSION WITH CHAIRMAN AUSTIN HUNT, VICE CHAIRMAN DAN ROONEY, TREASURER GEORGE DVORYAK, SECRETARY CHARLES WURSTER. MR. ROONEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

Chairman Hunt called for each individual to introduce themselves starting with the Stenographer, Jean Abrecht, Solicitor Steve Hovis; also Solicitor for Spring Garden Township; George Dvoryak, Board Representative from Springettsbury Township; Mike Thomas, Board Representative from Spring Garden Township; John Inch, Board Representative from Manchester Township; Charles Wurster, Board Representative from Springettsbury Township, Current Secretary and Subcommittee Investment Committee Member and Banker from York Traditions Bank; Dan Rooney, Board Representative from Spring Garden Township and Debra McCune, Alternate Board Representative from Manchester Township; Lisa Wingert, Board Representative from Manchester Township. Finally, Austin Hunt, Chairman and former Commissioner from Spring Garden Township. Alternate Board Representative, Don Bishop from Springettsbury Township.

## **2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**HUNT** Chairman Hunt announced that there had been no Executive Sessions after the last meeting; however, one was scheduled for following adjournment this date.

## **3. COMMUNICATION FROM CITIZENS**

There were no Citizen Comments.

## **4. MANAGEMENT/ATTORNEY REPORTS**

A. Steve Hovis, Solicitor

**HOVIS** Solicitor Hovis complimented the Command Staff, Battalion Chief Woods, who is the Right-To-Know Officer along with Lisa Einsig. There was a unique Right-To-Know Request from Counsel for one of the ex-Firefighters who was fishing on an issue. Filling out the Right-To-Know Request reflected the fact that the Chief's Command Staff followed the procedures that were to be followed when

certain inquiries were being made about employment status. They did a great job and at the end of the day, although they were fishing for something, ultimately the Right-To-Know Request confirmed that everything that was done was done correctly. Well done.

**B. Daniel Hoff, Fire Chief**

**HOFF** Chief Hoff commented that he would like to find an agreeable date when they can continue with orientations. One thing as a possibility is that they have the spring burns at the fire school set for three consecutive Wednesdays in April. If any of the new Commissioners that have not been through that part of the orientation are interested, and that extends to the Alternates as well, they would be more than happy to have them at one of the scheduled burn sessions. Perhaps they can set up another brief session at the fire school in March or April. This would be to go over what YAUFRR does from a rescue standpoint.

**HUNT** Chairman Hunt commented on his experience at the fire school as stark realities. One was how incredibly professional and well-trained our Firefighters are along with the Esprit de' corps is just amazing. They took him into a live burn, which he found incredibly scary, hot and dark. They go in with their training and personalities and perform well in a very hostile environment. He encouraged everyone from a personal standpoint to experience what firefighting is all about. Also, from a management standpoint interact with the employees for them to see the human side of the board.

**HOFF** Chief Hoff noted that Mr. Dvoryak could attest that he got a lot out of it just being there to observe. He indicated that from the employee's standpoint whether he went through every evolution or whether he observed, he was still asking questions. From the employee's standpoint they just appreciated the heck out of the fact that he took an interest in them as your employees.

**WINGERT** Ms. Wingert indicated it had been an absolutely eye-opening experience. She truly appreciated the time they took to explain the process to the board before they went in and while they were in there. She said she loved the experience. It was excellent.

**HOFF** Chief Hoff stated that he had a response from five people. He is waiting to hear from another five counting the Alternates. He had provided a list of dates for the month of March, but it could be moved forward. He'd really appreciate a response because the fire school fills up quickly. It is the only facility in the county, and there are 60 some stations that are vying for availability. He indicated that April burn dates are April 8, 15 and 22<sup>nd</sup>.

**5. ACCOUNTS PAYABLE**

**A. Payable Listing as of December 31, 2019**

B. Payable Listing as of January 31, 2020

**MR. WURSTER MOVED TO APPROVE THE PAYABLE LISTING AS OF DECEMBER 31, 2019 AS WAS REPORTED AS CHECK DETAIL IN THE FINANCIAL STATEMENTS; AND ALSO THE PAYABLE LISTING AS OF JANUARY 31, 2020 AS REPORTED AS CHECK DETAIL IN THE JANUARY 2020 FINANCIAL STATEMENT AS PRESENTED. MR. ROONEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

There were none for action.

**7. COMMUNICATION FROM COMMISSIONERS**

**WURSTER** Mr. Wurster commented that he had gone to the website to see when the YAUFRR board meetings were scheduled. He did not find it to be very transparent. He wondered if there would be a way to increase the transparency and advertise when the meetings are on the website.

**HOFF** Chief Hoff stated that there is a calendar on the website that has the meetings listed. The only thing that was not listed on it was the Pension Board meetings. He did agree that the calendar is nothing that jumps out. He agreed to discuss it with the host of the website.

**8. COMMITTEE REPORTS**

A. Volunteer committee

**GRUBBS** Mr. Grubbs noted that Chief Hoff might have discussed the activities with the Commission.

**HOFF** Chief Hoff indicated that there had been a conversation which was part of the report. They are trying to continue to bring all the volunteer companies together. For a period of time there was a huge push that they themselves needed to merge or consolidate. It would be terrific and makes sense; however, it is obvious by discussing with the individual companies that they are not ready for that. The challenge that Paul Grubbs and he talked about and started a conversation with the group at the last meeting was challenging them to find areas where they can come together. It could be solicitations, fundraising, operational stuff, training, etc. Perhaps they could increase communications as they all suffer with the same problem, i.e., not having enough bodies to fill seats to which they all admitted. Another meeting is scheduled for February 19<sup>th</sup> which is to keep up the momentum from the last meeting instead of skipping a month. One item that is in the pipeline legislatively regards changes to the Relief Association Act that could help with recruitment and retention. They have begun discussing Federal Grants

regarding volunteer recruitment and retention. They just need to bring the brain power together to get the wheels in motion.

**HUNT** Chairman Hunt thanked them for the report. They will look forward to hearing how the Commission can help.

**GRUBBS** Mr. Grubbs indicated they should have at least some of the results of what they discussed at next month's meeting.

**9. RESOLUTIONS AND AGREEMENTS**

A. Discussion – 2020-01 Pension Fund Board Appointments

**HOVIS** Solicitor Hovis stated that the YAUFRR Board is the Pension Board. The Resolution confirms that.

**MR. ROONEY MOVED TO APPROVE RESOLUTION 2020-01. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**10. ACTION ON MINUTES**

- A. Approval of Minutes: December 17, 2019 - Fire Commission Meeting
- B. Approval of Minutes: January 21, 2020 – Fire Commission Meeting

**MR. DVORYAK MOVED TO APPROVE THE MINUTES OF THE DECEMBER 17, 2019 AND JANUARY 21, 2020 MEETINGS. MR. ROONEY WAS SECOND. MOTION CARRIED. MR. THOMAS ABSTAINED AS HE WAS NOT PRESENT.**

**11. OLD BUSINESS**

There was no Old Business for discussion.

**12. NEW BUSINESS**

A. Discussion – York Traditions Bank Signer and Business Bill Pay Updates

**HOFF** Chief Hoff stated that he has forms for all the new Commissioners to sign for York Traditions Bank. He asked for everyone to sign the forms before they leave.

**DVORYAK** Mr. Dvoryak questioned who will serve as the backup issuer for the bill pay service. As Treasurer he will continue to fill that role primarily; however, there is a need for a backup.

**ROONEY** Mr. Rooney offered to be the backup again. He had not had to perform the task so he would have to review the procedure.

- B. Discussion – Pension Investment Policy Subcommittee

This item was acted upon earlier during the Agenda.

- C. Discussion - Pension Board Meeting Schedule.

**HOVIS** Solicitor Hovis confirmed for the board that four of the Pension Board meetings are advertised, which provides for the ability to cancel if there is no business to perform.

- D. Discussion – Commission Orientation Day

This item was acted upon earlier during the Agenda.

- E. Approval – Non-Emergency Events for 2020 – Grantley Fire & EMS

**HOFF** Chief Hoff stated that this action is for the annual submission by Grantley for the events that they do from the volunteer EMS standpoint, which covers them under YAUFRR's Workers Comp.

**MR. DVORYAK MOVED TO APPROVE THE NON-EMERGENCY EVENTS FOR 2020 FOR GRANTLEY FIRE EMS. MR. THOMAS WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

### **13. ADJOURNMENT**

**HUNT** Chairman Hunt adjourned the meeting at 8:14 p.m.

Respectfully submitted,

*Signature on file at YAUFRR Headquarters*

Charles Wurster  
Secretary

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