

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**AUGUST 18, 2020
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, August 18, 2020 at 7:0 p.m. by Zoom technology, York, PA 17402.

MEMBERS IN

ATTENDANCE: Austin Hunt
Charles Wurster
Dan Rooney
George Dvoryak
Lisa Wingert
Mike Thomas

MEMBERS NOT

IN ATTENDANCE: Don Bishop, Springettsbury Township (Alternate)
John Inch, Manchester Township

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFR Chief
Lisa Einsig, YAUFR
Paul Grubbs, YAUVR
Steve Hovis, Solicitor
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge

HUNT Chairman Austin Hunt called the meeting to order.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

HUNT Chairman Hunt announced that there had been no Executive Sessions held.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis complimented Ms. Einsig and her team for an excellent job done during the COVID problems.

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HUNT Chairman Hunt added that Ms. Einsig had done an excellent job with the meeting materials; well organized and easy to follow. She is doing a great job supporting the Board, too.

EINSIG Ms. Einsig thanked them for their comments.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff indicated he had nothing further to add unless there were questions.

HUNT Chairman Hunt commented that he noticed on one fire call at the EconoLodge structure fire, three firefighters were sent to the hospital. Two of the firefighters were sent because of the heat. He asked whether it related to the atmospheric heat or the heat of the fire.

HOFF Chief Hoff responded that it related to the outside temperature and humidity. They suffered from some heat exposure. It was two of YAUFR's firefighters and one from York Township. All were released the same day.

5. ACCOUNTS PAYABLE

A. Payable Listing as of July 31, 2020

MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF JULY 31, 2020. MS. WINGERT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

There were none.

8. COMMITTEE REPORTS

A. Volunteer Committee

GRUBBS Paul Grubbs provided an update on the planning for a volunteer meeting. The basic plan is to have Jerry Poland from VFIS speak about potentially lowering insurance costs and the benefit of coming together. This would involve having their own policy through VFIS, Volunteer Fireman's Insurance that would cover their building, portable equipment, errors and omissions.

B. Pension Sub-Committee

WURSTER Mr. Wurster reported that the Pension Sub-Committee met with Fulton Financial Advisors representatives and had a very healthy discussion relative to bringing this to a decision. Following their discussion they received a draft copy from Ms. Elizabeth Paris reflecting the changes. It is in the Sub-Committee's hands for comments. Following that they hope to have a formal presentation in October with final recommendations by the Sub-Committee. He recognized the members of the Sub-Committee George Dvoryak and Lester Rhoads for any further comments.

DVORYAK Mr. Dvoryak commented that when this comes to the board, the Sub-Committee will be providing what type of equity exposure would be needed if it were decided to lower the actuarial assumption rate of return. There are asset mixes and allocations for discussion.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: July 21, 2020 – Fire Commission Meeting

MS. WINGER MOVED FOR APPROVAL OF THE MINUTES OF JULY 21, 2020. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Grantley Fire Station Update

HOFF Chief Hoff reported that he met with the Spring Garden Manager to discuss the property on Indian Rock Dam Road, which is currently owned by WellSpan. The township is still interested in pursuing the property, and the Manager and he developed a list of questions that need to be answered by WellSpan in order to move forward. Following a response to the questions, he, asked Manager Krum-Tinsley for Chief Hoff, the Manager, Commissioner Rooney and Chairman Hunt to review the answers and prepare for further discussions.

HUNT Chairman Hunt noted that Indian Rock Dam Road is a state collector road with a larger than normal right-of-way. He was unsure as to what kind of setbacks there are on the backside against the rail trail. He added that he was concerned about the long, narrow triangle area that it might shorten the buildable land. However, he is excited and eager to see where this goes.

ROONEY Mr. Rooney commented that he would doublecheck the maps and work with Zoning Manager Linda Keller and Manager Krum-Tinsley to get that and any setbacks. He would like the Spring Garden Board to proceed with an Executive Session to discuss the next steps. He wanted to keep this moving in order to not risk a potential opportunity.

12. NEW BUSINESS

- A. Acknowledgement – Minimum Municipal Obligation (MMO) Calculations for the YAUFR/MT Pension Plans

MR. WURSTER MOVED TO ACKNOWLEDGE THE MMO AND AUTHORIZE CHIEF HOFF TO EXECUTE. MR. ROONEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Acknowledge Receipt of 2019 Audit Report – Stambaugh Ness, PC

MR. DVORYAK MOVED TO ACKNOWLEDGE RECEIPT OF THE 2019 AUDIT REPORT FROM STAMBAUGH NESS. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Acceptance SCBA Grant Award EMW-2019-FG-03901

MR. DVORYAK MOVED TO APPROVE ACCEPTANCE OF THE GRANT CONDITIONED UPON EACH ONE OF THE MUNICIPALITIES AMENDING THE 2020 BUDGET TO FUND THIS PURCHASE. MS. WINGERT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- D. Acceptance – COVID-19 Grant Award EMW-2020-FG-01168

MR. WURSTER MOVED TO ACCEPT THE COVID-19 GRANT AWARD. MR. ROONEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- E. Discussion – 2021 Budget

HOFF Chief Hoff presented the draft 2021 Budget to the Commissioners. He noted that between 2020 and 2021 there is a difference of \$335,000 increase; 96% of which is contractual personnel costs. Additionally, more than the balance of that is made up of hydrant costs alone. He stated they had tried to either hold the line or decrease costs in just about every other category. He noted that a contract arbitration is scheduled for the beginning of October

The Commissioners reviewed the categories and discussed the budget going forward. It was noted that they are seeing the highest level of unemployment in decades, the COVID 19 impact, and some economic pressures already in effect in terms of revenues, Mercantile Tax, Earned Income Tax, etc. In 2021 there will be increasing prices, some inflation, some utility costs rise. There was some extensive discussion with regard to hydrants, hydrant costs and municipality responsibility.

HUNT Chairman Hunt called for a Board Executive Session without Chief Hoff to discuss his compensation.

HOFF Chief Hoff summarized the budget discussion as follows:

- Feedback regarding dialing back the health insurance costs.

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- Better explanation/analysis of hydrant costs.
- Amendment preparation to the 2020 Capital Budget this year for SCBA
- Head nod from the Commission to proceed with preparation for the Joint Budget Presentation.

HUNT Chairman Hunt requested Ms. Einsig to circulate an email to the Board to find an evening for a 7 p.m. Executive Session to review administrative salaries and organize it by Zoom.

EINSIG Ms. Einsig acknowledged that she would do so.

**MR. ROONEY MOVED FOR ADJOURNMENT. MR. WURSTER WAS SECOND.
MOTION UNANIMOUSLY CARRIED.**

13. ADJOURNMENT

HUNT Chairman Hunt thanked the Board and advised them to watch for the email from Ms. Einsig for the Hoff-free Zoom meeting in the next week or so. He adjourned the meeting at 8:50 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

Charles Wurster
Secretary

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