

**YORK AREA UNITED FIRE AND RESCUE  
REGULAR MEETING**

**DECEMBER 17, 2019  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, December 17, 2019 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York, PA 17402.

**MEMBERS IN**

**ATTENDANCE:** Austin Hunt, Chairman  
Justin Tomevi, Vice Chairman  
George Dvoryak, Treasurer  
Lisa Wingert, Manchester Township  
Cara Beth Zortman, Spring Garden Township  
Dan Rooney, Secretary

**ALSO IN**

**ATTENDANCE:** Dan Hoff, Fire Chief  
Steve Hovis, Solicitor  
Sue Sipe, Stenographer

**NOT PRESENT:** Dave Brosend, Manchester Township

**1. CALL TO ORDER**

A. Opening Ceremony

1. Pledge of Allegiance

**HUNT** Chairman Hunt called the meeting to order and led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**HUNT** Chairman Hunt announced that an Executive Sessions was held after last month's meeting to discuss personnel issues.

**3. SPECIAL RECOGNITION FOR CITIZEN FIRE ACADEMY GRADUATES**

**HOFF** Chief Hoff stated for the last several years they have hosted a Citizen Fire Academy to assist in educating not only citizens in understanding the fire service, but also to use it as a recruitment tool to engage citizens in Fire, EMS or Emergency Management. He announced eight citizens who participated in the 2019 Citizens Fire Academy. He introduced three graduates attending the meeting this evening, showing appreciation for their time of training. Battalion Chief Matt Arnold, along with Chief Hoff, presented a Certificate of Achievement and a YAUFR Challenge Coin to the following:

**YORK AREA UNITED FIRE AND RESCUE  
REGULAR MEETING**

**DECEMBER 17, 2019  
APPROVED**

- Katie Force
- Laura Kirk
- Jennifer Sultner

Other graduates recognized but not in attendance included:

- Mohammed Azam
- Ashley Ross
- Somaly Ouk
- Janna Santiago
- Cody Santiago
- Jaden Workman

**4. COMMUNICATION FROM CITIZENS**

There were no citizen comments.

**5. MANAGEMENT/ATTORNEY REPORTS**

**A. Steve Hovis, Solicitor**

**HOVIS** Solicitor Hovis thanked the firefighters for their help and patience during the fire training conducted with the Board.

He also thanked the retiring board members for their time and effort during their board terms.

**HUNT** Chairman Hunt echoed Solicitor Hovis's remarks and commented he felt this current group was the most diverse and open in expressing opinions and trying to find the best common ground for the fire department. He further noted he enjoyed working with the group and indicated those who are leaving will be missed.

**B. Daniel Hoff, Fire Chief**

**HOFF** Chief Hoff stated he had nothing specific to add to the report. He noted he received feedback from Sarah Doyle on the employee handbook draft they are working on. He indicated there was no deadline set.

He thanked all the Township representatives for their support in approving the budget for 2020. He conveyed his thanks to Mr. Tomevi, Mrs. Zortman and Mr. Brosend, who are retiring from the Board, for all their work.

**6. ACCOUNTS PAYABLE**

A. Payable Listing as of November 30, 2019

**MR. TOMEVI MOVED TO APPROVE THE ACCOUNTS PAYABLE LISTING AS OF NOVEMBER 30, 2019. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**7. BIDS, PROPOSALS & CONTRACTS**

There were none for action.

**8. COMMUNICATION FROM COMMISSIONERS**

**TOMEVI** Mr. Tomevi stated it has been a great experience being a board member. He indicated he appreciated working with everyone as well as the staff.

**9. COMMITTEE REPORTS**

A. Volunteer Committee

**HOFF** Chief Hoff noted the committee is in flux at this time. The person proposed to be taking over the organization will be moving in several weeks to Arizona. The January meeting will be held to determine direction and make a decision on the next leader of the group.

**HUNT** Chairman Hunt indicated Chief Hoff offered his services to the County Commissioners to help review the applicants for the 911 Center. Chairman Hunt indicated Chef Hoff suggested there be a committee of stakeholders to participate.

**HOFF** Chief Hoff stated the first meeting was held last week to narrow applications. They received a total of 24 applicants and the county solicitor narrowed it down based on qualifications to 11 which they reviewed. They chose 5 applicants to interview the first week of January.

**10. RESOLUTIONS AND AGREEMENTS**

There were none for action.

**11. ACTION ON MINUTES**

A. Approval of Minutes: November 19, 2019 – Fire Commission Meeting

**YORK AREA UNITED FIRE AND RESCUE  
REGULAR MEETING**

**DECEMBER 17, 2019  
APPROVED**

**MR. TOMEVI MOVED TO APPROVE THE MINUTES DATED OCTOBER 15, 2019 AS AMENDED. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**12. OLD BUSINESS**

There was none for discussion.

**13. NEW BUSINESS**

- A. Approval – 2020 Holiday Schedule
- B. Approval – Advertisement of 2020 Fire Commission Meeting Schedule
- C. Approval – Advertisement of 2020 Fire pension Meeting Schedule

**MR. TOMEVI MOVED TO APPROVE THE SCHEDULES AS NOTED IN ITEMS A, B AND C. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**14. ADJOURNMENT**

**HUNT** Chairman Hunt adjourned the meeting at 7:20 p.m.

Respectfully submitted,

*Signature on file at YAUFR Headquarters*

Dan Rooney  
Secretary

ja