

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**DECEMBER 19, 2017
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, December 19, 2017 at 7:00 p.m. at YAUFRR Headquarters, 50 Commons Drive, York, PA 17402.

MEMBERS IN

ATTENDANCE: Bill Schenck, Chairman
Austin Hunt, Vice Chairman
Eric Lehmayr, Secretary/Treasurer
Kathleen Phan, Member, YAUFRR Commission
Cara Beth Zortman, Member, YAUFRR Commission

ALSO IN

ATTENDANCE: Dan Hoff, YAUFRR Chief
Steve Hovis, Solicitor
Lisa Wingert, Chairman, Manchester Township
Dave Brosend, Manchester Township
Matt Arnold, YAUFRR
Lisa Einsig, YAUFRR
Jean Abrecht, Stenographer

1. CALL TO ORDER

- A. Opening Ceremony
- 1. Pledge of Allegiance

SCHENCK Chairman Schenck called the meeting to order and led the Pledge of Allegiance.

2. Special Recognition

HOFF Chief Hoff stated that one of the Firefighters, along with Lisa Einsig and the Battalion Chiefs came up with something to add to the décor of the meeting room. He revealed some letters on the main wall that read “York Area United Fire and Rescue; Established 2008”.

HOFF Chief Hoff recognized Eric Lehmayr in appreciation for his time and contributions as first, an Alternate, and following that taking over for John Fullmer. He had done a remarkable job in approving the invoices. He presented him with a Flame Award reading, “This token of appreciation is presented to Eric Lehmayr for exemplary service and commitment to York Area United Fire and Rescue.”

HOFF Chief Hoff recognized Bill Schenck and Mrs. Schenck as well. He noted that Mr. Schenck had been Commission Chairman since 2008. However, his involvement had gone way beyond that back to 2001 or 2002. He became a member of the Board of Directors of the Volunteer Fire Company, but starting in 2005 he became a member of the Joint Fire Services Committee that ended up creating YAUFRR. Bill invested at least 12 years in YAUFRR and he had a few tokens of appreciation to present for everything he had done. Chief Hoff presented him with his own

Command Staff jacket with Commissioner Schenck on the right chest and indication on the right sleeve that he had been a Commission Chairman since 2008.

In addition, Chief Hoff presented him with a desk clock with inscription, "York Area United Fire and Rescue presents this token of appreciation to Chairman William Schenck for his vision, dedication and tireless commitment to the creation, development and success of Pennsylvania's First Regional Combination Fire Company." He stated that both Representative Gillespie and Senator Folmer sent their apologies for not being able to be here; however, they provided a Certificate of Achievement from the House with a little personal note from Representative Gillespie as well as a Resolution from Senator Folmer. Chief Hoff presented Mrs. Schenck with a bouquet of a dozen roses, a rose for every year dedicated to YAUFRR which her husband had spent attending meetings and being away from home.

HUNT Mr. Hunt added some personal comments about Mr. Schenck. During his time of friendship, he understood the issues that are important to him. He considered Mr. Schenck to be a really decent guy and a role model for him and his children. He indicated that one of Mr. Schenck's starting comments is "do what's fair?" He noted that he had seen him go through private deliberations to be fair and decent in all his decisions. He concluded that Mr. Schenck would be sorely missed on the board.

SCHENCK Chairman Schenck thanked him for his kind words. YAUFRR had been created by a lot of people in a joint effort, and it had been a lot of fun. He had always appreciated the excellent counseling the board gets from people like Chief Hoff and Steve Hovis. He thanked them and stated that he was pleased where the organization is today.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

SCHENCK Chairman Schenck announced that an Executive Session had been held prior to the meeting this date at 6:45 p.m. to discuss some personnel matters. No additional Executive Sessions are planned for this date.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

A. Steve Hovis, Solicitor

HOVIS Solicitor Hovis asked Chief Hoff if he had received the ESO Contract.

HOFF Chief Hoff responded that he had it ready for discussion and signature.

HOVIS Solicitor Hovis stated that everything had been worked out and the contract was ready to be signed. He thanked Mr. Lehmayr for all he had done on behalf of Spring Garden Township and YAUFRR and thanked Mr. Schenck for his energy, passion and drive. Without these, YAUFRR never would have happened. He

expressed his appreciation for what he had done and indicated it had been an absolute pleasure working with him.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff had several items to discuss with the board.

- ESO Agreement – ESO is the EMS reporting software that currently is used in Manchester Township. Effective January 1st, all of YAUFR will be reporting medical assist calls using that software. A new contract was generated and is ready for signature. It is zero cost.
- Ladder Truck – Delivered to Fireline Equipment Co in New Holland for further evaluation. No determination to date on extent of the damage or repair costs.
- Provision for rental of another vehicle is possible; waiting on contract from vendor. Insurance covers \$250/day for 40 days.
- An older ladder truck available for purchase \$60,000 with only 11,000 miles.
- Timeline for assessing damage is dragging on with VFIS. Need to have timeline ASAP. Impact damage affected several major areas that need to be taken apart. Parts not available for older vehicle.
- Until insurance company makes a determination no decision can be made.
- Consider the lease option, the purchase option and cost out the ramification of the lease. Or purchase truck at \$60,000 and sell as soon as it is no longer needed. Consider the delta/costs.
- Other driver found at fault; could get to his insurance.

MR. HUNT MOVED TO AUTHORIZE ENTERING INTO A RENTAL AGREEMENT NOT TO EXCEED THE PROCEEDS FROM VFIS IF REQUIRED. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

HOFF Chief Hoff reported that White Rose Ambulance took over Springettsbury EMS service on December 1st. He indicated it is going exceptionally well. Relationships between people in the station and the White Rose/Pinnacle teams that are here couldn't be smoother. They are tremendously responsive to everything asked of them moving forward.

PHAN Ms. Phan noted she had seen the Springettsbury ambulance go through a light without lights and sirens. She asked that Chief please remind them to use lights and sirens through traffic lights.

HOFF Chief Hoff noted that the Springettsbury ambulance had not moved since December 1st.

PHAN Ms. Phan stated that it could have been that long ago. She asked Chief to just remind them to use lights and sirens.

HOFF Chief Hoff invited everyone for a little holiday gathering with food on Friday, at 11:30 a.m.

BROSEND Mr. Brosend questioned whether the merger with White Rose had resulted in any loss of jobs.

HOFF Chief Hoff responded that the only jobs that were lost were the Springettsbury employees and that was a contractual agreement with the township.

HUNT Mr. Hunt commented on Chief's notification that Eagle Fire Company had elected to re-sign their affiliation.

5. ACCOUNTS PAYABLE

A. Payable Listing as of November 30, 2017

**MS. ZORTMAN MOVED TO APPROVE PAYABLE LISTING OF NOVEMBER 30, 2017.
MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

HUNT Mr. Hunt commented that Mr. Schenck will be missed.

PHAN Ms. Phan echoed Mr. Hunt's comment that he definitely will be missed.

8. COMMITTEE REPORTS

A. Volunteer Committee

SCHENCK Chairman Schenck reported on behalf of the Volunteer Committee that they are working on their storage building, which seemed to be moving forward and definitely will be a benefit.

HUNT Mr. Hunt questioned whether they had started moving dirt.

SCHENCK Chairman Schenck responded that they are not quite at that point yet.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes: November 21, 2017 – Fire Commission Meeting

MS. PHAN MOVED TO APPROVE MINUTES FOR THE NOVEMBER 21, 2017 FIRE COMMISSION MEETING. MR. LEHMAYER WAS SECOND. MOTION UNANIMOSLY CARRIED.

11. OLD BUSINESS

A. Approval – Fire Police Job Descriptions

HOFF Chief Hoff reported that there were three for approval: Fire Police, Fire Police Lieutenant, Fire Police Captain

MS. PHAN MOVED TO APPROVE THE FIRE POLICE JOB DESCRIPTIONS. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Proceed with Apparatus Financing Resolutions for Townships

HOVIS Solicitor Hovis stated that the leasing agency had asked to have some type of Resolution where the participating municipalities acknowledged that the leasing obligation that is being incurred and that it will be included in future budgets. He had put together a Resolution, which he provided to Chief Hoff, for the municipalities to sign off on and comment before bringing it back to the YAUFRR board for further discussion. It is a pretty basic obligation that “now therefore and further be resolved that it’s more or less that the municipality is acknowledging that this agreement installment payments may be included in the annual budget.” However, the adoption of a Resolution does not guarantee any agreement to pay any installment payment. Solicitor Hovis did not want a type of guaranteed payment where they would look to the Resolution as the basis of the payment and not to the agreement. It can be clarified that it goes back to the annual appropriation which typically must be budgeted, appropriated and paid; therefore, it’s a line item of the YAUFRR budget , which would include the installment payments.

SCHENCK Chairman Schenck questioned whether this needed a motion.

HOVIS Solicitor Hovis responded that no motion is needed; just for information. The item will come back next month to determine what the leasing company provides.

12. NEW BUSINESS

A. 2018 Holiday Schedule

MR. HUNT MOVED TO APPROVE THE 2018 HOLIDAY SCHEDULE AS PRESENTED. MR. LEHMAYER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Advertisement of 2018 Fire Commission Meeting Schedule

MS. PHAN MOVED TO APPROVE ADVERTISEMENT OF 2018 FIRE COMMISSION MEETING SCHEDULE. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Approval – Advertisement of 2018 Fire Pension Meeting Schedule

MR. HUNT MOVED TO APPROVE ADVERTISEMENT OF 2018 FIRE PENSION MEETING SCHEDULE AT 6:30 P.M. AS SUBMITTED. MS. ZORTMAN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

D. ESO Agreement

MS. ZORTMAN MOVED TO AUTHORIZE ENTERING INTO THE ESO AGREEMENT. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

BROSEND Mr. Brosend noted a change to the minutes in that he was not in attendance at the November 21st meeting.

HOFF Chief Hoff stated that none of us could remember and decided to make an executive decision and give you credit for being here.

13. ADJOURNMENT

HOFF Chief Hoff wished everyone a very Merry and safe Christmas.

PHAN Ms. Phan thanked him and wished him the same.

SCHENCK Chairman Schenck noted, in closing, thanks to you all once again and good luck. He adjourned the meeting at 8 p.m.

Respectfully submitted,

Signature on file at YAUFRR Headquarters

Eric Lehmayr
Secretary

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