

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**SEPTEMBER 15, 2020  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, September 15, 2020 at 7:00 p.m. by Zoom technology, at 50 Commons Drive, York, PA 17402.

**MEMBERS IN**

**ATTENDANCE:** Austin Hunt, Chairman  
Charles Wurster, Springettsbury Township, Secretary  
Dan Rooney, Spring Garden Township, Vice Chairman  
George Dvoryak, Springettsbury Township, Treasurer  
Lisa Wingert, Manchester Township  
John Inch, Manchester Township

**ALSO IN**

**ATTENDANCE:** Daniel Hoff, YAUFR Chief  
Lisa Einsig, YAUFR  
Paul Grubbs, YAUFR  
Victoria Woods, Solicitor  
Jean Abreght, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

1. Pledge of Allegiance

**HUNT** Chairman Hunt called the September YAUFR Board Meeting to order. He dispensed with the Pledge of Allegiance due to the difficulty with the Zoom technology.

**2. ANOUNCEMENT OF EXECUTIVE SESSIONS**

**HUNT** Chairman Hunt announced that an Executive Session was held following the last meeting to discuss personnel issues.

**3. COMMUNICATION FROM CITIZENS**

There were no citizen comments.

**4. MANAGEMENT/ATTORNEY REPORTS**

A. Victoria Woods, Solicitor

**WOODS** Ms. Woods had nothing to report.

B. Daniel Hoff, Fire Chief

**HOFF** Chief Hoff stated he had nothing to add unless there were questions.

**Volunteer/Insurance**

**HUNT** Chairman Hunt asked for a status report of a potential umbrella volunteer organization. He asked whether it could be a unifying identification number for a unified Workers Comp.

**HOFF** Chief Hoff responded that it could be; however, the group participation has been very minimal. He thanked Paul Grubbs for his attempts to keep it going.

**HUNT** Chairman Hunt requested that Chief Hoff ask VFIS if there could be a cost savings for the volunteers to come under one umbrella organization.

**HOFF** Chief Hoff responded that there are substantial changes, as well as Grant opportunities through the State Fire Commission. He indicated he would call Jerry Poland at VFIS to discuss.

**Interns**

**HUNT** Chairman Hunt asked Chief Hoff about the High School Interns.

**HOFF** Chief Hoff responded that there had been two occasions where the Interns were interested in either Fire/EMS/Hazmat Rescue. Their Internship is part of their educational process, and they are covered by the school district entirely. They are exposed and gain experience in every aspect of the fire service. They spend time in the Chief's Office and learn what the Fire Chief and/or Battalion Chiefs do. They spend time on the apparatus with the crews. They participate in the training. The only thing they don't do is lay hands on an actual emergency. They get on the apparatus for an emergency call, but they are relegated to observer only responsibilities. He noted that he has an Intern coming from Central School District.

**PA Fire Recovery**

**HUNT** Chairman Hunt asked about the PA Fire Recovery insurance billing and receivables and how the success of that can be measured.

**EINSIG** Ms. Einsig responded that it is currently set up under the Revenue section, 493 Insurance Billing Revenue.

**HUNT** Chairman Hunt posed a question as to whether \$1,000 is billed, \$1,000 is actually received.

**HOFF** Chief Hoff responded that YAUFR is not the entity doing the billing. PA Fire Recovery will do the billing, and YAUFR will receive a monthly statement and, hopefully, a monthly check.

**WURSTER** Mr. Wurster understood that Chairman Hunt wanted to track it; however, because it is a new program, it is more simple to just show it as revenue.

**EINSIG** Ms. Einsig added that following receipt of the first information back from the billing company, there may be a way to set it up to show what the company billed out and then show the revenue received.

**HUNT** **Grantley Fire Co.**  
Chairman Hunt thanked Mr. Rooney for the work being done for the Indian Rock Dam Road property. He offered assistance if needed, but thanked him for his follow up.

**HUNT** **Burn Dates**  
Chairman Hunt noted the next Burn Dates: November 4, 11 and 18.

**WINGERT** Ms. Wingert noted her interest in participating in a Car Rescue on November 4<sup>th</sup>.

## **5. ACCOUNTS PAYABLE**

A. Payable Listing as of August 31, 2020

**MS. WINGERT MOVED TO APPROVE ACCOUNTS PAYABLE AS OF AUGUST 31, 2020. MR. ROONEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

## **6. BIDS, PROPOSALS & CONTRACTS**

There were none for action.

## **COMMUNICATION FROM COMMISSIONERS**

**HUNT** Chairman Hunt thanked Chief Hoff for his presentation and indicated he had covered everything well during the Joint Budget Meeting. He stated he was proud of what Chief Hoff had done with the department.

## **7. COMMITTEE REPORTS**

**GRUBBS** Paul Grubbs reported that the volunteers met in August and had Jerry Poland from VFIS speak about insurance and whether there was an option to combine the policies to obtain some savings. One EIN number must be used to write the insurance policy.

**HUNT** Chairman Hunt expressed an interest in learning what kind of cost saving could be realized by getting VFIS to provide an estimate.

**HOFF** Chief Hoff indicated he would be contacting Jerry Poland to discuss.

**GRUBBS** Mr. Grubbs noted that the volunteers are very covetous of their organizations and resistant to the thought of mergers.

**HOFF** Chief Hoff added that the volunteers are reluctant to lose their history.

**ROONEY** Mr. Rooney noted that it would be necessary to offer a way to preserve their independence and history together with the savings cost.

**B. Pension Sub-Committee**

**WURSTER** Mr. Wurster presented the Investment Sub-Committee Report. The Sub-Committee consisted of himself, George Dvoryak and Lester Rhoades. They met several times, as well as had numerous conversations with the Fulton Financial Advisors. The task was to review the current Investment Policy. He reviewed the recommendations in detail. The next steps would be to recommend adoption of the changes. He added that the changes had been vetted and then sent to authorize Fulton Financial Advisors.

**DVORYAK** Mr. Dvoryak complimented Mr. Wurster on his presentation and explanation. He stated that it was a very complicated process they had gone through with very complicated formulas involved.

**RHOADES** Mr. Rhoades thanked them for allowing him to be on the Sub-Committee. It definitely was a challenge. He appreciated that all of them could get through it all even through the tough times in COVID.

**WOODS** Solicitor Woods recommended that the Pension Board had not yet seen the Sub-Committee's recommendations so no action should be taken this date but reserved for the next Pension Board meeting.

**HUNT** Chairman Hunt applauded the work done by the Sub-Committee. They presented a very compelling case. He questioned whether Conrad Siegel should be included.

**WURSTER** Mr. Wurster indicated he had questioned that as well; however, he thought they should be totally separate.

**DVORYAK** Mr. Dvoryak stated for clarity that the Pension Sub-Committee as a group did not come up with the proposed targets. They challenged the professional money managers at Fulton to design an asset allocation that would enable the pension fund to meet the long-term goals of the plan. It was done fully with input from Fulton Financial Management which manages many different pension plans such as York County and Lancaster County.

**WURSTER** Mr. Wurster indicated that he would be happy to present the proposed changes at the next Pension Board meeting.

**DVORYAK** Mr. Dvoryak stated that it is the Investment Policy Statement that is the guideline that any professional advisor such as Fulton is going to use to manage the funds. He indicated what he had learned through this process with Fulton is that Fulton manages to the target set up in the IPS. If they are told that the target is 50%, they will manage to 50%.

**HUNT** Chairman Hunt questioned whether the Investment Policy would be adopted through Ordinance.

**WOODS** Solicitor Woods responded that it probably would be passed by Resolution. She offered to check with Solicitor Hovis.

**Consensus of the YAUFR Board of Commissioners was approval of the Sub-Committee's recommendations. With the assistance of Fulton Financial, develop a formal policy to be presented at the next Pension Board meeting November 17, 2020.**

**HUNT** Chairman Hunt expressed his thanks for their fantastic legwork and to Mr. Wurster for his presentation.

**8. RESOLUTIONS AND AGREEMENTS**

There were none for action.

**9. ACTION ON MINUTES**

A. Approval of Minutes – August 18, 2020 – Fire Commission Meeting

**MR. DVORYAK MOVED TO APPROVE MINUTES OF AUGUST 18, 2020 FIRE COMMISSION MEETING. MS. WINGERT WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**11. OLD BUSINESS**

There was no Old Business.

**12. NEW BUSINESS**

A. Acknowledgement – Minimum Municipal Obligation (MMO) Calculations for the Manchester Township Defined Benefit/Cash Balance Plans

**MR. ROONEY MOVED TO ACKNOWLEDGE CALCULATIONS FOR THE MANCHESTER TOWNSHIP MMO. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

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**13. ADJOURNMENT**

**HUNT** Chairman Hunt adjourned the meeting at 8:30 p.m.

Respectfully submitted,

*Signature on file at YAUFR Headquarters*

Charles Wurster  
Secretary

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