

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**DECEMBER 15, 2020
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, December 15, 2020 at 7:00 p.m. by Zoom technology, York, PA 17402.

MEMBERS IN

ATTENDANCE: Austin Hunt, Chairman
Charles Wurster, Secretary, Springettsbury Township
Dan Rooney, Vice Chairman, Spring Garden Township
George Dvoryak, Springettsbury Township
Lisa Wingert, Manchester Township
John Inch, Manchester Township

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFR Chief
Steve Hovis, Solicitor
Victoria Woods
Lisa Einsig, YAUFR
Laurie Noel, YAUFR
Jean Abreght, Stenographer

1. CALL TO ORDER

- A. Opening Ceremony
1. Pledge of Allegiance

HUNT Chairman Hunt called the December meeting to order and due to the virtual nature of the meeting there was no Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

HUNT Chairman Hunt announced that an Executive Session was held following the November meeting to discuss labor negotiations. He announced that an Executive Session would be held immediately following adjournment this date, also to discuss ongoing labor negotiations.

3. COMMUNICATION FROM CITIZENS

There were no citizen comments.

4. MANAGEMENT/ATTORNEY REPORTS

- A. Steve Hovis, Solicitor

Solicitor Hovis was having difficulty connecting to the meeting. See page 4 for his report.

- B. Daniel Hoff, Fire Chief

HOFF Chief Hoff stated that, in lieu of Solicitor Hovis' attendance, an email had been received from him with regard to the WellSpan property. They are willing to sell that to Spring Garden Township for the purpose of building a fire station. They put together an offer of price and additionally what they would be willing to donate to Spring Garden Township at no cost. Spring Garden Commission President Rooney, the Manager and Solicitor Hovis will continue the negotiations, which look very favorable.

ROONEY Mr. Rooney indicated that additional discussions could take place during Executive Session. He expected that Spring Garden will proceed and will be giving direction to Solicitor Hovis to negotiate.

HOFF Chief Hoff stated that, in addition to his report, YAUFR was notified by Pennsylvania Fire Recovery Services that an additional \$1,100 had been received.

HUNT Chairman Hunt noted in Chief Hoff's report, item XII Accreditation Item E that indicated a very good, long-term timeline for accreditation with a good explanation of what goes into it. If all goes as planned, YAUFR will be accredited within four years; by 2024.

HOFF Chief Hoff stated that was the goal. They are able to extend one or two of those periods if necessary. The goal is to stay on track.

HUNT Chairman Hunt stated he was very proud of Chief Hoff and the department for their pursuit of the accreditation. It is a high honor and a good self-assessment tool.

5. ACCOUNTS PAYABLE

A. Payable Listing as of November 30, 2020

**MR. DVORYAK MOVED TO APPROVE ACCOUNTS PAYABLE AS SUBMITTED.
MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS & CONTRACTS

There were none for action.

7. COMMUNICATION FROM COMMISSIONERS

ROONEY Mr. Rooney stated that there was a house fire in his neighborhood several weeks ago. One of the residents asked him why it was necessary to have five engines coming to the fire because it was nothing; a grill caught fire. Mr. Rooney expressed his thanks for the policy stating that they all come out because they don't know what they're going to be up against until they get there. He had tried

to explain that to the neighbor. He wanted to acknowledge the department and express his appreciation for the work that they do.

8. COMMITTEE REPORTS

A. Volunteer Committee

HOFF Chief Hoff stated that Paul Grubbs was attending an on-line training session this evening and wasn't able to join, but he had nothing to update.

9. RESOLUTIONS AND AGREEMENTS

There were none for action.

10. ACTION ON MINUTES

A. Approval of Minutes – November 17, 2020 – Fire Commission Meeting

MR. DVORYAK MOVED TO APPROVE THE MINUTES FROM THE NOVEMBER 17, 2020 FIRE COMMISSION MEETING. MS. WINGERT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

11. OLD BUSINESS

A. Approval – SCBA Grant Award Vendor

HOFF Chief Hoff provided an overview of the SCBA presentation. He had included the Executive Summary that the officers put together for the Commission.

- There were three reputable vendors that provided equipment to try.
- They did two stages; first a try-on period where a number of people wore the SCBA in training.
- All three prices fell within the confines of the grant award received.
- Only one met the specifications listed in the RFP: Scott 3MSCBA.
- The other vendors had provided options; however, the life of the breathing apparatus of the Scott 3M package was felt to be the highest and long-term lowest cost of ownership.

Chief Hoff explained that a discussion was held with the grant writer, Battalion Chief Scott Ryno, who is experienced with not only writing the grants but also administering them. He is more than satisfied that due diligence was done and the cost with the warranty was the best overall deal. This grant does not require a lowest bid as long as it can be explained why it wasn't the lowest bid. He requested Commission approval for the purchase.

WURSTER Mr. Wurster questioned whether there was enough grant money to cover the \$401,870 purchase.

HOFF Chief Hoff responded that the cost would be covered.

MS. WINGERT MOVED TO APPROVE THE SCOTT 3MSCBA PACKS FOR A TOTAL OF \$401,870. MR. INCH WAS SECOND. MOTION UNANIMOUSLY CARRIED.

HOFF Chief Hoff reminded the board members of the discussions several months ago when YAUFR received the grant award. A Budget Amendment was done with each of the townships which was approved to cover what YAUFR didn't have in Capital Reserve. The amount for the 10% down payment is already there. The intention is to use that down payment when the order is placed.

HUNT Chairman Hunt questioned whether the grant portion is then a direct payment from the government to the vendor.

HOFF Chief Hoff responded that it could be done that way or it could come to YAUFR and the check could come from YAUFR to the vendor.

HUNT Chairman Hunt complimented all the Captains and Firefighters, etc. who put the legwork into the research.

4. A. Solicitor Report

HUNT Chairman Hunt called Solicitor into the meeting to see if he had a stable connection. He noted that earlier during the meeting a discussion was held regarding the good work he had done with WellSpan in shepherding a potential real estate purchase for Spring Garden Township.

HOVIS Solicitor Hovis responded that would be one item on which he would comment. He thought they were at a point where they could present something to the Spring Garden Township Board of Commissioners for their review. He believed the proposal to be really good, so the board will determine the next step.

Investment Policy Resolution

Solicitor Hovis stated the one other item he would want to discuss was the pension item.

HUNT Chairman Hunt brought forward the need for action on a Resolution, which was not on the Agenda. He reminded the board of the verbal direction given during the November meeting with regard to the Fire Pension Board.

HOVIS Solicitor Hovis noted that the Resolution is a reflection of a reiteration of the Pension Plan document that reflects the fact that the employer has the right to establish the funding policy. During the November Pension Board meeting, the Committee of Charles Wurster, George Dvoryak and Les Rhoads reviewed their recommendations for the amendment to the funding policy. There was a red-lined version attached to the Resolution, and that is what will be provided to the Investment Advisors to follow in the future.

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WURSTER Mr. Wurster concurred with his statement. He noted that that it is a final version as the Commission hereby desires to accept the recommendations of that Pension Board. The policy changes were outlined in the red-lined version, as well as the proposed version. This was discussed at the Pension Board meeting with the action that is needed during the meeting this date in order to communicate that to the Investment Advisors.

HOVIS Solicitor Hovis reiterated that the plan indicates it is the employer's obligation to notify the Investment Advisor in writing as to the policy.

HUNT Chairman Hunt asked whether there would be a revision date on the policy statement.

HOVIS Solicitor Hovis responded that the date of its revision would be as of this date, the adoption of the Resolution.

WURSTER Mr. Wurster concurred with his statement.

Consensus of the board was approval to move forward with action without having the document in hand for review. It had been extensively reviewed in earlier months including the November Commission meeting and the Pension Board meeting.

MR. WURSTER MOVED FOR ADOPTION OF RESOLUTION 2020-02, A RESOLUTION OF THE YORK AREA UNITED FIRE AND RESCUE COMMISSION AMENDING THE INVESTMENT FUNDING POLICY DEFINED BENEFIT PENSION PLAN. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.

HUNT Chairman Hunt thanked the subcommittee for doing all the research.

12. NEW BUSINESS

A. Approval – 2021 Holiday Schedule

MS. WINGERT MOVED TO APPROVE THE HOLIDAYS AS SUBMITTED BY THE CHIEF. MR. ROONEY WAS SECOND. MOTION UNANIMOUSLY CARRIED.

B. Approval – Advertisement of 2021 Fire Commission Meeting Schedule

MR. ROONEY MOVED TO APPROVE THE DATES FOR ADVERTISEMENT LISTED. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

C. Approval – Advertisement of 2021 Fire Pension Meeting Schedule

MR. DVORYAK MOVED TO APPROVE ADVERTISING THE 2021 FIRE PENSION MEETING SCHEDULE AS SUBMITTED. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

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12. ADJOURNMENT

HUNT Chairman Hunt reminded the Commission members of a brief Executive Session to discuss labor issues. He adjourned the meeting at 7:39 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

Charles Wurster
Secretary

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