

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**MARCH 15, 2022
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, March 15, 2022 at 7:00 p.m. at YAUFR.Headquarters, 50 Commons Drive, York PA

MEMBERS IN

ATTENDANCE: Dan Rooney, Spring Garden Township, Chairman
Deb McCune, Manchester Township, Treasurer
Charles Wurster, Springettsbury Township, Secretary
George Dvoryak, Springettsbury Township
Tom Gwilt, Spring Garden Township
John Inch, Manchester Township (via Zoom)

MEMBERS NOT

PRESENT: Austin Hunt, Vice Chairman

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFR Chief
Steve Hovis, Solicitor
Jean Abreght, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

ROONEY Chairman Rooney called the meeting to order. He led the Pledge of Allegiance.

2. Swearing in Ceremony

HOFF Chief Hoff introduced Firefighter Tyler Seibert who was recently hired as a full-time YAUFR firefighter. Commissioner Rooney administered the Oath of Office to Firefighter Seibert.

1. ANNOUNCEMENT OF EXECUTIVE SESSIONS

ROONEY Chairman Rooney announced there would not be an Executive Session following the meeting.

2. COMMUNICATION FROM CITIZENS

There were none.

3. MANAGEMENT/ATTORNEY REPORTS

A. Solicitor Hovis

HOVIS Solicitor Hovis referred to items on the agenda in regards to the Virtual Meeting Policy. He noted he broke it up into two segments – one was low participation by Commission members and Zoom participation.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff stated tomorrow he would be joining the Spring Garden manager, the Springettsbury manager and other personnel at the PELRAS Conference for the remainder of the week.

4. ACCOUNTS PAYABLE

A. Payable Listing as of February 28, 2022

MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF FEBRUARY 28, 2022. MS. McCUNE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

5. BIDS, PROPOSALS & CONTRACTS

There were none.

6. COMMUNICATION FROM COMMISSIONERS

GWILT Mr. Gwilt stated there was an incident at his daughter's apartment building at which YAUFR provided assistance. He commended YAUFR for a fantastic job of addressing the issue with minimal damage to the building and no injuries to his daughter's family.

7. COMMITTEE REPORTS

A. Volunteer Committee

GRUBBS Mr. Grubbs stated a meeting will be held on Wednesday, March 23, 2022.

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10. RESOLUTIONS AND AGREEMENTS

There were none.

11. ACTION ON MINUTES

A. Approval of Minutes – February 15, 2022 – Fire Commission Meeting

MR. WURSTER MOVED TO APPROVE THE MINUTES OF FEBRUARY 15, 2022 AS SUBMITTED. MR. DVORYAK WAS SECOND. MOTION WAS UNANIMOUSLY CARRIED.

12. OLD BUSINESS

A. Discussion – Virtual Meeting Policy

HOVIS Solicitor Hovis indicated there were two aspects of the discussion – one was to have participation from the Commission members virtually as well as present the opportunity for the public to participate via Zoom. He noted some of the Commissioners may not have participated by Zoom in the past but by some other virtual method, i.e., calling in, etc. Solicitor Hovis indicated the remote policy allows them an option in addition to Zoom to participate. In that instance they cannot be counted for quorum purposes as well as the facts and circumstances surrounding their participation as reasons for participation. Solicitor Hovis indicated this is being limited and can only be used twice during a calendar year, which would mean if a member misses two meetings they could not participate. Solicitor Hovis clarified missing a meeting and participating remotely are two different things. The reason for this provision is it allows someone who participates remotely for two meetings given the fact that it is the responsibility of the elected official to attempt to appear before the public to do business. It was clarified even if a participant cannot count toward the quorum they can still vote.

WURSTER Mr. Wurster asked if that statute indicates it cannot count toward a quorum if it is virtual.

HOVIS Solicitor Hovis stated it is not a statutory provision – the only code that is addressed for remote participation is the Borough code, which does not allow borough council members to participate if they do not count towards the quorum for remote participants. He noted that does not extend to entities that are non-Borough - there is no regional entity code and he has advocated it to encourage regionalization.

DVORYAK Mr. Dvoryak asked if possibly with the two-meeting limit, is there a risk with disability laws, i.e., someone has been determined high-risk Covid so they have a doctor's note which verifies a high risk and they should not be in public meetings.

HOVIS Solicitor Hovis stated in that instance a person could participate for two months and hopefully the disability is resolved within those two months. In respect to the ADA he did not think it applied to appointed or elected officials to provide a reasonable accommodation if in fact they are dealing with illness.

McCUNE Ms. McCune pointed out alternates are appointed who could fill in for a participant missing a meeting.

MR. WURSTER MOVED FOR ADOPTION OF THE COMMISSION MEMBER PARTICIPATION FOR REMOTE LOCATION POLICY AND THE ZOOM PARTICIPATION BY PUBLIC POLICY AS PRESENTED. MS. McCUNE WAS SECOND. MOTION WAS UNANIMOUSLY CARRIED.

B. Discussion - YAUFR Strategic Plan

HOFF Chief Hoff indicated Chief Madzellan invited the following members of the Strategic Planning Committee.
Dave Raver – Spring Garden Township resident
Tony Sawyer – Union President for Local 3503 Manchester Township
Dave Schmidenberg – York County Solid Waste Authority, Safety Coordinator
Paul Grubbs - YAUFR

HOFF Chief Hoff indicated he included in the packet the cost analysis they were asked to provide as well as answers to questions posed by Mr. Dvoryak.

ROONEY Chairman Rooney asked if there were questions or comments at this time. He inquired about a specific timeframe to adopt the plan.

HOFF Chief Hoff stated although there was not a specific target in mind, since presenting it they would like to keep the process moving along.

WURSTER Mr. Wurster stated in response to the Chief's financial analysis to cost out the elements of the strategic plan, he noted in conversation with Chief Hoff, tabulation of proposed or potential costs would occur when an actual proposal or plan is presented to the commission for approval.

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ROONEY Chairman Rooney stated that the information provided to the commission would be reviewed prior to the April meeting and any additional questions or concerns should be directed to the Fire Chief prior to the next meeting.

HOFF Chief Hoff indicated he would be available for any questions or additional information.

C. Discussion – Commission Structure

ROONEY Chairman Rooney asked if there were any outstanding questions or comments carried over from the action at last month's meeting.
There was no further discussion.

NEW BUSINESS

There was none.

13. ADJOURNMENT

ROONEY Chairman Rooney adjourned the meeting at 7:23 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

Charles Wurster
Secretary

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