

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**OCTOBER 18, 2022  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, October 18, 2022 at 7:20 p.m. at YAUFR Headquarters, 50 Commons Drive, York PA

**MEMBERS IN**

**ATTENDANCE:** Dan Rooney, Chairman, Spring Garden Township  
Austin Hunt, Vice Chairman  
Deb McCune, Manchester Township (via Zoom)  
George Dvoryak, Springettsbury Township  
John Inch, Manchester Township

**NOT PRESENT:** Charles Wurster, Secretary, Springettsbury Township  
Thomas Gwilt, Spring Garden Township

**ALSO IN**

**ATTENDANCE:** Daniel Hoff, YAUFR Chief  
Steve Hovis, Solicitor  
Bob Gundlach  
Sue Sipe, Stenographer

**CALL TO ORDER**

A. Opening Ceremony

1. Pledge of Allegiance

**ROONEY** Chairman Rooney called the meeting to order. He led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**ROONEY** Chairman Rooney announced there would not be an Executive Session following the meeting.

**3. COMMUNICATION FROM CITIZENS**

There was none.

**4. MANAGEMENT/ATTORNEY REPORTS**

A. Solicitor Steve Hovis

**HOVIS** Mr. Hovis had no report.

B. Daniel Hoff, Fire Chief

**HOFF** Chief Hoff stated he had nothing to add to his report.

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- HUNT** Mr. Hunt commented about the number of fire police calls in Chief Hoff's report, which is 83 per month – 3 per day.
- HOFF** Chief Hoff stated the numbers reflect all three townships.
- HUNT** Mr. Hunt asked if there was feedback from Lt. Celeste Jones on her position.
- HOFF** Chief Hoff indicated she is fitting in well and getting acclimated to her responsibilities. After six months he will meet with her for a formal review.
- HUNT** Mr. Hunt referred to Chief Hoff's report on local homeless encampments.
- HOFF** Chief Hoff indicated YAUFR's goal is to identify where the encampments are located in order to effectively respond to any incidents. He noted the policy denotes how they identify and document it in the records management and mapping system on the alerting software.
- HUNT** Mr. Hunt referred to the VFIS report showing insurance adjustors.
- HOFF** Chief Hoff stated when they started the Citizens Fire Academy, VFIS had a large part in that since some of the attendees were new adjustors and underwriters and this helped to get them familiarized with the fire service. He noted this year they have new people in the insurance agency and arrangements were made for them to attend fire school demonstrations.

**5. ACCOUNTS PAYABLE**

- A. Payable Listing as of September 30, 2022

**MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF SEPTEMBER 30, 2022. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

There were none.

**7. COMMUNICATION FROM COMMISSIONERS**

- DVORYAK** Mr. Dvoryak announced the Springettsbury Board of Supervisors will be holding a public meeting on November 10 at 6:00 to discuss and vet possible ideas relative to the governance structure at YAUFR. He noted last year a request was made for Springettsbury Township to provide feedback and this meeting will be a beginning to develop ideas to present to the YAUFR Commission. He indicated the Commission members are invited to this meeting.

Mr. Dvoryak reported the Board of Supervisors reviewed the YAUFR proposed budget for 2023. He indicated there are two items they are requesting feedback – one is relative to the potential three new hires from the SAFER Grant. They are requesting

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consultation with legal counsel to assure in a future contract negotiation the hiring of those firefighters will not jeopardize any Union negotiating positions. The other item is related to the benefit change for promotion of command staff. They have asked the Springettsbury Township personnel department to review that change.

**8. COMMITTEE REPORTS**

**A. Volunteer Committee**

**HOFF** Chief Hoff stated Mr. Grubbs was not available to attend the meeting. Chief Hoff indicated they have a meeting on October 19 at which time they anticipate the renderings for the signs will be available for review. He indicated if they approve the design for the signs, he suggested sending the rendering to the Commissioners via email for feedback in order to expedite the project.

Chief Hoff noted the billboard sign is probably going to be donated by Lamar Advertising. The road signs are within the current budget.

Chief Hoff stated the other agenda item for the Volunteer Committee meeting, is the Volunteer Tax Credit which was passed by State legislature and several municipalities are taking advantage of the tax credit.

**9. RESOLUTIONS AND AGREEMENTS**

There were none.

**10. ACTION ON MINUTES**

- A. Approval of Minutes – September 18, 2022 – Joint Township 2023 Budget Presentation
- B. Approval of Minutes – September 18, 2022 - Fire Commission Meeting

**MR. DVORYAK MOVED TO APPROVE THE MINUTES OF SEPTEMBER 18, 2022 FOR THE JOINT TOWNSHIP 2023 BUDGET PRESENTATION AND THE FIRE COMMISSION MEETING AS SUBMITTED. MR. HUNT WAS SECOND. MOTION UNANIMOUSLY PASSED.**

**11. OLD BUSINESS**

- A. Acknowledge Receipt of 2021 Audit Report – SEK CPAs and Advisors

By consensus the commissioners acknowledged receipt of the 2021 audit report.

- B. Local Share Grant Update

**HOFF** Chief Hoff stated after last month's discussion he met with Springettsbury Township Manager, Mr. Hodgkinson and Ms. Gibb who is their grant writer to discuss the possibility of partnering to apply for the Local Share Grant. Ms. Gibb was in the process of preparing the Township's Local Share Grant. Both were interested in

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assisting YAUFR, however, it was determined there was not enough time for Ms. Gibb to complete it. Chief Hoff stated the grant application could be submitted in January 2023. Pending continued approval from the Commission as well as the Springettsbury Township Board of Supervisors, the next step would be to move forward with the application in January 2023.

**12. NEW BUSINESS**

**INCH** Mr. Inch commented about ways to cut expenses by potentially adding other municipalities. Discussion was held regarding how combining additional municipalities would affect operations and how effective that would be to YAUFR in that regard.

**13. ADJOURNMENT**

**ROONEY** Chairman Rooney adjourned the meeting at 7:37 p.m.

Respectfully submitted,

*Signature on file at YAUFR Headquarters*

Charles Wurster  
Secretary/ses