

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**JANUARY 17, 2023  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, January 17, 2023 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York PA

**MEMBERS IN**

**ATTENDANCE:** Dan Rooney, Chairman, Spring Garden Township  
Austin Hunt, Vice Chairman  
Deb McCune, Manchester Township  
George Dvoryak, Springettsbury Township  
Charles Wurster, Secretary, Springettsbury Township  
Thomas Gwilt, Spring Garden Township  
Andy Seebold  
Craig Miller

**NOT PRESENT:** John Inch, Manchester Township

**ALSO IN**

**ATTENDANCE:** Daniel Hoff, YAUFR Chief  
Don Bishop, Springettsbury Township (via Zoom)  
YAUFR Battalion Chiefs/Firefighters  
Walter Tilley, Solicitor  
Paul Grubs  
Tony Sawyer  
Sue Sipe, Stenographer

**CALL TO ORDER**

A. Opening Ceremony

1. Pledge of Allegiance

**ROONEY** Chairman Rooney called the meeting to order. He led the Pledge of Allegiance.

2. Reorganization of 2022 Officers
  - Chairman – Daniel Rooney
  - Vice Chairman – Austin Hunt
  - Treasurer – Deb McCune
  - Secretary – Charles Wurster

**ROONEY** Chairman Rooney turned the meeting over to Solicitor Tilley.

**TILLEY** Solicitor Tilley explained the procedure to elect/re-elect officers for 2023. He opened the floor for nominations for the position of Chairman.

**CHARLES WURSTER NOMINATED DAN ROONEY AS CHAIRMAN. MS. McCUNE WAS SECOND. NOMINATION CARRIED.**

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**TILLEY** Solicitor Tilley turned the meeting over to Chairman Dan Rooney for the election of Vice Chairman, Treasurer and Secretary.

**THOMAS GWILT NOMINATED CHARLES WURSTER TO SERVE AS VICE CHAIRMAN. MR. DVORYAK WAS SECOND. 3 AYES**

**CHAIRMAN DAN ROONEY NOMINATED DEB McCUNE TO SERVE AS VICE CHAIRMAN. MR. MILLER WAS SECOND. 4 AYES - NOMINATION CARRIED.**

**DEB McCUNE NOMINATED GEORGE DVORYAK TO SERVE AS TREASURER.**

**DVORYAK** Mr. Dvoryak declined the nomination.

**CHAIRMAN ROONEY NOMINATED ANDY SEEBOLD AS TREASURER. MR. DVORYAK WAS SECOND. NOMINATION UNANIMOUSLY CARRIED.**

**CHAIRMAN ROONEY NOMINATED CHARLES WURSTER TO SERVE AS SECRETARY.**

**WURSTER** Mr. Wurster declined the nomination.

**CHAIRMAN ROONEY NOMINATED THOMAS GWILT TO SERVE AS SECRETARY. MR. WURSTER WAS SECOND. NOMINATION UNANIMOUSLY CARRIED.**

**Announcement of 2023 Officers**

- Chairman – Daniel Rooney
- Vice Chairman – Deb McCune
- Treasurer – Andy Seebold
- Secretary – Thomas Gwilt

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**ROONEY** Chairman Rooney announced there would not be an Executive Session following the meeting.

**3. COMMUNICATION FROM CITIZENS**

There was none.

**4. MANAGEMENT/ATTORNEY REPORTS**

**A.** Solicitor Walter Tilley

**TILLEY** Solicitor Tilley indicated Solicitor Hovis is currently out of the office for health reasons.

Solicitor Tilley commented on Chief Hoff's monthly report, noting in regards to the volunteer tax credit, he drafted the ordinance and is familiar with the credit.

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Solicitor Tilley noted in regards to the local share grant which relates to gaming funds, Chief Hoff confirmed that has been processed.

Solicitor Tilley stated he has been in contact with Mr. Harvey regarding the collective bargaining agreements. He offered to answer any questions in that regard.

B. Daniel Hoff, Fire Chief

**HOFF** Chief Hoff indicated as noted in his report next month will be the annual employee recognition ceremony.

Next week they will be participating in a public relations event with Fox 43 and the Fire School.

He noted as of the first of the year they have begun using a new records management system, which will change the appearance of next month's report.

**DVORYAK** Mr. Dvoryak asked about the status of the SAFER Grant.

**HOFF** Chief Hoff indicated the grant will not be opened until at least March. He has a meeting scheduled with grant writers.

**BISHOP** Mr. Bishop asked about his January report in which he refers to year-to-date numbers.

**HOFF** Chief Hoff stated those numbers refer to 2022.

**WURSTER** Mr. Wurster asked about several recent structure fires.

**HOFF** Chief Hoff provided details on several fires occurring during the past month. The fires were attributed to cooking fires, accidental fires and human error.

**5. ACCOUNTS PAYABLE**

A. Payable Listing as of December 31, 2022

**MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF DECEMBER 31, 2022. MR. WURSTER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

There were none.

**7. COMMUNICATION FROM COMMISSIONERS**

**ROONEY** Chairman Rooney welcomed Mr. Seebold to the Commission.

**8. COMMITTEE REPORTS**

A. Volunteer Committee

**GRUBBS** Mr. Grubbs stated the next committee meeting will be tomorrow January 18, 2023.

**9. RESOLUTIONS AND AGREEMENTS**

There were none.

**10. ACTION ON MINUTES**

A. Approval of Minutes – December 20, 2022 - Fire Commission Meeting

**MR. GWILT MOVED TO APPROVE THE MINUTES OF DECEMBER 20, 2022 FOR THE FIRE COMMISSION MEETING AS SUBMITTED. MS. McCUNE WAS SECOND. MOTION UNANIMOUSLY PASSED.**

**11. OLD BUSINESS**

A. Discussion – Staffing Study

**ROONEY** Chairman Rooney noted the Commission needs to determine if the Staffing Study is ready to be released to the public.

**DVORYAK** Mr. Dvoryak indicated he had additional questions regarding the report and was under the impression Mr. Kramer was going to come back to address any additional questions.

**HOFF** Chief Hoff stated Mr. Kramer related he would make himself available to answer questions.

**SEEBOLD** Mr. Seebold indicated he reviewed the study and suggested making the study public with the understanding this is the consultant's perspective on the current situation. He noted it would be up to the Commission to determine what additional questions need to be examined further.

**BISHOP** Mr. Bishop commented he agreed with both Mr. Dvoryak and Mr. Seebold, noting Mr. Dvoryak's request to ask additional questions in order to be certain to understand the study and the assumptions behind the study. But he also believed it was totally legitimate that the study should be made public.

**MR. SEEBOLD MOVED TO MAKE THE STUDY PUBLIC AND DEVELOP FURTHER QUESTIONS TO DETERMINE NEXT STEPS. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY PASSED.**

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**DVORYAK** Mr. Dvoryak stated he would create a list of questions to be submitted to Chief Hoff who will send them to Mr. Kramer. Chief Hoff will then contact Mr. Kramer to determine his availability to meet with the Commission to address those questions.

Discussion was held on setting a time frame to accept public comment. It was noted a press release will be published with providing a link to the Executive Summary on the website, while informing the public the complete study is available on the site inviting public comment.

**B. Discussion – Governance**

**ROONEY** Chairman Rooney referred to the PowerPoint which was presented with ideas for a new governance structure. He asked if there was any new information or discussion at this time.

No further discussion ensued.

**C. Discussion – Personnel Committee**

**ROONEY** Chairman Rooney referred to the potential makeup of the committee. He suggested having three representatives from the Commission to provide a general Missions statement and have the committee provide ideas with specific criteria for the committee to be on the agenda for the February meeting. Mr. Wurster agreed to Chair the Committee. Mr. Seebold and Ms. McCune agreed to be on the committee. It was noted one of the main objectives of the Personnel Committee is to review the employment package of non-union employees.

**12. NEW BUSINESS**

There was none.

**13. ADJOURNMENT**

**ROONEY** Chairman Rooney adjourned the meeting at 7:47 p.m.

Respectfully submitted,

*Signature on file at YAUFRR Headquarters*

Thomas Gwilt  
Secretary/ses