

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**MAY 16, 2023  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, May 16, 2023 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York PA

**MEMBERS IN**

**ATTENDANCE:** Dan Rooney, Chairman, Spring Garden Township  
Deb McCune, Vice Chairman, Manchester Township  
Andy Seebold, Treasurer  
John Inch, Manchester Township  
George Dvoryak, Springettsbury Township  
Charles Wurster, Springettsbury Township

**NOT PRESENT:** Thomas Gwilt, Secretary, Spring Garden Township

**ALSO IN**

**ATTENDANCE:** Daniel Hoff, YAUFR Chief  
Walter Tilley, Solicitor  
Seth Byers, Attorney  
Matthew Russ, Battalion Chief  
Julie Yahnke-Schrum, YAUFR Firefighter  
Paul Grubbs  
(7) YAUFR Firefighters  
Lester Rhoads  
Sue Sipe, Stenographer

**CALL TO ORDER**

**A. Opening Ceremony**

**1. Pledge of Allegiance**

**ROONEY** Chairman Rooney called the meeting to order. He led the Pledge of Allegiance.

**B. Recognition Ceremony**

**HOFF** Chief Hoff recognized Firefighter Clyde Beaver for his retirement from the Department. Chief Hoff presented his accomplishments throughout his career which began in September 1999. He retired from YAUFR in April 2023. Chief Hoff acknowledged his appreciation of Firefighter Beaver's contributions and wished him and his wife all the best on behalf of the Commission and the Department. He presented Firefighter Beaver with mementos of his 24 years with YAUFR.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**ROONEY** Chairman Rooney announced there would not be an Executive Session following the meeting.

**3. COMMUNICATION FROM CITIZENS**

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**SCHRUM** Firefighter Schrum provided comments on behalf of the Greater York Professional Firefighters Association, Local 2377, Community Outreach Program. She stated they wished to address Chief Hoff's request for additional firefighters supported by the Staffing Study. She outlined his request, indicating they understand the need to slowly increase the staffing in order to assist in their safe response.

She provided information on the importance of the increased staffing and the consequences of working with a bare minimum team. She outlined the procedures that must be followed when on the scene and how not having an adequate number of firefighters creates unsafe practices. She also listed other firefighter duties in addition to responding to emergency incidents, i.e., training, public education events, pre-plan buildings, visiting other fire houses for maintenance, getting fuel, running errands, etc. She noted these duties can inhibit response times when attending an incident. She provided examples of response times for various incidents.

Ms. Schrum confirmed they do provide mutual aid and are given mutual aid which is a standard service. She acknowledged receiving volunteer support which would be of varying degrees of experience. She noted volunteer staff is dwindling. She outlined the training required for the volunteer program, a total of 175 hours a person must commit to for the basic training.

Ms. Schrum stated they want to be able to handle and achieve even better outcomes. She indicated the personal perspectives of the firefighters as they go about their lives and jobs, is to provide a better understanding of what their job entails, the pride they have in it and the community they swore they would protect. They want to look back knowing the municipalities they serve value their dedication, lives and commitment by doing everything they can to provide a safe working environment. She thanked the Commission for making the tough decisions regarding staffing and safety.

**4. MANAGEMENT/ATTORNEY REPORTS**

A. Solicitor Walter Tilley

**TILLEY** Solicitor Tilley indicated he met with Chief Hoff who provided evaluations and job descriptions to which he provided comments. He noted they will be meeting again to review the comments.

B. Daniel Hoff, Fire Chief

**HOFF** Chief Hoff called attention to the email he forwarded to the Commission received from Solicitor Hovis providing his update.

**TILLEY** Solicitor Tilley noted they are anticipating Solicitor Hovis to return to the office in several months pending a report from the insurers.

**ROONEY** Chairman Rooney asked about the average in response times which he noted on Chief Hoff's report in association with the travel time for first fire suppression apparatus.

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**HOFF** Chief Hoff explained the procedure from dispatch to travel time and arrival at the scene.

**5. ACCOUNTS PAYABLE**

A. Payable Listing as of April 30, 2023

**MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF APRIL 30, 2023.  
MS. McCUNE WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

There were none.

**7. COMMUNICATION FROM COMMISSIONERS**

There was none.

**8. COMMITTEE REPORTS**

A. Volunteer Committee

**GRUBBS** Mr. Grubbs indicated the next meeting will be held May 17, 2023.

B. Personnel Committee

**WURSTER** Mr. Wurster indicated the committee met two times this month, including with Chief Hoff. He indicated they will meet one more time to develop a recommendation plan.

**9. RESOLUTIONS AND AGREEMENTS**

There were none.

**10. ACTION ON MINUTES**

A. Approval of Minutes – April 18, 2023 - Fire Commission Meeting

**MR. DVORYAK MOVED TO APPROVE THE MINUTES OF APRIL 18, 2023 FOR THE FIRE  
COMMISSION MEETING AS SUBMITTED. MR. INCH WAS SECOND. MOTION  
UNANIMOUSLY PASSED.**

**11. OLD BUSINESS**

A. Approval – Billboard/Road Sign Designs

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**HOFF** Chief Hoff stated the billboard design was created by Lamar Advertising who has offered to provide gratis billboard time. He noted the second design for the road sign was designated to be positioned at the municipal boundaries, and will provide information on individuals who serve the Township. It will also promote volunteerism for YAUFR.

**WURSTER** Mr. Wurster asked what is the process for individuals who express interest in volunteering.

**HOFF** Chief Hoff stated individuals can receive information at any of the stations or go online to complete an application. He noted they are developing a new recruitment website for volunteers through the Volunteer Committee. He explained the onboarding process for a prospective volunteer.

**ROONEY** Chairman Rooney asked about the number of road signs to be posted.

**HOFF** Chief Hoff stated the road signs would be posted at the main thoroughfares coming into each of the Townships. Other locations will be determined.

**MR. SEEBOLD MOVED TO APPROVE THE BILLBOARD/SIGN DESIGNS AS WELL AS PROCEED WITH THE POSTING OF THE SIGNS AT DESIGNATED LOCATIONS. MR. INCH WAS SECOND. MOTION UNANIMOUSLY PASSED.**

**12. NEW BUSINESS**

Discussion was held regarding possibly adjusting the start time of the Pension Board Meeting. It was determined to keep it at 6:30. Chief Hoff will discuss the agenda with Ms. Hose to possibly modify the reporting content.

**13. ADJOURNMENT**

**ROONEY** Chairman Rooney adjourned the meeting at 7:45 p.m.

Respectfully submitted,

*Signature on file at YAUFR Headquarters*

Thomas Gwilt  
Secretary/ses