

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**JUNE 20, 2023
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, June 20, 2023 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York PA

MEMBERS IN

ATTENDANCE: Dan Rooney, Chairman, Spring Garden Township (via Zoom)
Deb McCune, Vice Chairperson, Manchester Township
Andy Seebold, Treasurer
John Inch, Manchester Township
George Dvoryak, Springettsbury Township
Thomas Gwilt, Secretary, Spring Garden Township
Don Bishop, Springettsbury Township (via Zoom)

NOT PRESENT: Charles Wurster, Springettsbury Township

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFR Chief
Walter Tilley, Solicitor
Paul Grubbs,
Bob Gundlach
Andrew Pennington
Sue Sipe, Stenographer

CALL TO ORDER

A. Opening Ceremony

1. Pledge of Allegiance

McCUNE Vice Chairperson McCune called the meeting to order. She led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

Vice Chairperson McCune announced there would not be an Executive Session following the meeting.

3. PUBLIC COMMENT

There was none.

4. MANAGEMENT/ATTORNEY REPORTS

A. Solicitor Walter Tilley

TILLEY Solicitor Tilley indicated he provided several comments to Chief Hoff regarding job description revisions. He commended the command staff on the revised job descriptions.

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Solicitor Tilley reported that Solicitor Hovis is returning to work part-time following his recovery and will continue as Solicitor for YAUFR as his recovery permits.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff provided a copy of his report, noting the emailed version had an incorrect date. He reported last evening YAUFR responded to a structure fire caused by a vehicle fire in the Fayfield neighborhood. This morning YAUFR assisted with a second alarm double fatal fire in York City.

Chief Hoff noted under Section 4A in his report the billboards are active which promote volunteer recruitment for YAUFR.

He noted the application period closed at the end of May. There were 33 applications and applicants will be taking the written tests on July 8.

Chief Hoff reported they received 500 smoke alarms donated by the New York City Fire Foundation and KIDDIE Corporation.

Chief Hoff reported an interview was held with York Daily Record in which he was requested to talk about comments he made at the Manchester Township Board of Supervisors regarding the county-wide burn ban as it applies to fireworks. Those comments were also given at the Spring Garden Township meeting as well. He noted he met with Springettsbury Township Manager, Mr. Hodgkinson who concurred with Chief Hoff about the situation.

Chief Hoff noted in his report, Section 3 under Equipment – Springettsbury Township volunteers are taking delivery of a new utility truck which will be used for traffic control. After discussion as to how to proceed with removing the existing truck which has a plow, they are donating it to YAUFR. Chief Hoff indicated they are looking into grant opportunities to determine if they could obtain brush fire equipment for the truck.

5. ACCOUNTS PAYABLE

A. Payable Listing as of May 31, 2023

**MR. SEEBOLD MOVED TO APPROVE THE PAYABLE LISTING AS OF MAY 31, 2023
MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS & CONTRACTS

There were none.

7. COMMUNICATION FROM COMMISSIONERS

There was none.

8. COMMITTEE REPORTS

A. Volunteer Committee

GRUBBS Mr. Grubbs referred to Chief Hoff's report regarding the billboards. He noted the website is almost ready to go live. The last portion is to provide access for credit card payment of the application fee. It was noted that currently the website address on the billboard will direct users to the YAUFR website.

Mr. Grubbs stated the committee has been working on providing some type of reimbursement for volunteer's time and effort, primarily in the form of gas money reimbursement. They are looking to bring that in house to the Volunteer Committee to manage it by recording hours and a rate to be turned over to YAUFR to provide some type of payment.

B. Personnel Committee

McCUNE Vice Chairperson McCune indicated the committee met several times and have completed an outline and anticipate reporting on their findings at an Executive Session next month.

9. RESOLUTIONS AND AGREEMENTS

There were none.

10. ACTION ON MINUTES

A. Approval of Minutes – May 16, 2023 - Fire Commission Meeting

MR. DVORYAK MOVED TO APPROVE THE MINUTES OF MAY 16, 2023 FOR THE FIRE COMMISSION MEETING AS SUBMITTED. MR. SEEBOLD WAS SECOND. MOTION UNANIMOUSLY PASSED.

11. OLD BUSINESS

There was none.

12. NEW BUSINESS

A. Approval – 2024 YAUFR Budget Workshop and Joint Presentation

HOFF Chief Hoff announced the Budget Workshop with the Commissioners will be held at 7:00 AM August 7, 2023. The Joint Township presentation will be held at 6:00 PM at the September 19, 2023 meeting.

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**MR. DVORYAK MOVED TO AUTHORIZE ADVERTISEMENT OF THE 2024 YAUFR
BUDGET WORKSHOP AND JOINT PRESENTATION. MR. INCH WAS SECOND.
MOTION UNANIMOUSLY PASSED.**

13. ADJOURNMENT

McCUNE Vice Chairperson McCune adjourned the meeting at 7:22 p.m.

Respectfully submitted,

Signature on file at YAUFR Headquarters

Thomas Gwilt
Secretary/ses