

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**APRIL 15, 2025
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, April 15, 2025 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York PA

MEMBERS IN

ATTENDANCE: Dan Rooney, Chairman, Spring Garden Township
Deb McCune, Vice Chairperson, Manchester Township
Thomas Gwilt, Secretary, Spring Garden Township
Mark Swomley, Citizen-at-Large
Craig Miller, Manchester Township
Don Bishop, Springettsbury Township

NOT PRESENT: George Dvoryak, Springettsbury Township

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFR Chief
Walter Tilley, Solicitor
Captain Todd Evans, YAUFR Fire Police
Battalion Chief William Blackwell
Firefighter Edward Morin
Firefighter Lester Rhoads
Sue Sipe, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

ROONEY Chairperson Rooney called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

ROONEY Chairman Rooney announced a virtual Executive Session was held on April 7, 2025, regarding Local 2377 Collective Bargaining.

3. PUBLIC COMMENT

There was none.

4. MANAGEMENT/ATTORNEY REPORTS

A. Solicitor Tilley

Solicitor Tilley had no additional report.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff stated the first of the three Burn Days was held on Friday, April 11, 2025. He thanked Chairman Rooney for attending.

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Chief Hoff reported a volunteer fire police experienced a medical event while on a traffic control detail this afternoon and was taken to the hospital, where they are recovering.

ROONEY Chairman Rooney related his experience at the Burn event and encouraged the Commissioners to attend one of the next two events.

5. ACCOUNTS PAYABLES

A. Payable Listing as of March 31, 2025

MR. GWILT MOVED TO APPROVE THE PAYABLE LISTING AS OF MARCH 31, 2025. MS. McCUNE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none.

7. COMMUNICATION FROM COMMISSIONERS

There was none.

8. COMMITTEE REPORTS

A. Volunteer Committee

Captain Evans stated a meeting scheduled for March 19, 2025 was not held due to lack of volunteers attending. Another meeting is scheduled for April 16, 2025.

B. Personnel Committee

No meeting scheduled at this time.

9. RESOLUTIONS AND AGREEMENTS

There were none.

10. APPROVAL OF MINUTES – MARCH 18, 2025

MR. GWILT MOVED TO APPROVE THE MINUTES OF MARCH 18, 2025 FOR THE COMMISSION MEETING AS PRESENTED. MR. MILLER WAS SECOND. MOTION UNANIMOUSLY PASSED.

11. OLD BUSINESS

- A. Approve: Engagement Letter – Solicitor Services – Saxton & Stump

MR. MILLER MOVED TO APPROVE THE ENGAGEMENT LETTER FOR SOLICITOR SERVICES OF SAXTON & STUMP. MS. McCUNE WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- B. Approve: Client Election Form – Authorize transfer of files – Stock & Leader

MS. McCUNE MOVED TO APPROVE THE CLIENT ELECTION FORM TO AUTHORIZE THE TRANSFER OF FILES FROM STOCK & LEADER. MR. MILLER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

- C. Approve: 457 Deferred Comp. Plan Document – add Roth Contributions/Conversions

MS. McCUNE MOVED TO APPROVE THE 457 DEFERRED COMP. PLAN DOCUMENT TO ALLOW THE OPTION TO ADD ROTH CONTRIBUTIONS/CONVERSIONS. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

D. Discuss: Charter Agreement Amendments

HOFF Chief Hoff indicated proposed changes he received as of Thursday, April 10, 2025 were incorporated into the document posted on the shared drive. He noted they were color-coded by Township to denote who made the comments/suggestions.

TILLEY Solicitor Tilley provided information on the changes he proposed:

- Page 4 of the charter agreement – Article 3, Paragraph 3 – made the authorization to enter into contracts clearer as to the extent of authority.
- Page 5, Article 3, Paragraph 14 – expanded language to make it clear YAUFR could enter into cooperative relationships with more than fire departments, such as:
 - o Emergency service providers
 - o Municipalities and municipal authorities
 - o The Commonwealth and any of its departments
 - o The Federal Government and any of its departments
 - o Any other governmental agencies
 - o Schools – public and private
 - o Any other entity organized or existing for the purpose of providing education and training
 - o Any public or private foundation, business corporation partnership, non-profit organization or other entity

Discussion was held regarding allocation statistics for each municipality.

TILLEY Solicitor Tilley referred to a question that was in the comment section of the document, Article 5, Sections H & I, pages 10 and 11 of the charter agreement, which he noted can be removed because the date has exceeded the original 120 days. He noted the same applies to Article 7, Section D.

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Discussion was held regarding next steps in the process. Mr. Swomley and Mr. Bishop indicated they would require additional time to review and discuss proposed changes. It was determined to continue the discussion at the May meeting.

12. NEW BUSINESS

A. Discuss/Approve: Duty Vehicle Replacement as approved in 2025 Capital Plan

HOFF Chief Hoff stated the 2025 Capital Improvement Plan included funds set aside to replace the last two vehicles for Staff, with certified pre-owned vehicles. He noted they discovered the certified pre-owned market is more expensive than the Co-Stars market. He is recommending to purchase through Co-Stars from Ciocca Ford a pick-up truck at a cost of \$49,695, which is a 2.7 liter gas motor.

MR. MILLER MOVED TO APPROVE A DUTY VEHICLE REPLACEMENT AS APPROVED IN THE 2025 CAPITAL PLAN. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY PASSED.

13. ADJOURNMENT

ROONEY Chairman Rooney adjourned the meeting at 7:46 p.m

Respectfully submitted,

Signature on file at YAUFR Headquarters

Thomas Gwilt
Secretary/ses