

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

**DECEMBER 16, 2025  
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, December 16, 2025 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York PA

**MEMBERS IN**

**ATTENDANCE:** Dan Rooney, Chairman, Spring Garden Township  
Deb McCune, Vice Chairperson, Manchester Township  
Thomas Gwilt, Secretary, Spring Garden Township  
Harry Long, Manchester Township  
Don Bishop, Springettsbury Township  
George Dvoryak, Springettsbury Township  
Mark Swomley, Citizen-at-Large

**NOT PRESENT:** Craig Miller, Manchester Township

**ALSO IN**

**ATTENDANCE:** Daniel Hoff, YAUFR Chief  
Walter Tilley, Solicitor (Zoom)  
Sue Sipe, Stenographer

**1. CALL TO ORDER**

A. Opening Ceremony

**ROONEY** Chairman Rooney called the meeting to order and led the Pledge of Allegiance.

**2. ANNOUNCEMENT OF EXECUTIVE SESSIONS**

**ROONEY** Chairman Rooney announced an Executive Sessions was held following the November meeting to discuss personnel issues.

**3. PUBLIC COMMENT**

There was none.

**4. MANAGEMENT/ATTORNEY REPORTS**

A. Solicitor Tilley

**TILLEY** Solicitor Tilley indicated as Chief Hoff was working on the standards for volunteer firefighters he provided comments. He also provided comments on the position document provided by Mr. Swomley.

B. Daniel Hoff, Fire Chief

**HOFF** Chief Hoff announced a Christmas luncheon will be held at Victory Station 894 on Monday, December 22, 2025, 11:30 AM to 1:00 PM. Commission members are invited and are asked to email Laurie Noel to confirm.

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It was noted the Santa Run was held for Springettsbury Township and Spring Garden Township on Saturday, December 13, 2025. Manchester Township's Santa Run will be held on Saturday, December 20, 2025.

**5. ACCOUNTS PAYABLES**

- A. Payable Listing as of November 30, 2025

**MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF NOVEMBER 30, 2025. MS. McCUNE WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

**6. BIDS, PROPOSALS & CONTRACTS**

There were none.

**7. COMMUNICATION FROM COMMISSIONERS**

**ROONEY** Chairman Rooney stated this would be his last meeting, serving eight years as Township Commissioner. He stated he appreciated working with the Commissioners through those years. He thanked the YAUFR staff including Chief Hoff, the Command staff and firefighters, commending them for their continued exemplary service. He thanked Ms. McCune for providing assistance with filling in as chair, while he was in Maine where he will be retiring.

**8. COMMITTEE REPORTS**

- A. Volunteer Committee - No report.  
B. Personnel Committee – No report.

**10. RESOLUTIONS AND AGREEMENTS**

There were none.

**11. ACTION ON MINUTES**

- A. Approve Minutes for November 18, 2025

**MR. GWILT MOVED TO APPROVE THE MINUTES FOR NOVEMBER 18, 2025 AS PRESENTED. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY PASSED.**

**12. OLD BUSINESS**

- A. Discuss/Approve: Charter Agreement Revisions

**McCUNE** Ms. McCune reported that Manchester Township is advertising an ordinance to adopt the changes to the document that were completed at the last meeting.

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REGULAR MEETING**

**DECEMBER 16, 2025  
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**ROONEY** Chairman Rooney stated Spring Garden has also approved the changes and will move forward with advertising.

It was noted a schedule for determining further discussion on revisions to the Charter Agreement would be decided upon at the January meeting.

B. Discuss/Approve: Accounts Payable Processing Policy

**HOFF** Chief Hoff stated this was presented at the November meeting. He noted Ms. Einsig addressed questions from Mr. Dvoryak in the revision in response to discussions from the Audit presentation.

**MR. DVORYAK MOVED TO APPROVE THE ACCOUNTS PAYABLE PROCESSING POLICY AS PRESENTED. MS. McCUNE WAS SECOND. MOTION UNANIMOUSLY PASSED.**

C. Discuss/Approve: EMA Agreement with Conewago Township

**HOFF** Chief Hoff stated the template was approved at a prior meeting. He met with Conewago Township who have accepted the terms of the agreement. Official approval of the agreements will be signed at the January meeting. He also noted Conewago Township has agreed to pay the bill for legal costs.

**MR. DVORYAK MOVED TO APPROVE THE EMA AGREEMENT WITH CONEWAGO TOWNSHIP AS PRESENTED. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY PASSED.**

**NEW BUSINESS**

A. Approve: 2026 Non-Union Holiday Schedule

**MS. McCUNE MOVED TO APPROVE THE 2026 NON-UNION HOLIDAY SCHEDULE AS PRESENTED. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY PASSED.**

B. Approve: Advertisement of the 2026 Fire Commission Meeting Schedule

**MS. McCUNE MOVED TO ADVERTISE THE 2026 FIRE COMMISSION MEETING SCHEDULE. MR. BISHOP WAS SECOND. MOTION UNANIMOUSLY PASSED.**

C. Approve: Advertisement of the 2026 Fire Pension Meeting Schedule

**MS. McCUNE MOVED TO ADVERTISE THE 2026 FIRE PENSION MEETING SCHEDULE. MR. DVORYAK WAS SECOND. MOTION UNANIMOUSLY PASSED.**

D. Discuss/Approve: Duty Vehicle Replacement

**YORK AREA UNITED FIRE AND RESCUE COMMISSION  
REGULAR MEETING**

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**HOFF** Chief Hoff noted earlier this year the replacement of the second duty vehicle which was approved in the 2025 budget, was deferred due to an unexpected repair to the ladder truck. He noted at the end of November they received an unexpected dividend check from SMT for worker's comp insurance, for \$37,000. Chief Hoff stated he is requesting to place the check into the capital improvement plan in order to fulfill the replacement planned for the duty vehicle this year. He currently has a verbal offer from Windsor Township to purchase the current vehicle for their volunteer fire department. Chief Hoff noted as indicated by Solicitor Tilley, they would be able to sell that vehicle directly to a municipality without any bidding necessary.

**MS. McCUNE MOVED TO AUTHORIZE CHIEF HOFF TO DEPOSIT THE SMT FUNDS INTO THE CAPITAL IMPROVEMENT PLAN TO USE TOWARDS THE REPLACEMENT OF THE DUTY VEHICLE. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY PASSED.**

**HOFF** Chief Hoff recognized Chairman Rooney as only the third chairman of the Commission since 2008. He presented Chairman Rooney with a vest inscribed with the YAUFR insignia and thanked him for his years of service as Chairman of YAUFR.

**12. ADJOURNMENT**

**ROONEY** Chairman Rooney adjourned the meeting at 7:22 p.m.

Respectfully submitted,

*Signature on file at YAUFR Headquarters*

Thomas Gwilt  
Secretary/ses