

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**MARCH 17, 2026
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, March 17, 2026 at 7:00 p.m. at YAUFRR Headquarters, 50 Commons Drive, York PA

MEMBERS IN

ATTENDANCE: Deb McCune, Chairperson, Manchester Township
Thomas Gwilt, Secretary/Treasurer, Spring Garden Township
David Detwiler, Spring Garden Township
George Dvoryak, Springettsbury Township
Don Bishop, Springettsbury Township
Tom Mitten, Citizen-at-Large

NOT PRESENT: Craig Miller, Manchester Township

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFRR Chief
Walter Tilley, Solicitor
Attorney Kathryn Silcox

1. CALL TO ORDER

A. Opening Ceremony

McCUNE Chairperson McCune called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

McCUNE Chairperson McCune announced there were no Executive Sessions prior to the meeting and there would be none this evening.

3. PUBLIC COMMENT

There was none.

4. MANAGEMENT/ATTORNEY REPORTS

A. Solicitor Tilley

1. Ratify 2026 Schedule of Meetings from the December 2025 Meeting

TILLEY Solicitor Tilley stated Att. Silcox advertised the scheduled public workshops to discuss the charter agreement amendments.

Solicitor Tilley indicated the regular Commission meetings for 2026 were not advertised. He recommended two motions to ratify the actions taken at the January 20, 2026 meeting and the February 17, 2026 as corrective action.

MR. DETWILER MOVED TO RATIFY THE ACTIONS OF THE COMMISSION TAKEN AT THE COMMISSION MEETING ON JANUARY 20,2026, INCLUDING THE FOLLOWING:

- 1) ELECTION OF OFFICERS**
- 2) ACCEPTANCE OF THE MANAGEMENT REPORTS**
- 3) APPROVAL OF ACCOUNTS PAYABLES**
- 4) ADOPTION OF THE PENSION BOARD APPOINTMENTS**
- 5) ADOPTION OF THE PROFESSIONAL ADVISOR APPOINTMENTS**
- 6) APPROVAL OF THE DECEMBER 16, 2025 COMMISSION MEETING MINUTES**

MR. GWILT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

MR. DETWILER MOVED TO RATIFY THE ACTIONS OF THE COMMISSION TAKEN AT THE COMMISSION MEETING ON FEBRUARY 17, 2026, INCLUDING THE FOLLOWING:

- 1) EMPLOYEE RECOGNITIONS**
- 2) ACCEPTANCE OF THE MANAGEMENT REPORTS**
- 3) TABLING OF RESOLUTION 2026-03 REGARDING THE DROP AND FIREFIGHTER CASH BALANCE PLAN**
- 4) APPROVAL OF ACCOUNTS PAYABLES**
- 5) APPROVAL OF THE JANUARY 20, 2025 COMMISSION MEETING MINUTES**
- 6) SCHEDULING OF THE WORKSHOP MEETINGS TO CONSIDER CHARTER AGREEMENT AMENDMENTS**
- 7) ACKNOWLEDGEMENT OF THE CFAI ACCREDITATION REPORT**

MR. MITTEN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

2. Daniel Hoff, Fire Chief

HOFF Chief Hoff gave a reminder that Structure Burn sessions will be held April 15, 22 and 29 at the York County Fire School in Manchester Township. He invited the commissioners to attend and participate in one of the sessions.

Chief Hoff mentioned there is a need to change date and/or location of the November 17, 2026 of the regular Commission Meeting due to the room being scheduled for the operation of a TMI drill.

Chief Hoff announced over the last two weeks he met and had discussions with all three township managers to provide an update on the apparatus order and also to make sure they are aware that due to extensive delays in receiving the equipment, they would have to make those orders as well. All three managers indicated they understood the situation.

MITTEN Mr. Mitten asked about the involvement of YAUFRR in regards to the hazardous materials program in regards to the incident at J&K Salvage incident.

HOFF Chief Hoff indicated YAUFRR is no longer involved.

Chief Hoff pointed out the plaque which was presented to YAUFRR when they received unanimous approval from the Commission on Fire Accreditation International. He noted the work will begin to satisfy the recommendations from the assessment team. He expressed his appreciation for all the work the Department accomplished under the

leadership of Battalion Chief Joe Madzellan who served as the Accreditation Manager, with the assistance of Battalion Chief Matt Russ and Lieutenant Aaron Eckert.

BISHOP Mr. Bishop commented about Chief Hoff's report on the EMS Lifeteam in September.

HOFF Chief Hoff stated there were several items internally that needed to happen, before further discussions would occur before it was decided to add an extra unit in the Township. One issue was they needed to be able to increase pay in benefits to make the position more attractive and then they would need to hire additional personnel.

BISHOP Mr. Bishop referred to the previous IT issues which were fixed with the dual password however, he noted there were additional items mentioned in the report.

HOFF Chief Hoff stated all the recommendations from DOCEO were addressed. There have been several additional issues which were mainly due to hacking incidents. He indicated methods are being used to combat and address those types of issues.

5. ACCOUNTS PAYABLES

A. Payable Listing as of February 28, 2026

MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF FEBRUARY 28, 2026. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none.

7. COMMUNICATION FROM COMMISSIONERS

BISHOP Mr. Bishop mentioned Chief Hoff's report on the progress of the Strategic Plan. He surmised the Commission should be more involved in understanding the proceedings and helping to direct activities and implementation.

TILLEY Solicitor Tilley recommended adding the Strategic Plan to the agenda.

8. COMMITTEE REPORTS

A. Volunteer Committee

HOFF Chief Hoff indicated volunteers will be honored at the April meeting for Volunteer's Recognition Day.

B. Personnel Committee

McCUNE Chairperson McCune indicated the committee was tasked with reviewing the job description for a fire rescue emergency vehicle technician. She noted two members of

the committee reviewed it. She requested Chief Hoff forward the job description to Solicitor Tilley for review and placement on the agenda for the meeting next month.

BISHOP Mr. Bishop indicated he did not feel he was qualified to serve on the committee and indicated he would relinquish his position to another Commissioner.

McCUNE Chairperson McCune asked for a volunteer to replace Mr. Bishop on the committee.

DETWILER Mr. Detwiler offered to take his place on the committee.

9. RESOLUTIONS AND AGREEMENTS

There were none.

10. APPROVAL OF MINUTES – FEBRUARY 17, 2026

MR. DVORYAK MOVED TO APPROVE THE MINUTES OF FEBRUARY 17, 2026 FOR THE COMMISSION MEETING AS AMENDED. MR. MITTEN WAS SECOND. MOTION PASSED. (1 abstention – Mr. Bishop was not in attendance)

11. OLD BUSINESS

A. Discuss: Charter Agreement Amendments

TILLEY Solicitor Tilley indicated the workshop meetings have been advertised. The first meeting will be held on March 23, 2026 at 6:00 p.m. He reviewed Section 706 of the Sunshine Law which delineates the four elements to be included in the meeting minutes.

B. Status Update: Resolution 2026-03 Amendment to Firefighter Cash Balance Plan with Pennsylvania Municipal Retirement System to add a Deferred Retirement Option Plan (DROP) in compliance with Act 111 Arbitration Award signed December 19, 2025

HOFF Chief Hoff indicated a meeting was held with the actuary and representatives from the local at which time the language was clarified. He noted the remaining issue to be resolved is being handled by the labor attorneys, as to how they will handle the language in the arbitration award since the current language in the DROP plan cannot happen. It was noted a Summary Plan Description would be developed by the plan administrator, which will be provided to the firefighters.

C. Reminder: Volunteer Recognitions at April 21, 2026 Commission meeting

12. NEW BUSINESS

- A. Discuss/Approve: Federal Grant Applications (AFG, SAFER, and Fire Prevention and Safety)

HOFF Chief Hoff indicated they are awaiting the opening of the annual grant applications. He noted concern that the application process has been stalled by the shutdown of The Department of Homeland Security. If and when the application period is opened, the application period could be shortened. He noted they are seeking approval in order proceed with applications as soon as the process opens.

TILLEY Solicitor Tilley recommended Chief Hoff contact Kathy Bruder at his firm who heads their Government Relations Department and is a specialist who could assist with the grant process.

DVORYAK Mr. Dvoryak asked for clarification on any staffing changes that may have occurred.

HOFF Chief Hoff indicated that current staffing is the same as it was in 2025 when three additional firefighters were added, who were assigned to the ladder truck at Station 894, Victory Station in Spring Garden Township.

Discussion was held regarding the rationale for the location of the ladder trucks in relation to call volume.

MR. GWILT MOVED TO AUTHORIZE THE FIRE CHIEF AND STAFF TO FILL OUT GRANT REQUESTS FOR AFG, SAFER AND FIRE PREVENTION SAFETY IF THE DEADLINES WOULD OCCUR BEFORE SCHEDULED COMMISSION MEETINGS. MR. DETWILER WAS SECOND. MOTION UNANIMOUSLY PASSED.

- B. Discuss/Approve: Sprinkler Inspection Ordinance Development

HOFF Chief Hoff stated as a result of work accomplished during the last two years they were able to get the International Fire Code 2018 version adopted in all three townships. One of the provisions of the Fire Code allows for a requirement regarding verification and testing of suppression systems. He indicated he and Chief Madzellan have met with all three township managers to discuss the possibility of a text amendment to that ordinance to allow for plumbing inspectors who are tasked with holding sprinkler inspections within each township to report those inspections using YAUFRR's record management system. This provides immediate notice when entering a commercial or industrial building to confirm the sprinkler system is being appropriately maintained. Chief Hoff indicated there is no cost to the department or the township. There is a nominal fee the records management system charges to the plumber. The purpose of the amendment is to avoid the experience of encountering facilities who are not up to code with their sprinkler system. He would enlist the assistance of the solicitor to formulate the language for the amendment. He noted they are anticipating starting the reporting process in 2027.

MR. MITTEN MOVED TO APPROVE THE SPRINKLER INSPECTION AND ORDINANCE DEVELOPMENT. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY PASSED.

C. 2025 ANNUAL REPORT

McCUNE Chairperson McCune acknowledged receipt of the 2025 Annual Report to the Commissioners. It was noted it is available on the website.

13. ADJOURNMENT

McCUNE Chairperson McCune adjourned the meeting at 8:07 p.m

Respectfully submitted,

Signature on file at YAUFRR Headquarters

Thomas Gwilt
Secretary/ses