

**YORK AREA UNITED FIRE AND RESCUE COMMISSION
REGULAR MEETING**

**MAY 19, 2026
APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, May 19, 2026 at 7:00 p.m. at YAUFRR Headquarters, 50 Commons Drive, York PA

MEMBERS IN

ATTENDANCE: Deb McCune, Chairperson, Manchester Township
Thomas Gwilt, Secretary/Treasurer, Spring Garden Township
David Detwiler, Spring Garden Township
George Dvoryak, Springettsbury Township
Don Bishop, Springettsbury Township
Craig Miller, Manchester Township
Thomas Mitten, Citizen-at-Large

ALSO IN

ATTENDANCE: Daniel Hoff, YAUFRR Chief
Walter Tilley, Solicitor
Attorney Kathryn Silcox
Kris Shearer, YAUFRR
Ed Morin, YAUFRR
Michael Freet, YAUFRR
Rich Mellon
David Kane, YAUFRR
Sue Sipe, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

McCUNE Chairperson McCune called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

McCUNE Chairperson McCune announced there were no Executive Sessions since the last meeting.

3. PUBLIC COMMENT

There was none.

4. MANAGEMENT/ATTORNEY REPORTS

A. Solicitor Tilley

TILLEY Solicitor Tilley stated Attorney Silcox addressed the sprinkler inspection ordinance, which was initiated by Chief Hoff.

SILCOX Attorney Silcox stated she made a specific ordinance for each of the three townships to provide sprinkler inspections for area businesses and entities. She noted the reports will be submitted online electronically through YAUFRR.

TILLEY Solicitor Tilley stated last month Chief Hoff presented a proposal for the sound and video system in the meeting room. He indicated Chief Hoff put together a bid document which he reviewed, which is on the agenda.

Solicitor Tilley noted in regards to filings for annual corporate updates, the legislature has mandated that all corporations and business entities must be refile each year and update their list of officers in order to remain registered. One of the reasons is because they are trying to make sure that all organizations are legitimate, in the event of an investigation regarding financial improprieties in a business. He noted the filing requirement for YAUFR and the YAUFR Volunteer is June 30, 2026. Solicitor Tilley indicated his colleague Ms. Bentzel completed the filings which were reviewed and approved by Chief Hoff.

Solicitor Tilley indicated his colleague Ben Pratt, who does pension work, performed an analysis for Chief Hoff regarding whether an employee was eligible for pension.

Solicitor Tilley introduced Ivan Bene, their summer intern from their practice.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff reported YAUFR was at J&K Salvage today to help contain a small fire on the property.

Chief Hoff also reported York Water Company experienced a 36" water main break in Spring Garden Township.

Chief Hoff reminded the Commissioners that June 12, 2026 will be the graduation of their three rookies in HACC Academy.

Chief Hoff noted he received a call from an individual representing the International Association of Fire Chiefs, stating he wanted to do a piece on the YAUFR organization in preparation for the Fire and Rescue International Conference in Kansas City in August. However, it would be at an exorbitant cost to YAUFR, so he declined the invitation. Chief Hoff noted there is a videographer who was a former employee of West Manchester Township who is interested to helping with public relations videos and footage for YAUFR.

5. ACCOUNTS PAYABLES

A. Payable Listing as of April 30, 2026

**MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF APRIL 30, 2026.
MR. MILLER WAS SECOND. MOTION UNANIMOUSLY CARRIED.**

6. BIDS, PROPOSALS & CONTRACTS

A. Discuss/Approve: Request for Proposal (RFP) Audio/Video Integration

HOFF Chief Hoff stated after conferring with the Solicitor, a proposal for a bid was generated for the audio/video upgrades for the meeting room. He noted they have four vendors interested in the bid.

BISHOP Mr. Bishop recommended to include performance at an actual YAUFRR meeting with the new equipment.

MR. DETWILER MOVED TO AUTHORIZE THE ADVERTISEMENT OF THE RFP FOR THE AUDIO/VIDEO INTEGRATION, ADDING A REQUIREMENT FOR TO INCLUDE PERFORMANCE AT AN ACTUAL YAUFRR MEETING OF THE COMMISSIONERS. MR. MILLER WAS SECOND. MOTION UNANIMOUSLY CARRIED.

7. COMMUNICATION FROM COMMISSIONERS

There was none.

8. COMMITTEE REPORTS

A. Volunteer Committee

HOFF Chief Hoff indicated a meeting will be held on May 27, 2026 to discuss ideas and determine how to come together as one organization.

B. Personnel Committee

McCUNE Chairperson McCune indicated a new assignment is forthcoming from Chief Hoff.

9. RESOLUTIONS AND AGREEMENTS

There were none.

10. APPROVAL OF MINUTES

A. Minutes From April 21, 2026 – Commission Meeting

B. Minutes from March 23, 2026 – Workshop Minutes

C. Minutes from April 27, 2026 – Workshop Minutes

MR. GWILT MOVED TO APPROVE THE MINUTES AS LISTED IN A, B AND C AS PRESENTED. MR. MITTEN WAS SECOND. MOTION UNANIMOUSLY PASSED.

11. OLD BUSINESS

A. Discuss/Approve: Charter Agreement Amendments

MITTEN Mr. Mitten provided a handout for the Commissioners to review prior to the next workshop, to be held June 8, 2026.

B. Discuss: Strategic Plan Update

HOFF Chief Hoff indicated there is continued progress. He noted meetings were held at the 911 Center to discuss the provisions of EMS in order to minimize reliance on the fire department to answer calls.

C. Discuss/Approve: Sale of 2018 Ford Explorer

HOFF Chief Hoff indicated at the December 16, 2025 meeting the Commission approved ordering the replacement vehicle for the 2018 Ford Explorer. At that time Windsor Township expressed interest in purchasing the vehicle. He noted the replacement vehicle has arrived and they are looking to sell the vehicle to SAFER of Windsor Township.

MR. GWILT MOVED TO AUTHORIZE THE SALE OF THE 2018 FORD EXPLORER TO SAFER OF WINDSOR TOWNSHIP. MR. MITTEN WAS SECOND. MOTION UNANIMOUSLY PASSED.

12. NEW BUSINESS

A. Discuss/Approve: Proposed Sprinkler Inspection Ordinance

HOFF Chief Hoff noted discussion was held during the past several months concerning approaching the three township managers in an attempt to obtain consistency on how the sprinkler inspections are accomplished and reported. As noted by Solicitor Tilley, an ordinance was created by Attorney Silcox for each township to assure periodic checks for the sprinkler systems. He noted they are looking for approval to have each township manager review and approve the ordinance. Once the ordinances are adopted, Chief Hoff indicated they will be contacting each business which they have listed.

MR. MILLER MOVED TO AUTHORIZE FORWARDING THE PROPOSED SPRINKLER INSPECTION ORDINANCE TO EACH MUNICIPALITY FOR REVIEW AND APPROVAL. MR. GWILT WAS SECOND. MOTION UNANIMOUSLY PASSED.

B. Mr. Miller reported on a vehicle accident which occurred at the intersection of Farm Trail and Susquehanna Trail. He indicated the response time for EMS and the fire station was excellent.

13. ADJOURNMENT

McCUNE Chairperson McCune adjourned the meeting at 7:25 p.m

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Respectfully submitted,

Signature on file at YAUFRR Headquarters

Thomas Gwilt
Secretary/ses