YORK AREA UNITED FIRE AND RESCUE COMMISSION **JULY 21, 2026**
REGULAR MEETING **APPROVED**

The York Area United Fire and Rescue Commission held a Regular Meeting on Tuesday, July 21, 2026 at 7:00 p.m. at YAUFR Headquarters, 50 Commons Drive, York PA

MEMBERS IN ATTENDANCE:
Deb McCune, Chairperson, Manchester Township
Thomas Gwilt, Secretary/Treasurer, Spring Garden Township
David Detwiler, Spring Garden Township
George Dvoryak, Springettsbury Township
Don Bishop, Springettsbury Township
Harry Long, Manchester Township
Thomas Mitten, Citizen-at-Large

ALSO IN ATTENDANCE:
Daniel Hoff, YAUFR Chief
Solicitor Kathryn Silcox
Sue Sipe, Stenographer

1. CALL TO ORDER

A. Opening Ceremony

McCUNE Chairperson McCune called the meeting to order and led the Pledge of Allegiance.

2. ANNOUNCEMENT OF EXECUTIVE SESSIONS

McCUNE Chairperson McCune announced there were no Executive Sessions held since the last meeting.

3. PUBLIC COMMENT

There was none.

4. MANAGEMENT/ATTORNEY REPORTS

A. Solicitor Silcox

SILCOX Solicitor Silcox stated Solicitor Tilley had no further report.

B. Daniel Hoff, Fire Chief

HOFF Chief Hoff reported they were notified Spring Garden Township was awarded the LSA Grant for radios which were approved at the June meeting.

He noted July 4, 2026 they responded to two incidents – one was mutual aid and the other was in Manchester Township. Both were determined to be a result of improperly disposed fireworks. One firefighter received an injury at the Manchester Township incident which will require a 4-6 months recovery time.

Chief Hoff indicated he met with Solicitor Silcox in regards to the State approving the budget. There was language included relating to cost-of-living adjustments for municipal firefighters and municipal police officers. He noted they are waiting on feedback but have reached out to PMRS and Conrad Siegel to determine the impacts to YAUFR.

Chief Hoff reported he received an email from the Department of Community and Economic Development announcing YAUFR was approved under the Council of Governments provision for the local share account grants. The result is YAUFR will no longer need to be sponsored by a municipality and can apply for the local share account grants on their own.

Chief Hoff also noted the RACP Grant was received for $2.5 million towards the firehouse in Spring Garden Township.

It was noted the advertised budget meeting workshop will be held on August 13, 2026 at 7:00 AM. Chief Hoff will send out a reminder the week before the meeting.

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BISHOP Mr. Bishop questioned how the format of Chief Hoff's report is determined. He suggested the content be expanded in order to provide more clarity on the reported items.

HOFF Chief Hoff stated he would welcome input from Mr. Bishop to provide additional information on the items included in his report.

5. ACCOUNTS PAYABLES

A. Payable Listing as of June 30, 2026

MR. DVORYAK MOVED TO APPROVE THE PAYABLE LISTING AS OF JUNE 30, 2026. MR. MITTEN WAS SECOND. MOTION UNANIMOUSLY CARRIED.

6. BIDS, PROPOSALS & CONTRACTS

There were none.

7. COMMUNICATION FROM COMMISSIONERS

BISHOP Mr. Bishop questioned what the situation of commissioners is in terms of liability involved in being a commission member.

HOFF Chief Hoff stated their insurance coverage by VFIS includes the management team as well as the commissioner governing body. He offered to add the policy to the shared drive in order for the commissioners to review.

Discussion was held as to the structure of the commissioners as an authority. It was decided to further discuss this matter during the charter agreement workshops.

8. COMMITTEE REPORTS

A. Volunteer Committee

HOFF Chief Hoff stated a meeting is scheduled for September 16, 2026.

B. Personnel Committee

McCUNE Chairperson McCune indicated the committee has not met.

9. RESOLUTIONS AND AGREEMENTS

There were none.

10. APPROVAL OF MINUTES

A. Minutes From June 19, 2026 Commission Meeting
B. Minutes of May 11, 2026 Commission Workshop Meeting
C. Minutes of June 8, 2026 Commission Workshop Meeting

MR. GWILT MOVED TO APPROVE THE LISTED MINUTES AS PRESENTED. MR. MITTEN WAS SECOND. MOTION UNANIMOUSLY PASSED.

11. OLD BUSINESS

A. Discuss/Approve: Charter Agreement Amendments

McCUNE Chairperson McCune stated progress is being made with the workshops.

B. Discuss: Strategic Plan Update

HOFF Chief Hoff indicated the tracking form was updated and distributed to the Commissioners. He noted Staff is working on the Strategic Plan goals and objectives, as well as the accreditation goals and objectives.

C. Discuss: Incident Billing

HOFF Chief Hoff stated last month questions were raised about the lack of income for collection services. He indicated he met with Pennsylvania Fire Recovery services who noted there have been difficulties with obtaining necessary information in order to bill. Chief Hoff noted since last month changes have been made to the policy which have been communicated to the command staff and company level officers to reiterate the changes and the expectations. He noted they discussed if the Commission decided to make any changes to the billing procedures, it would need to be done by an updated resolution on file.

Chief Hoff noted the changes that were made will require several months to see the benefits.

D. Discuss: Fire Stations

HOFF Chief Hoff stated this item was added as a result of discussion with Mr. Dvoryak regarding if this body is the responsible party for providing the service, should there be more dialogue at these meetings regarding station locations or issues with fire stations. Chief Hoff stated presently there are two issues with fire stations – one is the plans in place for Spring Garden Township replacement station on Indian Rock Dam Road. Also, ongoing discussions for Manchester Township and the potential need for a station on the western end. Chief Hoff stated the Commission should be the recommending body to the Townships as to what are the needs regarding stations and station locations.

DVORYAK Mr. Dvoryak concurred and noted there have been comments about this being a regional fire service and to that degree where fire stations are located impacts other communities and regional services. He noted it would be important for the Commissioners to have input as to where they should be located..

HOFF Chief Hoff indicated while his staff has the ability to identify where the best locations are, he agreed that information should first be directed to the Commissioners to consider.

Discussion was held and it was decided to keep this item on the agenda for further evaluation.

12. NEW BUSINESS

A. Discuss/Approve: Funding Formula Consultant

McCUNE Chairperson McCune indicated three presentations were given.

BISHOP Mr. Bishop stated choosing the appropriate consultant and managing the process should be the responsibility of the Commissioners.

HOFF Chief Hoff stated for the preferred group based on what they were showing for hourly rates for Phase 1, he took the least amount of hours and the least amount of cost, with considering the maximum amount of hours and costs to provide a range of approximately $13,000 and $70,000. Phase 2 resulted in a range of $10,000 to $59,500. The middle ground for Phase 1 was $41,500 and for Phase 2 $34,170.

DVORYAK Mr. Dvoryak stated his impression is this is a complex, financial calculation. His impression of the two firms who presented, one was very capable handling complex financial calculations. The other firm was of a more political influence and made comments and references during their presentation that they would determine how other similar fire services function. He stated he felt most comfortable with RKL and believed they would bring a recommendation and would stand behind it, providing the best analysis. They also indicated they would share three other options.

McCUNE Chairperson McCune agreed that RKL had the most to offer with the municipal experience. They indicated they would interview each commissioner to assess individual interests. She noted they are the highest price and the determination would need to be made on how to manage the financials.

MITTEN Mr. Mitten stated he did not believe the funds should come out of the YAUFR budget, but should be divided by the individual townships.

Discussion was held on managing the process to determine what are the most important items and ideas to be considered.

DVORYAK Mr. Dvoryak stated his litmus test of the allocation formula is this – if any one participating municipality could leave YAUFR and save substantial money by doing so then the allocation formula is not correct. He believed the mission is to figure out what the needs are, what the needs are costing and how to apportion it so that all municipalities are fairly assessed.

Discussion was held if there would be enough in the YAUFR budget to get the process started to determine what the costs would be. Chief Hoff acknowledged partial funding is possible in the budget.

HOFF Chief Hoff suggested only agreeing to Phase 1 at this stage by selecting RKL and ratifying an agreement at the next meeting before beginning work.

McCUNE Chairperson McCune noted the allocation study – Phase 1 includes discovery, research and data, modeling and analysis, deliverables, with project management meetings 10-15 hours (65 to 100 hrs.)

All commissioners were in agreement to select RKL as the consultant. Chief Hoff will notify all three consultants and request from RKL an agreement which would be distributed to the commissioners to review and to determine next steps. The commissioners agreed they would discuss the funding with their municipalities.

13. ADJOURNMENT

McCUNE Chairperson McCune adjourned the meeting at 7:58 p.m

Respectfully submitted,

Signature on file at YAUFR Headquarters

Thomas Gwilt
Secretary/ses